




MACKENZIE COUNTY


# BUDGET COUNCIL MEETING

**DECEMBER 06-07, 2022**

**10:00 AM**

**FORT VERMILION  
COUNCIL CHAMBERS**

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**Mackenzie County**



**MACKENZIE COUNTY  
BUDGET COUNCIL MEETING**

**Tuesday, December 6, 2022  
10:00 a.m.**

**Fort Vermilion Council Chambers**

**Fort Vermilion, Alberta**

**AGENDA**

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<b>CALL TO ORDER:</b>	1.	a) Call to Order	
<b>AGENDA:</b>	2.	a) Adoption of Agenda	
<b>ADOPTION OF PREVIOUS MINUTES:</b>	3.	a) N/A	
<b>CLOSED MEETING:</b>		<i>Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure</i>	
	4.	a) N/A	
		b)	
<b>TENDERS:</b>		Tender openings are scheduled for 11:00 a.m.	
	5.	a) N/A	
		b)	
<b>PUBLIC HEARINGS:</b>		Public Hearings are scheduled for 1:00 p.m.	
	6.	a) N/A	
<b>DELEGATIONS</b>	7.	a) N/A	
<b>GENERAL REPORTS:</b>	8.	a) N/A	
		b)	
<b>AGRICULTURE SERVICES:</b>	9.	a) Agriculture Department Proposed Revenue Options	7
		b)	
<b>COMMUNITY</b>	10.	a) Waste Disposal CM 22-11-825	11

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c)

**FINANCE:**

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c) Review 2022 Capital Projects – Carry Forwards 31

d) Review 2023 Capital Projects and 5 Year Plan 35

**OPERATIONS:**

12. a) Operational Comparison Costs 89

b)

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**UTILITIES:**

13. a)

b)

**PLANNING &  
DEVELOPMENT:**

14. a) Planning and Development, and Subdivision Proposed Revenue Options 97

b)

**ADMINISTRATION**

15. a)

b)

c)

**COMMITTEE OF THE  
WHOLE ITEMS:**

16. a) N/A

b)

**COUNCIL  
COMMITTEE  
REPORTS:**

17. a) N/A

b)

c)

d)

**INFORMATION /  
CORRESPONDENCE:**

18. a) N/A

- NOTICE OF MOTION:** 19. a)
- NEXT MEETING DATES:** 20. a)  
b)
- ADJOURNMENT:** 21. a) Adjournment





**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Budget Council Meeting</b>
<b>Meeting Date:</b>	<b>December 6-7, 2022</b>
<b>Presented By:</b>	<b>Caitlin Smith, Director of Planning &amp; Agriculture</b>
<b>Title:</b>	<b>Agricultural Department - Proposed Revenue Options</b>

**BACKGROUND / PROPOSAL:**

Administration was asked to provide way to increase revenue within departments. The Agricultural department reviewed what was currently being charged and what programs could be charged for. Below are goods and services that are currently being provided by the Agricultural Department and what administration recommends for fees.

- Pump & Pipe Rental - \$500/rental
- Late Pick Up Fee - \$150
- Subsoiler Rental - \$200/day
- Tree Planter Rental - \$100/day
- Beaver Dam Removal - \$100/dam
- Gallager Tag Reader - \$25/day
- Scare Cannons - \$25/day
- Shelterbelt Tree Sales – Cost + 50%
- Do Not Spray Application - \$50
- Do Not Spray Application Late Fee - \$75
- Do Not Spray Signs - \$5/signs
- Weed Notice Fine - \$300
- Drainage Inspection Fees - TBD

Administration is not recommending removing any of the services currently provided, but more of the user pay funding model adopted in other areas of operations.

The costs identified above are currently at below average rates that other municipalities charges, or currently at no cost to the individual. All of the items noted for recommended fee amendments require administrative time, and various supplies to maintain these services.

**Author:** C. Sarapuk      **Reviewed by:** C. Smith / J. Batt      **CAO:** J. Thackray

**OPTIONS & BENEFITS:**

To offset some of the Agriculture Departments deficient, administration recommends an increase in fees.

**COSTS & SOURCE OF FUNDING:**

2023 Operating deficit for Agriculture - \$2,026,462  
- Includes \$500,000 allocation to Surface Water Management Reserve

**SUSTAINABILITY PLAN:**

**COMMUNICATION / PUBLIC PARTICIPATION:**

Any amendment to the Fee Schedule Bylaw would be publicly advertised.

**POLICY REFERENCES:**

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That administration incorporate the Agricultural Departments user pay funding model in the 2023 Operating Budget as discussed.

Author: C. Sarapuk      Reviewed by: C. Smith / J. Batt      CAO: J. Thackray



Service	Current Rate	Proposed	Estimated Qty	Estimated Revenue Increase
Pump & Pipe Rental	\$300/ Rental	\$500	15	\$3,000
Late Pick up Fee	No Charge	\$150	5	\$750
Subsoiled Rental	No Charge	\$200/day	2	\$400
Tree Planter Rental	No Charge	\$100/day	2	\$200
Beaver Dam Removal Fee	No Charge	\$100/Dam	60	\$6,000
Gallagher Tag Reader	No Charge	\$25/day	2	\$50
Scare Cannon	No Charge	\$25/day	2	\$50
Shelterbelt Tree Sales	Cost + 5%	Cost + 50%	2000	\$2,000
Do Not Spray Application Form	No Charge	\$50	105	\$5,250
Do Not Spray Signs	No Charge	\$5/sign	300	\$1,500
Late Fee on Spray Application	No Charge	\$75	100	\$7,500
Drainage Inspection Fees	No Charge	<b>TBD</b>	30	
Weed Notice Fine	No Charge	\$300	10	\$3,000

**\$29,700**

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
<b>OPERATING REVENUES</b>						
420-Sales of goods and services	\$3,315	\$2,860	\$7,258	\$6,200	\$6,700	\$500
560-Rental and lease revenue	\$33,901	\$33,538	\$919	\$30,958	\$29,178	(\$1,780)
790-Tradeshaw Revenues	\$0	\$0	\$0	\$0	\$0	\$0
840-Provincial grants	\$123,907	\$143,907	\$133,907	\$133,907	\$133,907	\$0
909-Other Sources-Grants	\$0	\$0	\$37,066	\$38,566	\$0	(\$38,566)
930-Contribution From Operating Reserve	\$0	\$0	\$0	\$89,055	\$0	(\$89,055)
<b>TOTAL REVENUE</b>	<b>\$161,123</b>	<b>\$180,305</b>	<b>\$179,149</b>	<b>\$298,686</b>	<b>\$169,785</b>	<b>(\$128,901)</b>
<b>OPERATING EXPENSES</b>						
110-Wages and salaries	\$293,816	\$271,287	\$230,570	\$252,832	\$346,695	\$93,863
132-Benefits	\$59,165	\$52,694	\$40,913	\$45,398	\$78,984	\$33,586
136-WCB contributions	\$4,865	\$3,419	\$1,798	\$4,425	\$6,031	\$1,606
151-Honoraria	\$0	\$0	\$0	\$0	\$0	\$0
211-Travel and subsistence	\$5,404	\$18,446	\$3,499	\$9,940	\$12,840	\$2,900
212-Promotional expense	\$0	\$0	\$1,497	\$2,000	\$2,000	\$0
214-Memberships & conference fees	\$2,038	\$442	\$1,060	\$2,870	\$5,495	\$2,625
215-Freight	\$86	\$94	\$0	\$0	\$0	\$0
217-Telephone	\$2,184	\$2,081	\$1,562	\$2,760	\$2,220	(\$540)
221-Advertising	\$124	\$369	\$229	\$500	\$500	\$0
232-Legal Fees	\$0	\$2,060	\$0	\$0	\$0	\$0
233-Engineering consulting	\$6,875	\$17,893	\$0	\$20,000	\$20,000	\$0
235-Professional fee	\$74,342	\$47,019	\$61,921	\$65,600	\$70,600	\$5,000
239-Training and education	\$999	\$1,695	\$385	\$1,050	\$1,450	\$400
242 - Computer Programming	\$8,000	\$0	\$0	\$9,000	\$9,000	\$0
252-Repair & maintenance - buildings	\$3,858	\$0	\$0	\$500	\$500	\$0
253-Repair & maintenance - equipment	\$7,753	\$3,950	\$1,118	\$6,500	\$10,000	\$3,500
255-Repair & maintenance - vehicles	\$3,859	\$7,288	\$2,058	\$7,200	\$8,000	\$800
258-Contracted Services	\$81,390	\$305	\$0	\$0	\$0	\$0
259-Repair & maintenance - structural	\$187,726	\$118,951	\$144,081	\$276,500	\$276,500	\$0
260-Roadside Mowing & Spraying	\$310,769	\$338,967	\$309,637	\$415,133	\$462,494	\$47,361
263-Rental - vehicle and equipment	\$9,100	\$871	\$19,968	\$22,136	\$4,000	(\$18,136)
266-Communications	\$0	\$0	\$0	\$0	\$0	\$0
274-Insurance	\$17,425	\$14,395	\$14,661	\$17,000	\$17,031	\$31
511-Goods and supplies	\$13,211	\$15,868	\$4,250	\$10,900	\$107,900	\$97,000
521-Fuel and oil	\$13,181	\$16,996	\$11,592	\$10,000	\$24,007	\$14,007
531-Chemicals and salt	\$74,042	\$87,380	\$93,966	\$95,000	\$75,000	(\$20,000)
534-Gravel	\$0	\$0	\$0	\$0	\$0	\$0
735-Grants to other organizations	\$126,678	\$102,000	\$136,910	\$148,500	\$155,000	\$6,500
<b>TOTAL</b>	<b>\$1,306,890</b>	<b>\$1,124,470</b>	<b>\$1,081,676</b>	<b>\$1,425,744</b>	<b>\$1,696,247</b>	<b>\$270,503</b>
Non-TCA projects	\$0	\$0	\$30,856	\$81,221	\$0	(\$81,221)
762 - Contributed to Capital	\$0	\$0	\$0	\$0	\$0	\$0
764-Contributed to Capital Reserve	\$0	\$754,400	\$0	\$0	\$500,000	\$500,000
994-Change in Inventory	(\$8,586)	(\$24,672)	\$0	\$0	\$0	\$0
995-Amortization of TCA	\$49,551	\$46,113	\$0	\$46,113	\$0	(\$46,113)
<b>TOTAL EXPENSES</b>	<b>\$1,347,855</b>	<b>\$1,900,311</b>	<b>\$1,112,532</b>	<b>\$1,553,078</b>	<b>\$2,196,247</b>	<b>\$643,169</b>
<b>EXCESS (DEFICIENCY)</b>	<b>(\$1,186,732)</b>	<b>(\$1,720,006)</b>	<b>(\$933,383)</b>	<b>(\$1,254,392)</b>	<b>(\$2,026,462)</b>	<b>(\$772,070)</b>

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
<b>Revenues:</b>						
User Fees/Sales /Rentals	\$37,216	\$36,398	\$8,176	\$37,158	\$35,878	(\$1,280)
Grants	\$123,907	\$143,907	\$170,973	\$172,473	\$133,907	(\$38,566)
Reserve Draws	\$0	\$0	\$0	\$89,055	\$0	(\$89,055)
<b>Total Revenues</b>	<b>\$161,123</b>	<b>\$180,305</b>	<b>\$179,149</b>	<b>\$298,686</b>	<b>\$169,785</b>	<b>(\$128,901)</b>
<b>Expenditures:</b>						
Salaries and Benefits	\$357,846	\$327,400	\$273,281	\$302,655	\$431,710	\$129,055
Materials and Supplies	94,905	122,599	104,502	121,210	203,735	82,525
Contracted Services	\$712,096	\$553,394	\$553,828	\$840,619	\$879,575	\$38,956
Utilities	\$15,365	\$19,077	\$13,154	\$12,760	\$26,227	\$13,467
Debt/Capital Financing	(\$8,586)	\$729,728	\$0	\$0	\$500,000	\$500,000
Grants	\$126,678	\$102,000	\$136,910	\$148,500	\$155,000	\$6,500
One Time Projects	\$0	\$0	\$30,856	\$81,221	\$0	(\$81,221)
Amortization	\$49,551	\$46,113	\$0	\$46,113	\$0	(\$46,113)
<b>Total Expenditures</b>	<b>\$1,347,855</b>	<b>\$1,900,311</b>	<b>\$1,112,532</b>	<b>\$1,553,078</b>	<b>\$2,196,247</b>	<b>\$643,169</b>



**Mackenzie County**

# REQUEST FOR DIRECTION

<b>Meeting:</b>	<b>Budget Council Meeting</b>
<b>Meeting Date:</b>	<b>December 6-7, 2022</b>
<b>Presented By:</b>	<b>Jennifer Batt, Director of Finance</b>
<b>Title:</b>	<b>Waste Disposal CM 22-11-825</b>

## **BACKGROUND / PROPOSAL:**

During the November 16<sup>th</sup> Council meeting, the following motion was passed:

**MOTION 22-11-825**  
Requires 2/3

*That administration amend the Draft 2023 Operating budget as discussed, with Mackenzie County working towards a full cost recovery of Waste Disposal Services.*

**CARRIED**

Administration has reviewed the fees for services for Hamlet Pick up (La Crete), Rural Residential Pick up, and have incorporated into the 2023 draft operating budget as per this motion.

As hamlet waste collection Request for Proposal has a closing date of December 13<sup>th</sup>, administration has removed the 9 months of revenue and expenses from the existing budget as this RFP will provide information for the user pay service adopted by Council.

## **OPTIONS & BENEFITS:**

The Hamlet, and rural residential collection has a clear path for a full user pay service, and has been incorporated into the 2023 draft budget.

## **COSTS & SOURCE OF FUNDING:**

Reducing the anticipated deficit of \$566,164 by \$153,492.

## **SUSTAINABILITY PLAN:**

N/A

Author: J. Batt Reviewed by: \_\_\_\_\_ CAO: J. Thackray

**COMMUNICATION / PUBLIC PARTICIPATION:**

Any changes would require the fee scheduled bylaw be amended, and communicated by public notice in the newspaper, social media, and County website.

**POLICY REFERENCES:**

PW038 Waste Collection and Handling Service Policy  
UT003 Solid Waste Transfer Station Collection of Refuse  
Bylaw 893-13 Hamlet Residential Waste Collection

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the Waste Disposal CM 11-22-825 report be received for information.

Author: J. Batt      Reviewed by: \_\_\_\_\_      CAO: J. Thackray

Mackenzie County  
43-Solid Waste Disposal

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
<b>OPERATING REVENUES</b>						
420-Sales of goods and services	\$101,995	\$237,688	\$187,407	\$297,000	\$183,090	(\$113,910)
597-Other revenue	\$0	\$0	\$0	\$0	\$0	\$0
630-Sale of non-TCA equipment	\$0	\$0	\$0	\$0	\$0	\$0
930-Contribution From Operating Reserve	\$0	\$5,991	\$0	\$0	\$0	\$0
<b>TOTAL REVENUE</b>	<b>\$101,995</b>	<b>\$243,679</b>	<b>\$187,407</b>	<b>\$297,000</b>	<b>\$183,090</b>	<b>(\$113,910)</b>
<b>OPERATING EXPENSES</b>						
110-Wages and salaries	\$15,723	\$65,728	\$39,816	\$58,938	\$57,107	(\$1,831)
132-Benefits	\$2,806	\$11,218	\$8,061	\$10,270	\$9,956	(\$314)
136-WCB contributions	\$223	\$154	\$584	\$1,028	\$994	(\$34)
211-Travel and subsistence	\$0	\$0	\$0	\$0	\$0	\$0
214-Memberships & conference fees	\$330	\$330	\$0	\$0	\$0	\$0
215-Freight	\$1,899	\$0	\$0	\$0	\$0	\$0
221-Advertising	\$270	\$0	\$220	\$800	\$800	\$0
235-Professional fee	\$6,348	(\$599)	\$0	\$0	\$0	\$0
239-Training and education	\$0	\$0	\$0	\$0	\$0	\$0
243-Waste Management	\$533,817	\$423,271	\$288,399	\$527,000	\$275,598	(\$251,402)
252-Repair & maintenance - buildings	\$2,966	\$2,174	\$1,685	\$5,400	\$5,400	\$0
253-Repair & maintenance - equipment	\$8,762	\$4,833	\$173	\$8,750	\$12,750	\$4,000
255-Repair & maintenance - vehicles	\$0	\$0	\$0	\$0	\$0	\$0
258- Contracted Services	\$196,360	\$140,320	\$103,527	\$136,702	\$141,352	\$4,650
259-Repair & maintenance - structural	\$24,068	\$8,853	\$2,905	\$31,600	\$36,600	\$5,000
271-Licenses and permits	\$165	\$150	\$50	\$0	\$200	\$200
274-Insurance	\$614	\$589	\$1,977	\$5,645	\$5,908	\$263
511-Goods and supplies	\$1,909	\$13,719	\$650	\$2,100	\$2,100	\$0
521-Fuel and oil	\$6,111	\$8,815	\$6,383	\$7,000	\$12,505	\$5,505
544-Electrical power	\$13,882	\$13,606	\$11,876	\$13,510	\$17,922	\$4,412
810-Interest and service charges	\$0	\$341	\$915	\$1,360	\$1,360	\$0
<b>TOTAL</b>	<b>\$816,253</b>	<b>\$693,500</b>	<b>\$467,221</b>	<b>\$810,103</b>	<b>\$580,552</b>	<b>(\$229,551)</b>
Non-TCA projects	0	0	0	0	0	0
762 - Contributed to Capital	\$0	\$0	\$0	\$0	\$0	\$0
764-Contributed to Capital Reserve	0	0	0	0	23000	23000
995-Amortization of TCA	\$19,237	\$20,137	\$0	\$20,137	\$0	(\$20,137)
<b>TOTAL EXPENSES</b>	<b>\$835,490</b>	<b>\$713,637</b>	<b>\$467,221</b>	<b>\$830,240</b>	<b>\$603,552</b>	<b>(\$226,688)</b>
<b>EXCESS (DEFICIENCY)</b>	<b>(\$733,495)</b>	<b>(\$469,958)</b>	<b>(\$279,813)</b>	<b>(\$533,240)</b>	<b>(\$420,462)</b>	<b>\$112,778</b>

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
<b>Revenues:</b>						
User Fees/Sales /Rentals	\$101,995	\$237,688	\$187,407	\$297,000	\$183,090	(\$113,910)
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Draws	\$0	\$5,991	\$0	\$0	\$0	\$0
<b>Total Revenues</b>	<b>\$101,995</b>	<b>\$243,679</b>	<b>\$187,407</b>	<b>\$297,000</b>	<b>\$183,090</b>	<b>(\$113,910)</b>
<b>Expenditures:</b>						
Salaries and Benefits	\$18,752	\$77,099	\$48,461	\$70,236	\$68,057	(\$2,179)
Materials and Supplies	\$4,408	\$14,049	\$870	\$2,900	\$2,900	\$0
Contracted Services	\$773,100	\$579,590	\$398,716	\$715,097	\$477,808	(\$237,289)
Utilities	\$19,993	\$22,421	\$18,259	\$20,510	\$30,427	\$9,917
Debt/Capital Financing	\$0	\$341	\$915	\$1,360	\$24,360	\$23,000
One Time Projects	\$0	\$0	\$0	\$0	\$0	\$0
Amortization	\$19,237	\$20,137	\$0	\$20,137	\$0	(\$20,137)
<b>Total Expenditures</b>	<b>\$835,490</b>	<b>\$713,637</b>	<b>\$467,221</b>	<b>\$830,240</b>	<b>\$603,552</b>	<b>(\$226,688)</b>





**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Budget Council Meeting</b>
<b>Meeting Date:</b>	<b>December 6-7th, 2022</b>
<b>Presented By:</b>	<b>Don Roberts, Director of Community Services</b>
<b>Title:</b>	<b>Waste Transfer Station Budget Review</b>

**BACKGROUND / PROPOSAL:**

During budget deliberations, administration was directed to look at the cost of operating all Waste Transfer Stations and provide options on running the WTS more efficiently and/or options on reducing expenses.

Council Resolution:  
**22-11-825**

That administration amend the Draft 2023 Operating budget as discussed, with Mackenzie County working towards a full cost recovery of Waste Disposal Services.

The financial implications of this Council motion is presented in another RFD within this Budget Council meeting package.

Administration compiled estimated costs for running individual transfer stations and presented these statistics to the Community Services Committee on December 1<sup>st</sup>.

**CS-22-12-97**

That Administration provide cost savings/revenue generation on Waste Management initiatives that were discussed during last Council budget meeting and bring them to the December 6<sup>th</sup> Council meeting.

**Waste Management Initiatives**

1. Complete cost recovery on Rural Waste/Garbage bins. This would mean that rural residents would then pay for the “Regional Land Fill Weight Fee” that Mackenzie County currently covers.

**Author:** D. Roberts      **Reviewed by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_

Statistics are gathered from a one month invoice summary and can only be considered as an estimated amount.

It must be pointed out that numbers have increased through-out the year and are predicted to increase in 2023

	<b># of Residents</b>	<b>Monthly Cost to County</b>	<b>Yearly Cost to County</b>
Company A	Variably	Average \$4,315	\$51,780
Company B	176	\$2,517	\$30,204
Company C	176 8 Hamlet Residential	\$2,226	\$26,712
Company D	176 – 1.5lt bin	\$1,000	\$12,000
<b>Total</b>			<b>\$120,696</b>

2. Increase Hamlet Garbage pick-up to a minimum \$20/bin. Currently Hamlet residents pay \$10/month for the service.

Current # of Customers	Current Fee\$	Estimated Annual Revenue	Estimated Projected Revenue
1168	\$10	\$11,680.00	\$23,360.00

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

**SUSTAINABILITY PLAN:**

**COMMUNICATION / PUBLIC PARTICIPATION:**

**POLICY REFERENCES:**

Author:  D. Roberts Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_



**RECOMMENDED ACTION:**

Simple Majority

Requires 2/3

Requires Unanimous

For discussion.

Author: D. Roberts Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

## Waste Transfer Station - Review

Location	Contract Bid Price/Month	\$/Hour	Contract Yearly Cost	Electric/Power Average	Caretaker Insurance	Annual Equipment/Bin Repair	Annual Repair & Maintenance (Grounds, Fences, Buildings)	Total	Contract Expires
Blue Hills	\$1,350	\$25.96	\$16,200.00	\$2,000.00	\$750.00	\$500.00	\$1,300.00	\$22,125.96	2022-03-31
Blumenort	\$1,800	\$34.62	\$21,600.00	\$2,000.00	\$750.00	\$500.00	\$7,500.00	\$34,184.62	2024-03-09
Buffalo Prairie	\$1,800	\$29.67	\$21,600.00	\$2,000.00	\$750.00	\$500.00	\$300.00	\$26,979.67	2024-03-24
Fort Vermilion	\$1,500	\$21.63	\$18,000.00	\$2,000.00	\$750.00	\$500.00	\$6,500.00	\$29,271.63	2024-10-13
Rocky Lane	\$1,450	\$24.93	\$17,400.00	\$2,000.00	\$750.00	\$500.00	\$1,300.00	\$23,424.93	2024-03-09
Zama	\$1,200	\$27.88	\$14,400.00	\$2,000.00	\$750.00	\$500.00	\$500.00	\$19,377.88	2023-04-23
La Crete	\$2,376	\$27.69	\$28,520.00	\$2,000.00	\$750.00	\$500.00	\$300.00	\$34,473.69	2022-02-18
	\$11,476		\$137,720.00					\$189,838.38	

**Note:**

*Annual Repair and Maintenance varies in transferstations that accept brush and grass clippings. The La Crete WTS hauls its wool to Blumenort for disposal. Bin repairs have considerable decreased over the last 2 years due to a decrease in WTS costumers. 2022 seen a tototal cost \$300*

**Consideration 1** Operate Waste Transfer stations at reduced hours/days of operation.

**Consideration 2** The complete closure of selected Waste Transfer Station

**Consideration 3** Change the usage . Transfer Stations would no longer accept residential or commercial waste. Only recyclables.

### 6.1 Termination for Default

The County may forthwith terminate this Agreement by providing written notice of termination to the Proponent, without prejudice to any other right or remedy the County may have, if the Proponent at anytime:

- (a) fails to comply with any of the terms or conditions of this Agreement; or
- (b) is adjudged or otherwise becomes bankrupt or insolvent, makes an assignment for the benefit of creditors, if a receiver is appointed for the property of the Proponent, or if the Proponent ceases to carry on business in the normal course;

such termination to be effective on the date such notice of termination is received.



**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Budget Council Meeting</b>
<b>Meeting Date:</b>	<b>December 6-7, 2022</b>
<b>Presented By:</b>	<b>Jennifer Batt, Director of Finance</b>
<b>Title:</b>	<b>Draft 2023 Operating Budget</b>

**BACKGROUND / PROPOSAL:**

Administration has drafted the 2023 Operating Budget for Councils review.

The 2023 Draft Operating Budget presented is based on current expense review, and service levels as identified by Council in 2022. Administration continues to gain information from Council meetings to update the draft operating budget for presentation at the Budget Council meeting.

Included in this draft budget is:

- Administration’s review of expenditures, and required budgets to maintain current service levels
- Tax Revenue estimated adjustment for reduction in linear, non-residential, and estimated residential growth increase.
- 2023 Police Costing Model Municipal Share
- Council Committees - current
- Regraveling program
- 2022 funding allocated to Non Profit Organizations updated to the November 2<sup>nd</sup> Council meeting.
- Anticipated increases in Utilities, Fuel
- Funding of Reserves as per Policy
- Approved Organizations Chart as of 2022-09-13
- Recommended 2023 One Time projects
- Additional funding for 2022 One Time projects
- Water & Sewer consumption review

Author: J. Batt Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

- Utility Ebilling implementation
- Tracking Sheet changes 1-4 (attached)
- Tracking Sheet change 5 from November 16<sup>th</sup> Council meeting

Not Included in this draft budget:

- Proposed 2022 One Time Projects – Carry Forwards
- Any service level changes not approved by Council motion

Administration has incorporated Council Motion 22-11-825 & 22-11-826 as Tracking Sheet change #5 working towards cost recovery in the solid waste disposal services, and campground fees for service. The Waste Transfer Stations were an Agenda item at the December 1<sup>st</sup> Community Services Meeting, and are an Agenda item on this Budget Council Meeting.

Working towards a balanced budget, while funding all reserves as per Policy has become more and more challenging with costs of operating requirements increasing, leaving today's presented draft operating budget with a deficit of just under \$2.5M.

Administration was tasked to continue reviewing service levels, and department practices that would assist in reducing expenses, or increasing revenues. Agriculture, Planning & Development, and the Operations departments reviewed service levels, and are presenting various options to Council, including operating practices, dust control, culverts, and the endeavor to assist program will be presented in today's Budget Council Meeting.

Administration continues to investigate requests of Council regarding the Fire Department Honorariums for Medical Co Responses, and will present information to Council in the coming month.

2022 One Time Projects being carried forward are fully funded, and will have no negative impact on the 2023 operating budget, unless additional funds are being requested. Once approved to be carried forward administration will include the budgets for these projects in upcoming budget meetings once projects have finalized spending.

\*2022 Year to Date (YTD) Actuals are as of September 30, 2022.

While drafting the 2023 Operating Budget, administration will ensure to incorporate any service level changes into the 2024 & 2025 operating budgets for Councils review, and approval in subsequent Budget Council Meetings.

Author: J. Batt Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**OPTIONS & BENEFITS:**

N/A

**COSTS & SOURCE OF FUNDING:**

N/A

**SUSTAINABILITY PLAN:**

N/A

**COMMUNICATION/PUBLIC PARTICIPATION:**

N/A

**POLICY REFERENCES:**

FIN022 Budget Development Policy

**RECOMMENDED ACTION:**

Motion #1

Simple Majority       Requires 2/3       Requires Unanimous

That Tracking Sheet change 5 for the Draft 2023 Operating budget be approved as presented.

Motion #2 if required

Simple Majority       Requires 2/3       Requires Unanimous

That Tracking Sheet changes 6 be incorporated into the Draft 2023 Operating budget.

Author: J. Batt      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_

**DRAFT 2022 OPERATING REVENUE BY OPERATIONAL CODE**

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
<b>OPERATING REVENUES</b>						
100-Municipal Taxes	\$23,617,379	\$23,676,633	\$24,308,064	\$24,358,080	\$24,352,434	(\$5,646)
124-Frontage	(\$2,224)	\$26,932	\$53,204	\$99,450	\$35,000	(\$64,450)
261-Ice Bridge	\$130,000	\$120,000	\$135,000	\$140,000	\$130,000	(\$10,000)
420-Sales of goods and services	\$801,414	\$898,402	\$605,957	\$1,005,720	\$824,786	(\$230,934)
421-Sale of water - metered	\$3,396,053	\$3,553,735	\$2,563,211	\$3,529,675	\$3,861,992	\$332,317
422-Sale of water - bulk	\$862,607	\$962,702	\$891,039	\$937,608	\$951,093	\$13,485
424-Sale of land	\$556	\$33,328	\$0	\$10,000	\$10,000	\$0
510-Penalties on taxes	\$1,074,843	\$720,214	\$198,335	\$700,000	\$300,000	(\$400,000)
511-Penalties of AR and utilities	\$23,822	\$26,280	\$24,836	\$21,000	\$25,000	\$4,000
520-Licenses and permits	\$59,045	\$54,820	\$46,486	\$55,000	\$54,000	(\$1,000)
521-Offsite levy	\$80,967	\$358,744	\$175,910	\$20,000	\$20,000	\$0
522-Municipal reserve revenue	\$245,377	\$271,084	\$33,320	\$150,000	\$80,000	(\$70,000)
526-Safety code permits	\$332,055	\$395,308	\$180,709	\$300,000	\$300,000	\$0
525-Subdivision fees	\$52,249	\$103,777	\$55,414	\$75,000	\$75,000	\$0
530-Fines	\$6,825	\$9,688	\$5,461	\$9,000	\$9,000	\$0
531-Safety code fees	\$17,765	\$17,780	\$7,970	\$8,000	\$12,000	\$4,000
550-Interest revenue	\$357,803	\$240,793	\$387,664	\$325,000	\$425,000	\$100,000
551-Market value changes	\$15,602	(\$3,361)	\$4,896	\$0	\$0	\$0
560-Rental and lease revenue	\$180,134	\$204,626	\$120,195	\$174,127	\$203,367	\$29,240
570-Insurance proceeds	\$4,120	\$22,799	\$0	\$0	\$0	\$0
597-Other revenue	\$24,411	\$37,357	\$19,675	\$28,662	\$25,000	(\$3,662)
598-Community aggregate levy	\$109,834	\$111,686	\$0	\$85,000	\$0	(\$85,000)
630-Sale of non-TCA equipment	(\$107,227)	(\$12,485)	\$150	\$0	\$500	\$500
830-Federal grants	\$10,490	\$31,500	\$0	\$0	\$0	\$0
840-Provincial grants	\$8,693,567	\$7,873,774	\$530,661	\$602,353	\$564,671	(\$37,682)
890-Gain (Loss) Penny Rounding	\$2	\$1	\$0	\$0	\$0	\$0
909- Other Sources-Grants	\$586,741	\$108,822	\$37,066	\$118,566	\$0	(\$65,000)
930-Contribution From Operating Reserves	\$281,270	\$1,346,230	\$0	\$2,989,811	\$85,000	(\$2,904,811)
940-Contribution From Capital	\$5,697	\$4,380	\$0	\$20,000	\$0	(\$20,000)
<b>TOTAL REVENUE</b>	<b>\$40,861,177</b>	<b>\$41,195,549</b>	<b>\$30,385,224</b>	<b>\$35,762,052</b>	<b>\$32,343,843</b>	<b>(\$3,414,643)</b>

**DRAFT 2022 OPERATING EXPENSE BY OPERATIONAL CODE**

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
<b>OPERATING EXPENSES</b>						
110-Wages and salaries	\$6,692,824	\$6,666,942	\$4,813,478	\$6,770,291	\$6,867,406	\$97,115
132-Benefits	\$1,283,183	\$1,207,646	\$936,166	\$1,319,040	\$1,389,820	\$70,780
136-WCB contributions	\$127,940	\$76,293	\$50,570	\$127,393	\$123,650	(\$3,743)
142-Recruiting	\$4,588	\$15,274	\$0	\$15,000	\$15,000	\$0
150-Isolation cost	\$49,154	\$41,649	\$37,041	\$43,200	\$57,600	\$14,400
151-Honoraria	\$553,572	\$605,143	\$369,338	\$587,360	\$615,761	\$28,401
152-Business Expense	\$0	\$0	\$0	\$0	\$0	\$0
211-Travel and subsistence	\$229,044	\$180,952	\$156,713	\$336,614	\$389,038	\$52,424
212-Promotional expense	\$21,024	\$26,583	\$8,852	\$36,000	\$43,000	\$7,000
214-Memberships & conference fees	\$62,899	\$60,911	\$70,912	\$129,977	\$144,656	\$14,679
215-Freight	\$76,427	\$89,033	\$71,619	\$98,450	\$127,950	\$29,500
216-Postage	\$49,743	\$52,906	\$38,298	\$62,050	\$52,000	(\$10,050)
217-Telephone	\$119,864	\$121,976	\$82,317	\$118,420	\$119,930	\$1,510
221-Advertising	\$65,991	\$65,356	\$66,798	\$77,400	\$76,100	(\$1,300)
223-Subscriptions and publications	\$11,219	\$8,888	\$9,768	\$12,600	\$11,700	(\$900)
231-Audit fee	\$87,800	\$147,000	\$108,500	\$115,000	\$120,000	\$5,000
232-Legal fee	\$61,773	\$151,117	\$44,457	\$100,000	\$85,000	(\$15,000)
233-Engineering consulting	\$94,306	\$279,291	\$77,807	\$192,000	\$217,000	\$25,000
235-Professional fee	\$404,079	\$202,012	\$155,525	\$215,700	\$210,700	(\$5,000)
236-Enhanced policing fee	\$38,050	\$596,850	\$97,186	\$531,924	\$780,501	\$248,577
239-Training and education	\$26,833	\$46,588	\$33,144	\$101,340	\$85,938	(\$15,402)
242-Computer programming	\$208,973	\$191,070	\$36,920	\$214,675	\$228,655	\$13,980
243-Waste Management	\$539,273	\$426,899	\$293,600	\$531,800	\$283,398	(\$248,402)
251-Repair & maintenance - bridges	\$18,201	\$35,237	\$103,003	\$159,500	\$159,500	\$0
252-Repair & maintenance - buildings	\$147,859	\$171,919	\$88,485	\$155,640	\$139,850	(\$15,790)
253-Repair & maintenance - equipment	\$415,833	\$398,277	\$291,870	\$409,950	\$471,550	\$61,600
255-Repair & maintenance - vehicles	\$82,622	\$109,764	\$71,685	\$102,400	\$117,300	\$14,900
258-Contracted Services	\$1,157,214	\$904,382	\$492,567	\$776,302	\$733,292	(\$43,010)
259-Repair & maintenance - structural	\$1,198,785	\$1,019,055	\$651,968	\$1,545,700	\$1,572,000	\$26,300
260-Roadside Mowing & Spraying	\$310,769	\$338,967	\$309,637	\$415,133	\$462,494	\$47,361
261-Ice bridge construction	\$82,194	\$111,645	\$117,521	\$125,000	\$125,000	\$0
262-Rental - building and land	\$75,500	\$64,369	\$52,720	\$64,650	\$67,100	\$2,450
263-Rental - vehicle and equipment	\$75,172	\$69,945	\$71,966	\$104,530	\$66,253	(\$38,277)
266-Communications	\$143,471	\$135,355	\$100,009	\$155,992	\$155,967	(\$25)
271-Licenses and permits	\$6,050	\$9,213	\$863	\$23,000	\$15,300	(\$7,700)
272-Damage claims	\$0	\$355	\$5,788	\$0	\$0	\$0
274-Insurance	\$574,759	\$567,089	\$531,578	\$590,534	\$705,431	\$114,897
342-Assessor fees	\$221,328	\$220,088	\$100,478	\$282,502	\$247,820	(\$34,682)
290-Election cost	\$0	\$16,197	\$0	\$3,000	\$3,000	\$0
511-Goods and supplies	\$898,911	\$790,496	\$967,940	\$963,313	\$1,265,373	\$302,060
515-Lab Testing Water/Sewer	\$41,816	\$45,675	\$36,429	\$50,500	\$52,000	\$1,500
521-Fuel and oil	\$595,069	\$760,392	\$555,814	\$645,700	\$1,162,604	\$516,904
530-Oil dust control	\$0	\$0	\$0	\$0	\$600,000	\$600,000
531-Chemicals and salt	\$436,241	\$387,761	\$218,751	\$456,800	\$428,800	(\$28,000)
532-Calcium dust control	\$480,559	\$675,998	\$937,089	\$890,000	\$290,000	(\$600,000)
533-Grader blades	\$142,048	\$149,989	\$59,994	\$143,000	\$143,000	\$0
534-Gravel (apply; supply and apply)	\$551,199	\$4,354,767	\$2,935,062	\$3,578,583	\$1,767,084	(\$1,807,936)
535-Gravel reclamation cost:	\$0	\$0	\$0	\$0	\$50,000	\$50,000
543-Natural gas	\$111,262	\$124,159	\$125,317	\$128,013	\$202,061	\$74,048
544-Electrical power	\$662,523	\$664,479	\$548,002	\$717,093	\$878,157	\$161,064
550-Carbon Tax	\$71,966	\$107,216	\$107,595	\$104,000	\$166,400	\$62,400
710-Grants to local governments	\$1,793,917	\$2,585,852	\$2,250,000	\$2,250,000	\$2,250,000	\$0
735-Grants to other organizations	\$2,108,278	\$1,965,625	\$2,158,936	\$2,329,147	\$2,366,757	\$37,610
763/764-Contributed to Reserves	\$3,347,133	\$7,748,602	\$0	\$2,407,959	\$3,999,719	\$1,591,760
810-Interest and service charges	\$24,827	\$22,720	\$17,371	\$22,360	\$22,360	\$0
831-Interest - long term debt	\$426,794	\$388,712	\$156,644	\$366,662	\$333,735	(\$32,927)
832-Principle - Long term debt	\$1,538,281	\$1,361,746	\$736,227	\$1,356,458	\$1,183,120	(\$173,338)
921-Bad Debt	\$1,673,586	\$578,265	\$17,603	\$1,500,000	\$1,005,000	(\$495,000)
994-Change in Inventory	(\$30,712)	(\$1,461)	\$0	\$300,000	(\$467,084)	(\$767,084)
One Time projects	\$6,011,414	\$6,391,567	\$858,236	\$902,394	\$39,800	(\$862,594)
<b>TOTAL</b>	<b>\$36,203,428</b>	<b>\$44,534,792</b>	<b>\$23,236,158</b>	<b>\$35,762,049</b>	<b>\$34,825,546</b>	<b>(\$932,940)</b>

**Surplus/Deficiency**

**\$3 (\$2,481,703)**

**DRAFT 2022 OPERATING REVENUE EXPENSE TOTALS**

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
<b>Revenues</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 YTD</b>	<b>2022</b>	<b>2023</b>	<b>\$ Variance</b>
	<b>Total</b>	<b>Total</b>	<b>Total</b>	<b>Budget</b>	<b>Budget</b>	<b>2022/23</b>
Taxes	\$23,617,379	\$23,676,633	\$24,308,064	\$24,358,080	\$24,352,434	(\$5,646)
User Fees/Sales /Rentals	\$981,548	\$1,103,028	\$726,152	\$1,179,847	\$1,028,153	(\$201,694)
Water/Sewer Rates	\$4,258,660	\$4,516,437	\$3,454,250	\$4,467,283	\$4,813,085	\$345,802
Penalties- Overdue Accounts	\$1,098,665	\$746,494	\$223,171	\$721,000	\$325,000	(\$396,000)
Permit & Fees	\$461,114	\$571,685	\$290,580	\$438,000	\$441,000	\$3,000
Interest Earnings	\$373,405	\$237,432	\$392,560	\$325,000	\$425,000	\$100,000
Grants	\$9,290,798	\$8,014,096	\$567,727	\$720,919	\$564,671	(\$102,682)
Other Revenue	\$492,641	\$979,134	\$422,720	\$542,112	\$309,500	(\$232,612)
Reserve Draws	\$286,967	\$1,350,610	\$0	\$3,009,811	\$85,000	(\$2,924,811)
<b>Total Revenues</b>	<b>\$40,861,177</b>	<b>\$41,195,549</b>	<b>\$30,385,224</b>	<b>\$35,762,052</b>	<b>\$32,343,843</b>	<b>(\$3,414,643)</b>
<b>Expenditures</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 YTD</b>	<b>2022</b>	<b>2023</b>	<b>\$ Variance</b>
	<b>Total</b>	<b>Total</b>	<b>Total</b>	<b>Budget</b>	<b>Budget</b>	<b>2022/23</b>
Salaries and Benefits	\$8,711,261	\$8,612,947	\$6,206,593	\$8,862,284	\$9,069,237	\$206,953
Materials and Supplies	\$3,230,399	\$7,096,033	\$5,611,860	\$7,403,802	\$5,189,210	(\$2,211,029)
Contracted Services	\$5,746,142	\$6,004,502	\$3,803,642	\$6,647,757	\$6,787,456	\$139,699
Utilities	\$1,560,684	\$1,778,220	\$1,419,044	\$1,713,226	\$2,529,152	\$815,926
Debt/Capital Financing	\$7,010,621	\$10,100,045	\$927,846	\$5,653,439	\$6,593,934	\$940,495
Grants	\$3,902,195	\$4,551,477	\$4,408,936	\$4,579,147	\$4,616,757	\$37,610
One Time Projects	\$6,011,414	\$6,391,567	\$858,236	\$902,394	\$39,800	(\$862,594)
Amorization	\$10,146,270	\$10,250,146	\$0	\$10,250,393	\$0	(\$10,250,393)
<b>Total Expenditures</b>	<b>\$36,172,716</b>	<b>\$44,534,792</b>	<b>\$23,236,158</b>	<b>\$35,762,049</b>	<b>\$34,825,546</b>	<b>(\$932,940)</b>
Estimated 2023 Shortfall				\$3	(\$2,481,703)	(\$2,481,703)

2023 Estimated Shortfall

**(\$2,481,703)**



BUDGET AMENDMENTS BY COUNCIL MOTIONS						
Tracking						
Change #	GL CODE		ADDITIONS (-)	REMOVE (+)	Accumulative BASE Variance	Variance
		Proposed Base Budget (Existing Service Levels)	<b>-\$2,686,692</b>		<b>-\$2,686,692</b>	Oct 26 budget presentation
<b>1</b>	1-43-40-420	Revenue - Garbage Cans 230 x 100	\$23,000		<b>-\$2,663,692</b>	
	GOR	General Operating Reserve		-\$23,000	<b>-\$2,686,692</b>	CM 22-10-741
	One Time 2022	Additional Funds	-\$35,000		<b>-\$2,721,692</b>	
	GOR	General Operating Reserve		\$35,000	<b>-\$2,686,692</b>	CM 22-10-751
	One Time 2023	2023 One Time Project	-\$4,800		<b>-\$2,691,492</b>	CM 22-10-752
<b>2</b>	2-12-30-214	Reduce Membership/Conference fees		\$1,928	<b>-\$2,689,564</b>	Admin 10-31
	2-12-30-211	Reduce Travel		\$3,412	<b>-\$2,686,152</b>	
<b>3</b>	2-74-274	Insurance	-\$3,653		<b>-\$2,689,805</b>	Admin 11-02
	2-74-735	Grants to NPO - Insurance		\$3,653	<b>-\$2,686,152</b>	
<b>4</b>	2-51-735	Grants to Non-Profit Organizations	-\$30,963		<b>-\$2,717,115</b>	Admin 11-16
	2-43-40-258	Caretaker Contract miscalculation	-\$10,000		<b>-\$2,727,115</b>	
	2-41-00-242	Ebilling Utility Invoices	-\$8,000		<b>-\$2,735,115</b>	
	2-41-00-239	Ebilling training	-\$2,000		<b>-\$2,737,115</b>	
	2-41-00-216	Reduce Postage		\$10,000	<b>-\$2,727,115</b>	
	2-63-00-735	Remove Farm Safety Program funding		\$3,500	<b>-\$2,723,615</b>	
	1-41-421	Water consumption revenue	\$157,803		<b>-\$2,565,812</b>	
	1-42-422	Sewer disposal revenue	\$121,644		<b>-\$2,444,168</b>	
	WTR SWR	Allocation to Reserve	-\$279,447		<b>-\$2,723,615</b>	
<b>5</b>	2-32-50-258	Reduce Contracted Services to actual		\$70,000	<b>-\$2,653,615</b>	
	2-43-40-258	RR CM 22-11-825 Waste		\$111,762	<b>-\$2,541,853</b>	9M
	1/2-43-40-258	HR CM 22-11-825 Waste	-\$97,910	\$139,640	<b>-\$2,500,123</b>	9M
	1-72-420	CM 22-11-826 Campgrounds	\$24,560		<b>-\$2,475,563</b>	
	2-72-258	CM 22-11-826 Campgrounds	-\$6,140		<b>-\$2,481,703</b>	

**Mackenzie County  
2023 Budget  
Contributions to Reserves as per Policy**

<b>Reserves</b>	<b>2023 Operating Budget</b>	<b>Minimal contribution</b>	<b>Reserve Policy #</b>
Roads	500,000	500,000	Reserve Policy #4
Vehicle & Equipment/Emergency Services	250,000	250,000	Reserve Policy #6
Recreation and Parks	50,000	50,000	Reserve Policy #8
Surface Water Management	500,000	500,000	Reserve Policy #9
Gravel Crushing	500,000	500,000	Reserve Policy #14
Street Light Replacement	253,750	253,750	Reserve Policy #19
Grants to Other Organizations	20,000	20,000	Reserve Policy #20
Bridge Reserve	200,000	200,000	Reserve Policy #21
Recreation Reserve - LC	20,000	20,000	Reserve Policy #23
Recreation Reserve - FV	20,000	20,000	Reserve Policy #22
Recreation Reserve - ZA	20,000	20,000	Reserve Policy #24
<b>Total</b>	<b>2,333,750</b>	<b>2,333,750</b>	

<b>Contributions to Reserves as per Revenues/Policies</b>			
Municipal Reserve	80,000	80,000	Reserve Policy #10
Gravel Reclamation Reserve	-	50,000	Reserve Policy #5
Off Site Levy Reserve	55,000	55,000	Reserve Policy #3
Water/Sewer (2023 Operating)	1,507,969	1,228,522	Reserve Policy #13
General Operating Reserve	23,000		CM 22-10-741 (Waste cans Qty 230)
<b>Total</b>	<b>1,665,969</b>	<b>1,413,522</b>	

**TOTAL CONTRIBUTIONS TO RESERVES  
IN THE 2023 BUDGET**

<b>3,999,719</b>	<b>3,747,272</b>
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**Draws from Reserves**

Gravel Reclamation Reserve	50,000	
General Operating Reserve	35,000	CM 22-10-751 (One Time CF)

**TOTAL DRAWS FROM RESERVES  
IN THE 2023 OPERATING BUDGET**

<b>85,000</b>
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**3,914,719**



**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Budget Council Meeting</b>
<b>Meeting Date:</b>	<b>December 6-7, 2022</b>
<b>Presented By:</b>	<b>Jennifer Batt, Director of Finance</b>
<b>Title:</b>	<b>Fort Vermilion Seniors Club – Grant Funding Request</b>

**BACKGROUND / PROPOSAL:**

As per Policy FIN013, administration advertised the 2022 Grant to Non Profit Organizations with a closing date of October 15, 2022. Applications were made available online on the County website, at each County office, or by email request.

Administration reviewed and compiled all applications received, and presented them to Council during the November 1 & 2 Budget workshop and the 2023 Budget deliberations. Council reviewed applications received, and recommended allocation of funding.

On November 21, 2022, administration received a letter from the Fort Vermilion Seniors Club requesting assistance in funding.

No application was submitted for 2020, 2021, 2022 budget years as per policy. In May of 2022, the Fort Vermilion Seniors Club did request funding by Council, which was approved.

**OPTIONS & BENEFITS:**

N/A

**COSTS & SOURCE OF FUNDING:**

Tax levy

**COMMUNICATION / PUBLIC PARTICIPATION:**

Administration to communicate Council’s decision to the Fort Vermilion Seniors Club Chair.

**Author:** J. Batt **Reviewed by:** \_\_\_\_\_ **CAO:** J. Thackray

**POLICY REFERENCES:**

FIN013 Community Organization Funding

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

For discussion.

Author: J. Batt      Reviewed by: \_\_\_\_\_      CAO: J. Thackray

NOV 21 2022

Mackenzie County Grant Application November 2022

Fort Vermilion Seniors Organization

The Fort Vermilion Seniors met at the Seniors Centre on November 18, 2022 for their Annual General meeting (AGM). When the Treasurer reported, the group learned that the deadline for the County 2023 Operations Grant had been missed and therefore no submission went in to assist us. After some position changes, those present decided to ask the County to allow us to still apply. We submit this letter requesting that as in past, funds be granted which will allow the group to continue operations on behalf of the Seniors of this area.

Sincerely,

G.A. Toews



Treasurer







**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Budget Council Meeting</b>
<b>Meeting Date:</b>	<b>December 6-7, 2022</b>
<b>Presented By:</b>	<b>Jennifer Batt, Director of Finance</b>
<b>Title:</b>	<b>Review 2022 Capital Projects – Carry Forwards</b>

## **BACKGROUND / PROPOSAL:**

Attached is the 2022 Capital projects that administration is recommending be completed, or carried forward.

3 projects are requesting additional funding to complete, and will be presented at the December 13<sup>th</sup> Council meeting for further discussion.

- LC - 109 Avenue Widening (2021)
- Rebuild Rge Rd 155
- Rural Drainage 2022

Capital projects to be carried forward are funded by various Grants or Reserves and will have no negative impact on the budget. Once all projects being carried forward have finalized spending in 2022, administration will include the budgets for these projects in the 2023 Budget.

## **OPTIONS & BENEFITS:**

N/A

## **COSTS & SOURCE OF FUNDING:**

Various Grants or Reserves

## **SUSTAINABILITY PLAN:**

N/A

Author: J. Batt Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**COMMUNICATION/PUBLIC PARTICIPATION:**

N/A

**POLICY REFERENCES:**

N/A

**RECOMMENDED ACTION:**

**Motion #1**

Simple Majority       Requires 2/3       Requires Unanimous

That administration incorporate the 2022 Capital Carry Forward projects in the Draft 2023 budget as presented/amended.

Author: J. Batt      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_



TCA Projects 2022 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	2022 BUDGET	TOTAL COSTS	2022 COSTS	2022 REMAINING BUDGET	External Funding				Internal Funding				Notes	COMPLETED	CARRY FORWARD	ADDITIONAL FUNDING	
						CCBF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	RS-type	Restricted Surplus (previous years)	Debtenture					
<b>(12) - Administration Department</b>																		
LC - 100 Street Plan	65,000	65,000	19,590	19,590	45,410						GCR	65,000		CM 20-04-242			X	
FV - Flood Mitigation (2021)	15,814,830	11,518,983	9,186,288	5,890,481	5,628,502			10,281,519	627,540		GCR/GOR	609,924		CM 20-06-378, 20-07-455, 20-12-761, 20-12-762, 21-04-335, 21-11-804, 22-04-266, CM 22-08-548			X	
Council Chambers Windows (2021)	8,700	8,700	6,918	6,918	1,782						GCR	8,700		CM 21-10-691	X			
FV - Photocopier (2022)	72,500	72,500	61,675	61,675	10,825				62,500	10,000					X			
Zama Building - Air Conditioning & Heating (2022)	107,000	107,000	100,971	100,971	6,029				79,000		GCR	28,000		CM 22-04-304	X			
FV-Interim Housing Project (2022)	500,000	500,000	372,834	372,834	127,166						GCR	500,000		CM 22-05-345	X			
<b>Total department 12</b>	<b>16,568,030</b>	<b>12,272,183</b>	<b>9,748,275</b>	<b>6,452,468</b>	<b>5,819,714</b>	-	-	<b>141,500</b>	<b>10,281,519</b>	<b>637,540</b>	-	-	<b>1,211,624</b>				<b>12,272,183</b>	
<b>(23) - Fire Department</b>																		
FV - Training Facility (CF 2017)	20,000	1,733	18,267	-	1,733				383		GCR	1,350		Other Sources - FVFD 50%			X	
LC - Air Compressor - Bottle Filling Station (2022)	92,281	92,281	92,580	92,580	(299)		87,000				GOR	5,281		cm 22-08-538	X			
LC - Training Grounds (2022)	33,000	33,000	-	-	33,000				16,500		GCR	16,500		CM 22-07-501 Other Source LCFD	X			
<b>Total department 23</b>	<b>145,281</b>	<b>127,014</b>	<b>110,847</b>	<b>92,580</b>	<b>34,434</b>	-	-	<b>87,000</b>	-	<b>16,883</b>	-	-	<b>23,131</b>				<b>127,014</b>	
<b>(32) - Transportation Department</b>																		
Gravel Reserve (CF 2014)	150,000	92,357	128,700	72,085	20,272						RDR	92,357					X	
LC - 9 Street Lights - 94 Ave 106 St to Pioneer Drive (See Note 1)	75,000	75,000	-	-	75,000		75,000										X	
OR01 New Road Infrastructure Endeavour to Assist 30 m Right of way for road widening - various locations (2021)	1,165,984	500,000	844,328	228,794	271,206						GCR/RDR	500,000					X	
Rebuild TWP Rd 1044 (1 mile) (2021)	200,000	194,209	95,130	89,339	104,870						RDR	194,209					X	
Washout & Culvert Upgrades (2021)	300,000	273,663	26,338	273,663	-				273,663								X	
LC - 109 Avenue Widening (2021)	852,000	461,372	404,383	13,955	447,417				109,372		RDR	352,000		CM 21-06-486, 22-05-356, 22-06-484			X	
AWD 160M Graders X3 (2021)	45,000	20,584	29,394	8,047	12,537						GCR	20,584		CM 21-09-458			X	
FV - Office truck (2022)	1,714,101	1,714,101	-	-	1,714,101		1,039,101		675,000					CM 21-12-896			X	
LC - Office truck (2022)	50,000	50,000	50,024	50,024	(24)				48,000								X	
FV - Zero Turn (2022)	50,000	50,000	50,024	50,024	(24)				48,000								X	
Truck - Director of Utilities (2022)	21,500	21,500	14,504	14,504	6,996				6,500		GCR	15,000					X	
10" pump x 2 (2022)	42,000	42,000	38,248	38,248	3,752				42,000		GCR	180,000					X	
TWP RD 1050 (27 baseline) 2 miles (2022)	180,000	180,000	178,463	178,463	1,537												X	
113 Avenue Reshape & Shoulder Pull (2022)	700,000	700,000	11,235	13,181	686,819				700,000								X	
Kama Pavement Repair (2022)	175,000	175,000	116,802	120,002	54,998		175,000							CM 22-06-486	X		X	
BF 78209 HW 17 105 14 WSM - Teepee Creek (2022)	1,000,000	1,000,000	82,119	127,072	872,228				1,000,000						X		X	
Range Road 154 - in 108-15 (2022)	550,000	550,000	11,494	11,494	538,504		550,000										X	
Rebuild 2 miles Helport Road (Twp 1102 - Rge Rd 184-190) (2022)	350,000	350,000	-	-	350,000				350,000								X	
Monchaig Lake - Road Rebuild and section Repairs (2022)	250,000	250,000	14,575	17,300	232,700				250,000								X	
Blue Hills - Road Rebuild and section Repairs (2022)	100,000	100,000	-	-	100,000				100,000								X	
Rebuild Fox Lake Road (2 miles) - spot repair (2022)	125,000	125,000	86,300	178,563	(53,563)				125,000								X	
Roller Packer (2022)	85,000	85,000	5,188	7,133	77,867				85,000								X	
LC - RR 181 Culvert Replacement (2022)	40,000	40,000	40,000	40,000	-				40,000					CM 22-04-273	X		X	
Electrical Vehicle Charging Stations (2022)	198,275	198,275	198,275	198,275	-				179,010		RDR	198,275		CM 22-04-315	X		X	
Rebuild Roe Rd 155	183,010	183,010	171,400	171,400	11,610						GCR	4,000		CM 22-04-316, CM 22-10-679	X		X	
101 Avenue Asphalt	800,000	800,000	27,878	600,099	199,901		193,944		400,000		SWMR	206,056		CM 22-06-483, 22-07-522			X	
BF 81124	80,907	80,907	72,928	72,928	7,979				24,273		RR	56,634		CM 22-08-553	X		X	
<b>Total department 32</b>	<b>9,982,779</b>	<b>8,811,977</b>	<b>2,699,935</b>	<b>2,302,937</b>	<b>6,509,041</b>	<b>1,353,944</b>	<b>4,250,136</b>	<b>554,010</b>	<b>709,773</b>	-	-	-	<b>1,944,115</b>				<b>8,811,978</b>	
<b>Airports</b>																		
FV - Airport - Lighting Upgrade	260,000	260,000	-	-	260,000						GOR/GCR	260,000		CM 21-05-465, CM 22-03-229, CM 22-04-274			X	
FV - Spray Insulation & Radiant Heat Pole Building (2022)	50,000	50,000	41,330	41,330	8,670				50,000								X	
<b>Total department 33</b>	<b>310,000</b>	<b>310,000</b>	<b>41,330</b>	<b>41,330</b>	<b>268,670</b>	-	-	-	<b>50,000</b>	-	-	-	<b>260,000</b>				<b>310,000</b>	
<b>(41) - Water Treatment &amp; Distribution Department</b>																		
LC - Well Number 4 (CF 2014)	1,348,944	977,697	570,263	249,805	727,892				491,835		GCR	485,863		20-12-763			X	
ZA - Water Treatment Plant Upgrading (CF 2017)	1,153,569	879,324	926,649	687,064	192,260				486,837		RWIR/WIRSWR	392,487		CM 21-09-634			X	
FV - Frozen Water Services Repairs (River Road) (CF 2015)	280,700	20,443	260,257	-	20,443						RWIR	20,443					X	
LC - Waterline Bluehills (CF 2015)	833,250	690,722	142,528	-	690,722				690,722								X	
FV - Rural Water Supply North of the Peace River (2018)	420,000	166,251	253,749	-	166,251						GOR	166,252		\$20,000 from 2017 Non ICA Project - HL Rural Comprehensive Water Study \$400,000			X	
FV - Rural Truck Fill Pump Install (2021)	324,500	273,614	306,369	255,483	18,131				263,614		WTRSWR	10,000		CM 21-05-398, CM 21-12-839	X		X	
LC-North Waterline Oversizing (2021)	200,000	200,000	200,000	200,000	-						WTRSWR	200,000		CM 21-05-453	X		X	
LC - Motor Starters (2022)	90,000	90,000	1,625	1,625	88,376						WTRSWR	90,000			X		X	
Water line Relocation (2022)	45,000	45,000	44,275	44,275	725						WTRSWR	45,000			X		X	
Water Point Building Replacements (BHP, Tompkins, Rocky Lane) (2022)	44,000	44,000	17,200	51,959	12,041						WTRSWR	44,000		CM 22-05-353	X		X	
LC - East Waterline Oversizing SE 10-106-1S-WSM (2022)	75,000	75,000	75,000	75,000	-						WTRSWR	75,000		CM 22-03-182	X		X	
<b>Total department 41</b>	<b>4,834,985</b>	<b>3,482,051</b>	<b>2,797,916</b>	<b>1,565,211</b>	<b>1,916,840</b>	-	-	<b>954,336</b>	<b>978,672</b>	-	-	-	<b>1,782,699</b>				<b>3,715,707</b>	
<b>(42) - Sewer Disposal Department</b>																		
LC - North Storm-Pond A (2021)	1,270,000	855,790	837,515	423,399	432,391						WTRSWR	170,000	685,790	CM 21-03-240, CM 21-04-312, CM 21-07-533, CM 21-10-677			X	
LC-North Sanitary Trunk Sewer (2021)	280,000	233,654	121,190	122,856	110,798						GOR	233,654		CM 21-05-461, CM 21-07-517			X	
FV - Sewer Upgrades (2022)	1,226,000	1,226,000	-	-	1,226,000				1,226,000					CM 22-04-281			X	
<b>Total department 42</b>	<b>2,776,000</b>	<b>2,315,444</b>	<b>958,705</b>	<b>546,255</b>	<b>1,769,189</b>	-	-	<b>1,226,000</b>	-	-	-	<b>170,000</b>	<b>685,790</b>				<b>2,081,790</b>	

TCA Projects 2022 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	2022 BUDGET	TOTAL COSTS	2022 COSTS	2022 REMAINING BUDGET	External Funding				Internal Funding				Notes	COMPLETED	CARRY FORWARD	ADDITIONAL FUNDING
						CCBF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	RS-type	Restricted Surplus (previous years)	Debtenture				

MACKENZIE COUNTY

TCA Projects 2022 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	2022 BUDGET	TOTAL COSTS	2022 COSTS	2022 REMAINING BUDGET	External Funding				Internal Funding				Notes	COMPLETED	CARRY FORWARD	ADDITIONAL FUNDING
						CCBF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	RS-type	Restricted Surplus (previous years)	Debtenture				
<b>(61) - Planning &amp; Development</b>																	
LC Drainage Ditch NE8-106-15-WSM (2021)	15,000	4,475	10,525	-	4,475						GCR	4,475		CM 21-02-100	X		
GIS Computer (2022)	7,500	7,500	-	-	7,500		7,500									X	
Plotter (2022)	13,000	13,000	12,363	12,363	637		13,000									X	
<b>Total department 61</b>	<b>35,500</b>	<b>24,975</b>	<b>22,888</b>	<b>12,363</b>	<b>12,612</b>		<b>20,500</b>					<b>4,475</b>					<b>24,975</b>

<b>(63) - Agriculture</b>																	
HL - Rural Drainage - Phase II & Phase III (CF 2014/2015)	1,181,000	38,019	1,142,981	-	38,019												X
Rural Drainage 2022	188,000	188,000	51,239	288,124	(100,124)												X
<b>Total department 63</b>	<b>1,369,000</b>	<b>226,019</b>	<b>1,194,221</b>	<b>288,124</b>	<b>(62,105)</b>												<b>226,019</b>

<b>(71) - Recreation</b>																			
FV - Overhead Door Replacement/Completion of Hockey Netting	14,000	3,100	12,900	-	3,100												Awaiting	Reply	FVRB
FV - Outdoor Rink Repairs	14,000	14,000	-	-	14,000													X	
FV - Purchase Outhouses for Rodeo Grounds	10,000	10,000	6,325	6,325	3,675												Awaiting	Reply	FVRB
LC - Tennis Court, Basketball Pickle Ball Court (2021)	304,080	141,215	304,080	141,215	0	68,121			73,095					CM 21-05-400, 22-04-261			X		
LC - Northern Lights Recreation Center, New Arena (2021)	5,789,274	1,596,059	4,675,449	482,234	1,113,825				1,596,059					CM 21-06-485, CM 22-02-111, 22-04-260, 22-08-551			X		
FV - Community Hall Air Conditioning (2022)	50,000	50,000	-	-	50,000												X		
FV - Main lobby epoxy floor (2022)	8,400	8,400	-	-	8,400													X	
FV - Roof leak exploration and repair (2022)	15,000	15,000	-	-	15,000													X	
LC - Ball Diamond Water Line (2022)	4,000	4,000	5,478	5,478	922		6,000										X	X	
LC - 3 new industrial snowblowers for outdoor rinks (2022)	12,329	12,329	5,671	5,671	6,658												X		
LC - New beach volleyball court (2022)	10,000	10,000	10,000	10,000	-									CM 22-06-432			X		
LC - Replace concrete pad by shop door (2022)	7,500	7,500	6,280	6,280	1,220												X		
ZA - Plexiglass Window in Park Shelter (2022)	17,000	17,000	-	-	17,000												X		
ZA - Cabin Utilities Development - \$120,000 - County share \$20,000 (2022)	20,000	20,000	-	-	20,000		20,000							\$100k from Alberta Tourism Grant - Direct to ZARS			X		
LC - Electric Zamboni for Outdoor Rinks (2022)	176,500	176,500	-	-	176,500			50,000	126,500					CM 22-02-109			X		
LC - Walk Behind Floor Scrubber (2022)	14,000	14,000	-	-	14,000				8,329					CM 22-06-432			X		
<b>Total department 71</b>	<b>6,470,083</b>	<b>2,101,108</b>	<b>5,076,183</b>	<b>707,203</b>	<b>1,393,900</b>	<b>53,000</b>	<b>68,121</b>	<b>50,000</b>	<b>1,803,983</b>								<b>126,000</b>		<b>2,101,104</b>

<b>(72) - Parks &amp; Playgrounds Department</b>																			
Hutch Lake Campground Improvements (CF 2017)	112,000	2,228	109,772	-	2,228													X	
River Search & Rescue Access Plan - Alfes & Tompkins Landing Boat Launch & FV Bridge Campground	92,000	22,671	90,620	23,694	(1,023)													X	
Vanguard Subdivision Playground Equipment	30,000	3,685	26,315	2,105	1,580													X	
Wadlin Lake Dock Piling Improvements - Firewood Compound	13,000	10,045	2,955	-	10,045													X	
Jubilee Park Walkway	37,000	37,000	36,750	36,750	250													X	
FV - Streetscape (CF 2017)	125,000	86,641	38,359	-	86,641									CM 19-04-274 Moved to 72 in 2020 Budget (25,000GOR) cm21-07-518				X	
Streetscape - La Crete	50,000	29,291	20,709	-	29,291													X	
New Hamlet Park (2021)	38,000	8,685	29,315	-	8,685													X	
Water Well at Jubilee Park (2021)	17,955	17,955	-	-	17,955		17,955											X	
FV - Streetscape Second dock project (2021)	25,394	25,394	10,029	10,029	15,365													X	
Wadlin Lake Campground - Major Improvements (2022)	50,000	50,000	33,441	33,441	16,559													X	
Hutch Lake Campground - Major Improvements (2022)	50,000	50,000	-	-	50,000													X	
Bridge Campground - Major Improvements (2022)	100,000	100,000	-	-	100,000													X	
Macchess Lake Campground (2022)	30,000	30,000	-	-	30,000													X	
Zama Campground - Major Improvements (2022)	20,000	20,000	-	-	20,000													X	
Hamlet Park Development (2022)	75,000	75,000	-	-	75,000													X	
<b>Total department 72</b>	<b>865,349</b>	<b>568,594</b>	<b>398,264</b>	<b>106,019</b>	<b>462,575</b>	<b>17,955</b>												<b>550,640</b>	
<b>TOTAL 2022 Capital Projects</b>	<b>43,357,007</b>	<b>30,239,359</b>	<b>23,048,565</b>	<b>9,930,918</b>	<b>20,308,442</b>	<b>1,474,899</b>	<b>5,521,593</b>	<b>13,090,201</b>	<b>3,168,179</b>									<b>6,298,703</b>	<b>685,790</b>
																		<b>568,595</b>	<b>30,239,365</b>
																			<b>30,239,365</b>

<b>Contingent on Grant Funding</b>																			
ZC - Access Pave (PH V) (CF 2014)	6,000,000	6,000,000	-	-	6,000,000														3,000,000
ZA - Sewage Facemain (2018)	1,085,000	1,085,000	-	-	1,085,000														-
288m asphalt upgrade #1 st																			RR 130,000
<b>CM 22-05-395</b>																			
<b>Carry Forward Contingent on Grant Funding - Total</b>	<b>7,215,000</b>	<b>7,215,000</b>	<b>-</b>	<b>-</b>	<b>7,215,000</b>	<b>-</b>	<b>-</b>	<b>4,085,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>130,000</b>	<b>3,000,000</b>	<b>CONTINGENT</b>			

<b>2022 Contingent on Grant Funding</b>																		
FV - New Hockey Boards and Glass with Protective Netting	199,500								99,750			GCR	99,750	Contingent on Grant Funding 50/50				
FV - Fitness Centre Expansion	99,000								49,500			GCR	49,500	Contingent on Grant Funding 50/50				
FV - Baseball Netting	75,000								37,500			GCR	37,500	Contingent on Grant Funding 50/50				
LC - Wheel Chair Lift	50,000								25,000			GCR	25,000	Contingent on Grant Funding 50/50				

<b>2022 Contingent on Grant Funding - Total</b>	<b>423,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>211,750</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>211,750</b>					
<b>Total of Contingent Funding</b>	<b>7,638,500</b>	<b>7,215,000</b>	<b>-</b>	<b>-</b>	<b>7,215,000</b>	<b>-</b>	<b>-</b>	<b>4,085,000</b>	<b>211,750</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>341,750</b>	<b>3,000,000</b>				



**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Budget Council Meeting</b>
<b>Meeting Date:</b>	<b>December 6-7, 2022</b>
<b>Presented By:</b>	<b>Jennifer Batt, Director of Finance</b>
<b>Title:</b>	<b>Review 2023 Capital Projects and 5 Year Capital Plan</b>

**BACKGROUND / PROPOSAL:**

Attached is the 5 year Capital Plan, including the 2023 Capital Projects that administration is recommending be reviewed by Council.

As Council is aware, grant funding sources are reducing, and additional pressure has been placed on operating budget by various downloads from the provincial government. Along with the downloading, price increases for soft services such as fuel, electricity, natural gas, and insurance has had a negative impact on the operating budget which impacts the ability to funds various reserves.

Administration is requesting Council review the list to assist with investigating funding options, and Councils willingness to move forward on some of the projects. There is currently \$10M being requested in 2023, with an estimated \$2.3M in grant funding, and over \$145M in capital projects for 2023-2027.

All projects recommended would require funding from various reserves, or grants if applicable and available, or some projects Council may choose to fund by means of Debenture, Off-Site Levy, or Special Tax Bylaw.

**OPTIONS & BENEFITS:**

N/A

**COSTS & SOURCE OF FUNDING:**

MSI estimated Capital grant \$1,577,420  
 CCBF estimated capital grant \$749,000

Author: J. Batt Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

STIP funding – applications submitted x 3  
Various reserves

**SUSTAINABILITY PLAN:**

N/A

**COMMUNICATION/PUBLIC PARTICIPATION:**

N/A

**POLICY REFERENCES:**

N/A

**RECOMMENDED ACTION:**

**Motion #1**

Simple Majority       Requires 2/3       Requires Unanimous

That the 5 year Capital Plan be amended as discussed.

**Motion #2**

Simple Majority       Requires 2/3       Requires Unanimous

That administration bring forward funding options for the recommended 2023 Capital projects as discussed.

Author: J. Batt      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_

2023	2024	2025	2026	2027
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CAPITAL PROJECT COSTS:

(12) - Administration Department

NOTES

Item	2023	2024	2025	2026	2027	2028	2029	Notes
LC - Photocopier	\$50,000						\$50,000	Reduced to \$50,000 w trade in
LC - Dell Server	\$33,500						\$33,500	7 yr replacement cycle
HL - Mackenzie County Sign - Hwy 35	\$11,000						\$11,000	Burnt in Chukegg Fire
ZA - Mackenzie County Sign - Cornerstone Building	\$10,000						\$10,000	No sign in place
<b>Total department 12</b>	<b>\$104,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$104,500</b>	<b>\$104,500</b>

(23) - Fire Department

LC - Squad overland truck		\$65,000					\$65,000	Replace 2011 Dodge
LC /Tompkins - Squad overland truck			\$65,000				\$65,000	
Zama - Rescue				\$400,000			\$400,000	
FV - Fire hall	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000		\$500,000	\$500,000 in reserve - Create Fire Hall Reserve Policy
LC - Fire Hall Expansion	\$950,000						\$950,000	Incl Land - Create Fire Hall Reserve Policy- recommend allocating \$ to reserve
AFRRACs	\$250,000						\$250,000	All dept - Buy back old equipment \$10k est
Replace Radios all departments	\$71,475	\$71,475					\$142,950	Not required if AFRRACs is approved
LC - Thermal Imaging	\$10,000						\$10,000	
LC - Jaws of Life	\$30,000	\$11,500					\$41,500	
FV - Shingle Replacement	\$8,000						\$8,000	
<b>Total department 23</b>	<b>\$1,419,475</b>	<b>\$247,975</b>	<b>\$145,000</b>	<b>\$500,000</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$2,432,450</b>	<b>\$2,432,450</b>

(32) - Transportation Department

Airport Sweeper - FV		\$300,000					\$300,000	Moved to 2024
Attachment -Rotary Mower - LC		\$40,000					\$40,000	
Backhoe - Rubberwheel - FV			\$150,000				\$150,000	
FV - Truck		\$63,000					\$63,000	
FV -Truck		\$63,000					\$63,000	
Grader - FV	\$701,253						\$701,253	Changed from \$754,000 - Buyback \$316,000 NEW BB \$294,217
Grader - FV	\$701,253						\$701,253	Changed from \$754,000 - Buyback \$316,000 NEW BB \$294,217
Grader - FV		\$754,000					\$754,000	Changed from \$754,000 - Buyback \$316,000 NEW BB \$294,217
Grader - LC	\$701,253						\$701,253	Changed to \$754,000
Grader - LC		\$754,000					\$754,000	Changed to \$754,000
Plow/Sander - FV		\$115,000					\$115,000	Moved to 2024
Rotary Mower - FV		\$50,000					\$50,000	Moved to 2024
Sidewalk Sweeper - FV	\$64,000						\$64,000	Sell Toolcat value \$40k
Skidsteer - FV			\$80,000				\$80,000	
Skidsteer - FV				\$66,000			\$66,000	
Skidsteer - LC		\$95,000					\$95,000	Moved to 2024
Skidsteer - LC				\$66,000			\$66,000	
Truck - Director of Projects & Infrastructure	\$63,000						\$63,000	
Truck - FV		\$63,000					\$63,000	
Truck - LC		\$63,000					\$63,000	
Truck/Vehicle - Office FV	\$35,000						\$35,000	2023-Ford Escape
Truck/Vehicle - Office LC	\$35,000						\$35,000	2023-Ford Escape
Truck - Director of Utilities	\$63,000						\$63,000	
Truck 4x4 Crew Cab 1/2 Ton Truck - AG	\$63,000		\$63,000				\$126,000	
Wheel loader - FV		\$450,000					\$450,000	New quote - buyback 5 yrs \$160k
Water-Truck							\$0	REMOVED
Hydro-Seeding-Truck							\$0	REMOVED
Packer/Roller							\$0	REMOVED
Packer/Roller							\$0	REMOVED
Packer/Roller							\$0	REMOVED
Plow/Sander/Picker-FV							\$0	REMOVED
<b>Summary Department 32 -Fleet and Equipment</b>	<b>\$2,426,759</b>	<b>\$2,810,000</b>	<b>\$293,000</b>	<b>\$132,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,661,759</b>	<b>\$5,661,759</b>

Department 32 - Infrastructure

TWP RD 1050 (27 baseline) 2 miles		\$700,000	\$650,000	\$650,000			\$2,000,000	2 miles a year for 3 years - Anticipating major rebuild of base Change to \$700,000 in 2024, add \$650,000 in 2025. Remove 2023 ask as 2022 CF
TWP 1052 A Rge Rd 161 Rebuild 3.5 miles		\$500,000					\$500,000	Change to \$500,000 in 2024
TWP 1055 - 1/2 mile Asphalt LC Sawmill			\$500,000				\$500,000	Moved to 2025
TWP RD 1060 (Airport Road) 2 miles		\$350,000					\$350,000	Review in 2023
TWP RD 1070 (Wolfe Lake Road) 3 miles		\$900,000	\$900,000	\$750,000			\$2,550,000	
98 street/98 avenue Asphalt	\$900,000						\$900,000	Review in 2023
113 Street Asphalt	\$450,000						\$450,000	Add \$450,000 2023
FV - Walking Paths	\$65,000	\$68,000					\$133,000	
FV - Repair & Replace Sidewalk & Curb River Road to High School			\$200,000				\$200,000	Review in 2023 - Moved to 2025
LC - Walking Paths			\$126,000	\$120,000			\$246,000	
FV - Salt Shed base leveling	\$60,000						\$60,000	Review in 2023
Endeavour to Assist - New Road Infrastructure	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000		\$1,250,000	Add \$250,000 in 2027
100 st North - expansion & pave					\$2,423,000		\$2,423,000	Review in 2023 - Moved to 2027 \$2,423,000
100 st & 109 ave Intersection rebuild	\$950,000						\$950,000	Review in 2023 - price changed to \$950k
109 Ave Widening	\$907,350						\$907,350	
109 ave West - expansion & pave			\$2,300,000		\$2,400,000		\$4,700,000	Review in 2023 - Phased moved to 2025 \$2,300,000, 2027 - \$2,400,000
La Crete North access east expansion & rebuild				\$1,500,000			\$1,500,000	Review in 2023 - Moved to 2026 \$1,500,000
Lambert Point Intersection TWP 1085 RR 122	\$60,000						\$60,000	
LC - 91 Street Pavement	\$1,233,000	\$1,355,000					\$2,588,000	
Bridge File 76278	\$50,000	\$700,000					\$750,000	Applied for STIP funding
Bridge File 78209	\$50,000	\$500,000					\$550,000	Applied for STIP funding
Bridge File 81336	\$40,000	\$250,000					\$290,000	Applied for STIP funding
Bridge Maintenance	\$380,000	\$260,000	\$260,000				\$900,000	Currently \$100k in Operating for maintenance
Blue Hills Waste Transfer station Road Rebuild		\$60,000					\$60,000	
94 ave & 100 street Crosswalk	\$87,000						\$87,000	
Eleske Road Repairs		\$60,000					\$60,000	
FV Sidewalk Installation 44 ave & 50 st (300m S)	\$100,000						\$100,000	
Pave RR 131 TWP 108-2 to FV truck fill	\$75,000	\$800,000					\$875,000	
Rebuild RR 153	\$50,000	\$850,000	\$800,000				\$1,700,000	
Culvert Erosion Repair TWP 1090 - RR 150	\$125,000						\$125,000	
RR 150 Road (Hwy 697 - Twp 1064)		\$50,000	\$800,000				\$850,000	
LC- Cold Storage Shed	\$30,000						\$30,000	20x60 3 sided
ZA - Vehicle Hoist	\$24,000						\$24,000	Failed inspection 30 yrs old
<b>Summary Department 32 - Infrastructure</b>	<b>\$5,886,350</b>	<b>\$7,653,000</b>	<b>\$6,786,000</b>	<b>\$3,270,000</b>	<b>\$5,073,000</b>	<b>\$0</b>	<b>\$28,668,350</b>	<b>\$28,668,350</b>

<b>Department 32 - Operations Total</b>	<b>\$8,313,109</b>	<b>\$10,463,000</b>	<b>\$7,079,000</b>	<b>\$3,402,000</b>	<b>\$5,073,000</b>	<b>\$0</b>	<b>\$34,330,109</b>	<b>\$34,330,109</b>
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2023	2024	2025	2026	2027
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CAPITAL PROJECT COSTS:

(33) - Airports							
LC - Heated Airport Storage Shed	\$150,000					\$150,000	
<b>Summary Department 33 - Airports</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$150,000</b>

(41) - Water Treatment & Distribution Department							
FV - Valve Replacement Program		\$50,000	\$50,000	\$50,000		\$150,000	Bumped back 1 year 2023 moved to 2026
Blumenort Truck Fill				\$2,500,000		\$2,500,000	
Water Meter Replacement (Supply & Install)					\$1,200,000	\$1,200,000	
Well Maintenance Study					\$250,000	\$250,000	I moved it along. Not sure if this a project still with feasibility.
Water Point Building Replacements (BHP, Tompkins, Rocky Lane)	\$31,900					\$31,900	Scheduled 1 building in 2023 - BHP.
LC - Waterline Bluehills (CF 2015)				\$33,500,000		\$33,500,000	
FV - Rural Water Supply North of the Peace River (2018)				\$48,000,000		\$48,000,000	
FV - Water Treatment Plant - Clarifiers Valves	\$83,800					\$83,800	
WTP x 3 SCADA Upgrade	\$196,200					\$196,200	Engineered
<b>Department 41 - Water Treatment &amp; Distribution</b>	<b>\$311,900</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$84,050,000</b>	<b>\$1,450,000</b>	<b>\$85,911,900</b>	<b>\$85,911,900</b>

(42) - Sewer Disposal Department							
Sewer Camera Equipment Replacement		\$60,000				\$60,000	
LC - North Sanitary Trunk Sewer	\$5,750,000		\$1,915,000			\$7,665,000	Review in 2023 Remove 2025 cost
LC - North Storm Water Management			\$1,023,700		\$615,800	\$1,639,500	Remove 2025 cost - move 2024 to 2027
FV - Waste Water Treatment Upgrade				\$10,000,000		\$10,000,000	
LC-Sewer Flusher		\$90,000				\$90,000	May move to 2024.
LC - RV Sanidump @ Lagoon	\$510,283					\$510,283	Engineered
<b>Department 42 - Sewer Disposal</b>	<b>\$510,283</b>	<b>\$5,900,000</b>	<b>\$2,938,700</b>	<b>\$10,000,000</b>	<b>\$615,800</b>	<b>\$19,964,783</b>	<b>\$19,964,783</b>

(43) - Solid Waste Disposal							
						\$0	
<b>Summary Department 43 - Solid Waste Disposal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Department 61 - Planning							
						\$0	
<b>Total department 61</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Agricultural Department - 63							
Drone			\$18,000			\$18,000	
Side by Side with herbicide spraying system		\$22,000				\$22,000	Trade in quad unit - Reduce costs for operations - spraying in house
<b>Summary Department 63 - Agricultural</b>	<b>\$0</b>	<b>\$22,000</b>	<b>\$18,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$40,000</b>	<b>\$40,000</b>

(72) - Parks & Playgrounds Department							
FV - Streetscape (CF 2017)	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000	
Streetscape - La Crete	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000	
Machesis Lake Campground - Major Improvements		\$50,000	\$250,000	\$100,000	\$100,000	\$500,000	Recommend Scope of work be developed
Wadlin Lake Campground - Major Improvements		\$250,000	\$50,000	\$50,000	\$100,000	\$450,000	Recommend Scope of work be developed
Hutch Lake Campground - Major Improvements		\$100,000		\$250,000	\$100,000	\$450,000	Recommend Scope of work be developed
Bridge Campground - Major Improvements			\$100,000		\$100,000	\$200,000	Recommend Scope of work be developed
Zama Campground - Major Improvements		\$100,000	\$100,000	\$100,000	\$100,000	\$400,000	Recommend Scope of work be developed
Hamlet Park Development		\$75,000		\$75,000		\$150,000	Recommend Scope of work be developed
ZA - Animal Waste Sweeper	\$8,000					\$8,000	Option from S8-\$13k
<b>Total department 72</b>	<b>\$58,000</b>	<b>\$625,000</b>	<b>\$550,000</b>	<b>\$625,000</b>	<b>\$550,000</b>	<b>\$2,408,000</b>	<b>\$2,408,000</b>

<b>TOTAL Capital Projects, by Year</b>	<b>\$10,867,267</b>	<b>\$17,307,975</b>	<b>\$10,800,700</b>	<b>\$98,577,000</b>	<b>\$7,788,800</b>	<b>\$145,341,742</b>	<b>\$145,341,742</b>
	<b>\$145,341,742</b>						

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

**PROJECT** Xerox replacements for La Crete office

<b>DEPARTMENT</b>	Administration	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	No change
<b>LOCATION</b>	La Crete County Office	<b>PRIORITY</b>	Medium	<b>NEW OR REPLACEMENT ASSET</b>	New asset
		<b>#</b>		<b>EXPECTED LIFE OF ASSET</b>	5 years

<b>DESCRIPTION</b>	Replacement of Xerox based on 5 year replacement cycle
<b>NEED FOR PROJECT</b>	Replacement of aging copy equipment results in less downtime in workflow processes for the office. Also, after 5 years the Xerox contract price per copy increases. Trading in older unit estimated value \$5,000
<b>ADDITIONAL INFO</b>	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
<b>FINANCING COST</b>								
<b>TOTAL COST</b>	-	-						
<b>REVENUE</b>								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Year	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	-	55,000	-	-	-	-	55,000	-	-	-	110,000
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	55,000	-	-	-	-	55,000	-	-	-	110,000
PROPOSED FINANCING	Previous Year	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	5,000	-	-	-	-	-	-	-	-	5,000

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

## PROJECT DELL Server replacement for La Crete

<b>DEPARTMENT</b>	Administration	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	No change
<b>LOCATION</b>	La Crete County Office	<b>PRIORITY</b>	Medium	<b>NEW OR REPLACEMENT ASSET</b>	New asset
		<b>#</b>		<b>EXPECTED LIFE OF ASSET</b>	5 years

<b>DESCRIPTION</b>	Replacement of DELL server based on 7 year replacement cycle
<b>NEED FOR PROJECT</b>	Replacement of main server for La Crete. The existing server is 7 years old, and will be coming up on 8 years in 2023.
<b>ADDITIONAL INFO</b>	

<b>ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS</b>			<b>PRIORITY CRITERIA</b>					
	<u>1st Year</u>	<u>2nd Year</u>	MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
LABOUR			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED MATERIALS			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
PURCHASED SERVICES			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
TRSF TO RES / RES FUND								
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
<b>FINANCING COST</b>								
<b>TOTAL COST</b>	-	-						
<b>REVENUE</b>								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	-	33,500	-	-	-	-	-	-	35,000	-	68,500
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	33,500	-	-	-	-	-	-	35,000	-	68,500
<b>PROPOSED FINANCING</b>	<b>Previous Years</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>Total</b>
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-



# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

## PROJECT County Sign Highway 35

<b>DEPARTMENT</b>	Administration	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	No change
<b>LOCATION</b>	Highway 35	<b>PRIORITY</b>	Low #	<b>NEW OR REPLACEMENT ASSET</b>	Replacement of asset
				<b>EXPECTED LIFE OF ASSET</b>	

<b>DESCRIPTION</b>	The production of a new "Welcome to Mackenzie County" sign at the County border on highway 35
<b>NEED FOR PROJECT</b>	During the Chuckegg wildfire, the County welcome sign located on the south border of f Mackenzie County on highway 35, was burnt. Administration engaged a contractor to build a new sign in the fall of 2021. The contractor stated it would take up to a year to finish the project. Administration repeatedly tried to contact the contractor with no results. Since this project was originally under the DRP program and the DRP file has been closed, the County is still in need of a sign.
<b>ADDITIONAL INFO</b>	

<b>ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS</b>		<b>PRIORITY CRITERIA</b>						
	<u>1st Year</u>	<u>2nd Year</u>						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input checked="" type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input checked="" type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>				
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
<b>FINANCING COST</b>								
<b>TOTAL COST</b>	-	-						
<b>REVENUE</b>								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	11,000	-	-	-	-	-	-	-	-	-	11,000
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	11,000	-	-	-	-	-	-	-	-	-	11,000
<b>PROPOSED FINANCING</b>	<b>Previous Years</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>Total</b>
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

## PROJECT Zama - Mackenzie County Sign

DEPARTMENT	Administration	PROJECT #		CHANGE OF LEVEL OF SERVICE	No change
LOCATION	Zama	PRIORITY	Low #	NEW OR REPLACEMENT ASSET	New asset
				EXPECTED LIFE OF ASSET	

DESCRIPTION	Produce a "Mackenzie County" sign to display in front of the County Office building.
NEED FOR PROJECT	Both La Crete and Fort Vermilion County administrative buildings display a Mackenzie County sign. The Administrative building in Zama received is formal opening in 2011. During the time since, administration has struggled with the type of sign that was required. It was undesirable to display a sign, similar to the other 2 buildings, that only stated "Mackenzie County" The building was designed and built to be a multi use building intended to house multiple agencies.
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input checked="" type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input checked="" type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	10,000	-	-	-	-	-	-	-	-	-	10,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	10,000	-	-	-	-	-	-	-	-	-	10,000
PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

**PROJECT** Fire Hall

<b>DEPARTMENT</b>	Fire	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	No change
<b>LOCATION</b>	Fort Vermilion	<b>PRIORITY</b>	Medium #	<b>NEW OR REPLACEMENT ASSET</b>	Replacement of asset
				<b>EXPECTED LIFE OF ASSET</b>	30 years

<b>DESCRIPTION</b>	New Fire Hall - Fort Vermilion . There is currently \$500,000 in the Emergency Service -Fort Vermilion, and if the Fire Hall is not approved, a request to allocated \$50,000 into this reserve until funidng is availableto complete the Fire Hall.
<b>NEED FOR PROJECT</b>	The current Fire Hall is becoming old and is to small for the needs of the Fort Vermilion Fire Department. With the increase in the size of new equipment and trucks, the current hall can not accommodate most new equipment. The fire department is also required to utilize the adjacent landowners property to exit the fire hall when responding to a call-outs. If this landowner decides to restrict this use, the department would be limited to what could be stored. There is also a requirement for a training grounds for the members. in is the departments wishes tc
<b>ADDITIONAL INFO</b>	

<b>ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS</b>		<b>PRIORITY CRITERIA</b>						
	<u>1st Year</u>	<u>2nd Year</u>						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input checked="" type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input checked="" type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input checked="" type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
<b>FINANCING COST</b>								
<b>TOTAL COST</b>	-	-						
<b>REVENUE</b>								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	1,000,000	-	-	-	-	-	-	-	-	-	1,000,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	1,000,000	-	-	-	-	-	-	-	-	-	1,000,000
PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	500,000	-	-	-	-	-	-	-	-	-	500,000
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
	-	500,000	-	-	-	-	-	-	-	-	-	500,000

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

**PROJECT** Fire Hall Expansion

<b>DEPARTMENT</b>	Fire	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	No change
<b>LOCATION</b>	La Crete	<b>PRIORITY</b>	Low #	<b>NEW OR REPLACEMENT ASSET</b>	Replacement of asset
				<b>EXPECTED LIFE OF ASSET</b>	50 years

<b>DESCRIPTION</b>	Build an addition onto the existing Fire Hall. Land price is an estimate.
<b>NEED FOR PROJECT</b>	The La Crete Fire Department has identified the need to expand the Fire Hall. With the increase population to the hamlet and surrounding areas, the growth in business, commercial and GOA services the current building will not be sufficient to house the required trucks and equipment to maintain the present level of fire services. If the building extension is built on the existing land, it would limit the amount of parking available to secondary units, and volunteer fire fighter parking. The other option is to purchase the land for future development, and include
<b>ADDITIONAL INFO</b>	

<b>ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS</b>			<b>PRIORITY CRITERIA</b>					
	<u>1st Year</u>	<u>2nd Year</u>	MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input checked="" type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
LABOUR			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED MATERIALS			HEALTH & SAFETY	<input checked="" type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
PURCHASED SERVICES			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
TRSF TO RES / RES FUND								
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
<b>FINANCING COST</b>								
<b>TOTAL COST</b>	-	-						
<b>REVENUE</b>								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	700,000	-	-	-	-	-	-	-	-	-	700,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	250,000	-	-	-	-	-	-	-	-	-	250,000
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	950,000	-	-	-	-	-	-	-	-	-	950,000
PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

## PROJECT AFRRACs

DEPARTMENT	Fire	PROJECT #		CHANGE OF LEVEL OF SERVICE	No change
LOCATION	All Locations	PRIORITY	High	NEW OR REPLACEMENT ASSET	Replacement of asset
			#	EXPECTED LIFE OF ASSET	10 years

DESCRIPTION	Replacement of the current Fire Departments communication system with the Albertas First Responders Radio Communications System (AFRRACS)
NEED FOR PROJECT	The current communications system is worn out and is in need of replacement. The system has failed several times within the last year resulting in no communications between the Fire Departments and Grande Prairie dispatch. The current system has also proven not to have the geographical coverage required. Our current system is dependent on three "Rental Towers" that require maintenance of repeater systems and will also require replacement of hardware in the near future. Radios are also becoming worn out and will need replacing.
ADDITIONAL INFO	The current units have 2 options of service going forward. OPTION 1 - utilize radios in the Operations department. OPTION 2 - Sell units to 3rd party at agreed upon price.

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input checked="" type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input checked="" type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input checked="" type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input checked="" type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	250,000	-	-	-	-	-	-	-	25,000	25,000	300,000
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	250,000	-	-	-	-	-	-	-	25,000	25,000	300,000
PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

## PROJECT Radio Replacement

DEPARTMENT	Fire	PROJECT #		CHANGE OF LEVEL OF SERVICE	No change
LOCATION	All Locations	PRIORITY	High	NEW OR REPLACEMENT ASSET	Replacement of asset
			#	EXPECTED LIFE OF ASSET	10 years

**DESCRIPTION** Replacement of the current Fire Departments communication system with new Radios

**NEED FOR PROJECT** The current Fire Department Radio system is worn out. Administration has identified the need too start replacing existing handheld radios and pagers. Currently the fire departments are requesting a 50% replacement of the current radios and a further 50% in 2024. If the AFRRAC system is adopted by Mackenzie County, this expenditure will not be required.

**ADDITIONAL INFO**

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input checked="" type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input checked="" type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input checked="" type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input checked="" type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	71,475	71,475	-	-	-	-	-	-	-	-	142,950
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	71,475	71,475	-	-	-	-	-	-	-	-	142,950
PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

## PROJECT Thermal Imaging Camera

DEPARTMENT	Fire	PROJECT #		CHANGE OF LEVEL OF SERVICE	No change
LOCATION	La Crete	PRIORITY	High	NEW OR REPLACEMENT ASSET	Replacement of asset
			#	EXPECTED LIFE OF ASSET	10 years

DESCRIPTION	Replacement of the current La Crete Fire Departments Thermal Imaging Camera.
NEED FOR PROJECT	The current camera is no longer working. A thermal imaging camera is used at the scene of a fire. It is used to help identify "Hot Spots" when the fire is in the final stages of being extinguished. Without this equipment, fire fighters may be required to spend extra hours at the fire to insure all fire is extinguished.
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input checked="" type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input checked="" type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	10,000	-	-	-	-	-	-	-	-	-	10,000
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	10,000	-	-	-	-	-	-	-	-	-	10,000
PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

**PROJECT** Jaws of Life

<b>DEPARTMENT</b>	Fire	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	No change
<b>LOCATION</b>	La Crete	<b>PRIORITY</b>	Medium #	<b>NEW OR REPLACEMENT ASSET</b>	Replacement of asset
				<b>EXPECTED LIFE OF ASSET</b>	10 years

**DESCRIPTION** Replacement of the current La Crete Fire Departments "Jaws of Life"

**NEED FOR PROJECT** The current "Jaws of Life" is a hydraulic system that does not work well in freezing temperatures. It is also becoming out-dated and will not keep up to future extractions from newer automobiles. The complete unit consists of three parts. The Extraction Cutter, the Operated Spreader, along w batteries and chargers are requested in 2023. The Operated Ram is requested to be purchased in 2024

**ADDITIONAL INFO**

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input checked="" type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input checked="" type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
FINANCING COST								
<b>TOTAL COST</b>	-	-						
REVENUE								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	30,000	11,500	-	-	-	-	-	-	-	-	41,500
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	30,000	11,500	-	-	-	-	-	-	-	-	41,500
PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-



# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

**PROJECT** FV

<b>DEPARTMENT</b>	Fire	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	No change
<b>LOCATION</b>	Fort Vermilion	<b>PRIORITY</b>	High	<b>NEW OR REPLACEMENT ASSET</b>	Replacement of asset
			#	<b>EXPECTED LIFE OF ASSET</b>	50 years

<b>DESCRIPTION</b>	Replace singles on the south side Fire Hall
<b>NEED FOR PROJECT</b>	Inspection of the roof has identified that half the shingles are in very good shape and possibly replaced. The shingles on the south side of the roof are turning up and require replacement.
<b>ADDITIONAL INFO</b>	

<b>ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS</b>		<b>PRIORITY CRITERIA</b>						
	<u>1st Year</u>	<u>2nd Year</u>						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input checked="" type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input checked="" type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
<b>FINANCING COST</b>								
<b>TOTAL COST</b>	-	-						
<b>REVENUE</b>								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	8,000	-	-	-	-	-	-	-	-	-	8,000
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
		8,000	-	-	-	-	-	-	-	-	-	8,000

PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

## PROJECT Motor Grader Replacement

<b>DEPARTMENT</b>	Transportation	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	Maintain level of service
<b>LOCATION</b>	Fort Vermilion	<b>PRIORITY</b>	High	<b>NEW OR REPLACEMENT ASSET</b>	Replacement of asset
			#	<b>EXPECTED LIFE OF ASSET</b>	

**DESCRIPTION** Replace grader on the 4 year and 7500 hr buy back agreement plan. Replaces unit 2150. Current buy back \$316,000

**NEED FOR PROJECT** Grader replacement is needed in order to maintain the fleet with minimal down time and repairs.

**ADDITIONAL INFO**

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
FINANCING COST								
<b>TOTAL COST</b>	-	-						
REVENUE								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	701,253	-	-	-	-	-	-	-	-	-	701,253
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	701,253	-	-	-	-	-	-	-	-	-	701,253
PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	294,217	-	-	-	-	-	-	-	-	-	294,217
	-	294,217	-	-	-	-	-	-	-	-	-	294,217

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

## PROJECT Motor Grader Replacement

<b>DEPARTMENT</b>	Transportation	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	Maintain level of service
<b>LOCATION</b>	Fort Vermilion	<b>PRIORITY</b>	High #	<b>NEW OR REPLACEMENT ASSET</b>	Replacement of asset
				<b>EXPECTED LIFE OF ASSET</b>	

<b>DESCRIPTION</b>	Replace grader on the 4 year and 7500 hr buy back agreement plan. Replaces unit 2151 - Current buy back \$316,000
<b>NEED FOR PROJECT</b>	Grader replacement is needed in order to maintain the fleet with minimal down time and repairs.
<b>ADDITIONAL INFO</b>	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
<b>FINANCING COST</b>								
<b>TOTAL COST</b>	-	-						
<b>REVENUE</b>								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Year	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	701,253	-	-	-	-	-	-	-	-	-	701,253
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	701,253	-	-	-	-	-	-	-	-	-	701,253
PROPOSED FINANCING	Previous Year	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	294,217	-	-	-	-	-	-	-	-	-	294,217
	-	294,217	-	-	-	-	-	-	-	-	-	294,217

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

## PROJECT Motor Grader Replacement

<b>DEPARTMENT</b>	Transportation	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	Maintain level of service
<b>LOCATION</b>	La Crete	<b>PRIORITY</b>	High #	<b>NEW OR REPLACEMENT ASSET</b>	Replacement of asset
				<b>EXPECTED LIFE OF ASSET</b>	

<b>DESCRIPTION</b>	Replace grader on the 4 year and 7500 hr buy back agreement plan. Replaces unit 2149
<b>NEED FOR PROJECT</b>	Grader replacement is needed in order to maintain the fleet with minimal down time and repairs.
<b>ADDITIONAL INFO</b>	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
<b>FINANCING COST</b>								
<b>TOTAL COST</b>	-	-						
<b>REVENUE</b>								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	701,253	-	-	-	-	-	-	-	-	-	701,253
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	701,253	-	-	-	-	-	-	-	-	-	701,253
PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	294,217	-	-	-	-	-	-	-	-	-	294,217
	-	294,217	-	-	-	-	-	-	-	-	-	294,217

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

## PROJECT Plow Truck Purchase

<b>DEPARTMENT</b>	Transportation	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	Maintain level of service
<b>LOCATION</b>	Fort Vermilion	<b>PRIORITY</b>	Medium #	<b>NEW OR REPLACEMENT ASSET</b>	Replacement of asset
				<b>EXPECTED LIFE OF ASSET</b>	

<b>DESCRIPTION</b>	To purchase a plow truck for Fort Vermilion, Dodge 5500.
<b>NEED FOR PROJECT</b>	The current plow truck is a 2011 and will potentially become high maintenance in the near future.
<b>ADDITIONAL INFO</b>	

<b>ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS</b>			<b>PRIORITY CRITERIA</b>					
	<u>1st Year</u>	<u>2nd Year</u>	MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
LABOUR			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED MATERIALS			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
PURCHASED SERVICES			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
TRSF TO RES / RES FUND								
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
<b>FINANCING COST</b>								
<b>TOTAL COST</b>	-	-						
<b>REVENUE</b>								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	-	115,000	-	-	-	-	-	-	-	-	115,000
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	115,000	-	-	-	-	-	-	-	-	115,000
<b>PROPOSED FINANCING</b>	<b>Previous Years</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>Total</b>
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

## PROJECT Rotary Mower Replacement

<b>DEPARTMENT</b>	Transportation	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	Maintain level of service
<b>LOCATION</b>	Fort Vermilion	<b>PRIORITY</b>	Medium #	<b>NEW OR REPLACEMENT ASSET</b>	Replacement of asset
				<b>EXPECTED LIFE OF ASSET</b>	

<b>DESCRIPTION</b>	Replace Rotary Mower. Replaces unit 2716. 15' rough cut ditch mower.
<b>NEED FOR PROJECT</b>	Rotary mower replacement is needed in order to maintain the fleet with minimal down time and repairs.
<b>ADDITIONAL INFO</b>	

<b>ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS</b>			<b>PRIORITY CRITERIA</b>					
	<u>1st Year</u>	<u>2nd Year</u>	MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
LABOUR			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED MATERIALS			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
PURCHASED SERVICES			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
TRSF TO RES / RES FUND								
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
<b>FINANCING COST</b>								
<b>TOTAL COST</b>	-	-						
<b>REVENUE</b>								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	-	50,000	-	-	-	-	-	-	-	-	50,000
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
			50,000									50,000
<b>PROPOSED FINANCING</b>	<b>Previous Years</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>Total</b>
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

## PROJECT Side Walk Sweeper Replacement

<b>DEPARTMENT</b>	Transportation	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	Maintain level of service
<b>LOCATION</b>	Fort Vermilion	<b>PRIORITY</b>	Medium #	<b>NEW OR REPLACEMENT ASSET</b>	Replacement of asset
				<b>EXPECTED LIFE OF ASSET</b>	

<b>DESCRIPTION</b>	Replace side walk sweeper. Replaces unit 2416. Bobcat Toolcat 5610.
<b>NEED FOR PROJECT</b>	Side Walk Sweeper replacement is needed in order to maintain the fleet at a minimal down time and repairs.
<b>ADDITIONAL INFO</b>	

<b>ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS</b>		<b>PRIORITY CRITERIA</b>						
	<u>1st Year</u>	<u>2nd Year</u>						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
FINANCING COST								
<b>TOTAL COST</b>	-	-						
REVENUE								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	64,000	-	-	-	-	-	-	-	-	-	64,000
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	64,000	-	-	-	-	-	-	-	-	-	64,000
PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	40,000	-	-	-	-	-	-	-	-	-	40,000
	-	40,000	-	-	-	-	-	-	-	-	-	40,000

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

## PROJECT Skid Steer Replacement

<b>DEPARTMENT</b>	Transportation	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	Maintain level of service
<b>LOCATION</b>	Fort Vermilion	<b>PRIORITY</b>	Medium #	<b>NEW OR REPLACEMENT ASSET</b>	Replacement of asset
				<b>EXPECTED LIFE OF ASSET</b>	

<b>DESCRIPTION</b>	Replace skid steer. Replaces unit 2328, Bobcat, 2014, S850.
<b>NEED FOR PROJECT</b>	Skid Steer replacement is needed in order to maintain the fleet and have minimal down time and repairs.
<b>ADDITIONAL INFO</b>	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
FINANCING COST								
<b>TOTAL COST</b>	-	-						
REVENUE								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	-	95,000	-	-	-	-	-	-	-	-	95,000
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	95,000	-	-	-	-	-	-	-	-	95,000
<b>PROPOSED FINANCING</b>	<b>Previous Years</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>Total</b>
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-



# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

## PROJECT New Vehicle Purchase - Director of Projects and Infrastructure

<b>DEPARTMENT</b>	Transportation	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	Maintain level of service
<b>LOCATION</b>	La Crete	<b>PRIORITY</b>	High #	<b>NEW OR REPLACEMENT ASSET</b>	New asset
				<b>EXPECTED LIFE OF ASSET</b>	

<b>DESCRIPTION</b>	To purchase a 2023 half ton crew cab pick up for the Director of Projects and Infrastructure
<b>NEED FOR PROJECT</b>	The current director of Projects and Infrastructure is currently utilizing his personal vehicle for work purposes. He is considering to opt for utilizing a Mackenzie County owned vehicle, moving forward.
<b>ADDITIONAL INFO</b>	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
<b>FINANCING COST</b>								
<b>TOTAL COST</b>	-	-						
<b>REVENUE</b>								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	63,000	-	-	-	-	-	-	-	-	-	63,000
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	63,000	-	-	-	-	-	-	-	-	-	63,000
PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

## PROJECT Replace Admin Office Vehicle

<b>DEPARTMENT</b>	Transportation	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	Increased level of service
<b>LOCATION</b>	Fort Vermilion	<b>PRIORITY</b>	High #	<b>NEW OR REPLACEMENT ASSET</b>	New asset
				<b>EXPECTED LIFE OF ASSET</b>	

<b>DESCRIPTION</b>	To purchase a Ford Escape for the Fort Vermilion Office
<b>NEED FOR PROJECT</b>	To keep fleet up to date and reduce maintenance and down time. Vehicle to be purchased is a smaller, more cost effective unit for Office Staff to utilize. Vehicle will be used for business beteen offices, errands locally, and out of town trips.
<b>ADDITIONAL INFO</b>	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
<b>FINANCING COST</b>								
<b>TOTAL COST</b>	-	-						
<b>REVENUE</b>								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	35,000	-	-	-	-	-	-	-	-	-	35,000
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	35,000	-	-	-	-	-	-	-	-	-	35,000
PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

## PROJECT Replace Admin Office Vehicle

<b>DEPARTMENT</b>	Transportation	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	Maintain level of service
<b>LOCATION</b>	La Crete	<b>PRIORITY</b>	High #	<b>NEW OR REPLACEMENT ASSET</b>	Replacement of asset
				<b>EXPECTED LIFE OF ASSET</b>	

<b>DESCRIPTION</b>	To purchase a 2023 Ford Escape for the La Crete Office.
<b>NEED FOR PROJECT</b>	To keep fleet up to date and reduce maintenance and down time. Vehicle to be purchased is a smaller, more cost effective unit for Office Staff to utilize. Vehicle will be used for business beteen offices, errands locally, and out of town trips.
<b>ADDITIONAL INFO</b>	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
<b>FINANCING COST</b>								
<b>TOTAL COST</b>	-	-						
<b>REVENUE</b>								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	35,000	-	-	-	-	-	-	-	-	-	35,000
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	35,000	-	-	-	-	-	-	-	-	-	35,000
PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

## PROJECT Vehicle Replacement Purchase

DEPARTMENT	Transportation	PROJECT #		CHANGE OF LEVEL OF SERVICE	Increased level of service
LOCATION	TBD	PRIORITY	High #	NEW OR REPLACEMENT ASSET	New asset
				EXPECTED LIFE OF ASSET	

DESCRIPTION	To purchase a 2023 half ton crew cab pick up for the Director of Projects and Infrastructure
NEED FOR PROJECT	Vehicle location will be determined at a later date when the appropriate level of need is clear. This replacement purchase is one of our 3 vehicle annual purchase minimum..
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	63,000	-	-	-	-	-	-	-	-	-	63,000
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	63,000	-	-	-	-	-	-	-	-	-	63,000
PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

## PROJECT New Vehicle Purchase - AG Fieldman

<b>DEPARTMENT</b>	Transportation	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	Maintain level of service
<b>LOCATION</b>	Fort Vermilion	<b>PRIORITY</b>	High #	<b>NEW OR REPLACEMENT ASSET</b>	Replacement of asset
				<b>EXPECTED LIFE OF ASSET</b>	

<b>DESCRIPTION</b>	To purchase a 2023 half ton crew cab pick up for the AG Fieldman.
<b>NEED FOR PROJECT</b>	When previous AG Fieldman left, who was using his personal vehicle, a replacement was never purchased.
<b>ADDITIONAL INFO</b>	

<b>ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS</b>			<b>PRIORITY CRITERIA</b>					
	<u>1st Year</u>	<u>2nd Year</u>	MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
LABOUR			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED MATERIALS			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
PURCHASED SERVICES			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
TRSF TO RES / RES FUND								
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
<b>FINANCING COST</b>								
<b>TOTAL COST</b>	-	-						
<b>REVENUE</b>								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	63,000	-	-	-	-	-	-	-	-	-	63,000
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	63,000	-	-	-	-	-	-	-	-	-	63,000

PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

**PROJECT** FV Salt Shed

<b>DEPARTMENT</b>	Transportation	<b>PROJECT #</b>	FV01	<b>CHANGE OF LEVEL OF SERVICE</b>	No change
<b>LOCATION</b>	Fort Vermilion	<b>PRIORITY</b>	Medium	<b>NEW OR REPLACEMENT ASSET</b>	New asset
			#	<b>EXPECTED LIFE OF ASSET</b>	40 years

<b>DESCRIPTION</b>	This would include the repair and leveling of the floor/base to prevent unwanted drainage into the shed.
<b>NEED FOR PROJECT</b>	
<b>ADDITIONAL INFO</b>	

<b>ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS</b>			<b>PRIORITY CRITERIA</b>					
	<u>1st Year</u>	<u>2nd Year</u>	MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
LABOUR			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED MATERIALS			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
PURCHASED SERVICES			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
TRSF TO RES / RES FUND								
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
FINANCING COST								
<b>TOTAL COST</b>	-	-						
REVENUE								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	60,000	-	-	-	-	-	-	-	-	-	60,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	60,000	-	-	-	-	-	-	-	-	-	60,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	60,000	-	-	-	-	-	-	-	-	-	60,000
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
	-	60,000	-	-	-	-	-	-	-	-	-	60,000

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

**PROJECT** Endeavor to Assist

<b>DEPARTMENT</b>	Transportation	<b>PROJECT #</b>	OR06	<b>CHANGE OF LEVEL OF SERVICE</b>	Increased level of service
<b>LOCATION</b>	Rural	<b>PRIORITY</b>	High #	<b>NEW OR REPLACEMENT ASSET</b>	New asset
				<b>EXPECTED LIFE OF ASSET</b>	40 years

**DESCRIPTION** From Policy PW039, endeavour to assist. Assisting applicants/farmers with building roads to new lands; survey stakes, water act, culverts, gravel, etc. In addition, the Public Works Department would like to up the current budget from \$250,000 to \$500,000 annually as previous council's have opted to top up the \$250,000 to \$500,000 yearly.

**NEED FOR PROJECT** Farmers request access to new lands.

**ADDITIONAL INFO**

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input checked="" type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>				
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
FINANCING COST								
<b>TOTAL COST</b>	-	-						
REVENUE								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	250,000	250,000	250,000	250,000	250,000	250,000	-	-	-	-	-	1,500,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	250,000	250,000	250,000	250,000	250,000	250,000	-	-	-	-	-	1,500,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	250,000	250,000	250,000	250,000	250,000	250,000	-	-	-	-	-	1,500,000
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
	250,000	250,000	250,000	250,000	250,000	250,000	-	-	-	-	-	1,500,000

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

## PROJECT 109 Avenue Widening with Lights

<b>DEPARTMENT</b>	Transportation	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	No change
<b>LOCATION</b>	109 Ave from 101 St to 100 St	<b>PRIORITY</b>	High	<b>NEW OR REPLACEMENT ASSET</b>	New asset
			#	<b>EXPECTED LIFE OF ASSET</b>	

<b>DESCRIPTION</b>	The intersection and street will be widened and signal lights will be installed. Adjustable signal lights will be utilized to accommodate any over sized loads that have to use that intersection.
<b>NEED FOR PROJECT</b>	Development requirements require the widening for the La Crete Co Op Fuel pumps. La Crete Co Op is allocating \$100k in funding for this project To accommodate large trucks coming into the hamlet that access La Crete Co-op parking lot. Keeps traffic off of 100 St.
<b>ADDITIONAL INFO</b>	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input checked="" type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
FINANCING COST								
<b>TOTAL COST</b>	-	-						
REVENUE								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	110,000	-	-	-	-	-	-	-	-	-	110,000
Construction	-	292,850	-	-	-	-	-	-	-	-	-	292,850
Equipment/Furniture	-	330,000	-	-	-	-	-	-	-	-	-	330,000
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	174,500	-	-	-	-	-	-	-	-	-	174,500
	-	907,350	-	-	-	-	-	-	-	-	-	907,350
<b>PROPOSED FINANCING</b>	<b>Previous Years</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>Total</b>
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	100,000	-	-	-	-	-	-	-	-	-	100,000
	-	100,000	-	-	-	-	-	-	-	-	-	100,000



# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

## PROJECT Lambert Point Intersection TR 1085 & RR 122

<b>DEPARTMENT</b>	Transportation	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	Increased level of service
<b>LOCATION</b>	Intersection of TWP 1085 & RR 122	<b>PRIORITY</b>	Medium #	<b>NEW OR REPLACEMENT ASSET</b>	New asset
				<b>EXPECTED LIFE OF ASSET</b>	

<b>DESCRIPTION</b>	The intersection requires to be dug out, built up as it is low lying, geotech cloth applied, repacked and regavelled, and 2 new culverts installed.
<b>NEED FOR PROJECT</b>	Currently this intersection is impassable during spring for local ratepayers that use the roads that go through this intersection.
<b>ADDITIONAL INFO</b>	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
FINANCING COST								
<b>TOTAL COST</b>	-	-						
REVENUE								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	60,000	-	-	-	-	-	-	-	-	-	60,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	60,000	-	-	-	-	-	-	-	-	-	60,000
PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

## PROJECT 91st Street Pavement

<b>DEPARTMENT</b>	Transportation	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	No change
<b>LOCATION</b>	91st Street LC (94 Ave-109 Ave)	<b>PRIORITY</b>	Medium	<b>NEW OR REPLACEMENT ASSET</b>	New asset
		<b>#</b>		<b>EXPECTED LIFE OF ASSET</b>	

<b>DESCRIPTION</b>	To construct a gravel base ready for pavement. Then pave the rest of the 1.4 km. Currently there is approximately 190 metres of pavement from 94 Ave going north on 91st St. Could be a 2 year project.
<b>NEED FOR PROJECT</b>	To begin providing large enough access to large trucks from the north access to industrial areas off of 109 Ave (TWP106-2) and an alternative route for ratepayers residing within the Frank Goertzen Subdivision. Expected to reduce the amount of heavy traffic on the North access.
<b>ADDITIONAL INFO</b>	

<b>ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS</b>			<b>PRIORITY CRITERIA</b>					
	<u>1st Year</u>	<u>2nd Year</u>	MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
LABOUR			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED MATERIALS			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
PURCHASED SERVICES			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
TRSF TO RES / RES FUND								
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
<b>FINANCING COST</b>								
<b>TOTAL COST</b>	-	-						
<b>REVENUE</b>								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	110,000	90,000	-	-	-	-	-	-	-	-	200,000
Construction	-	953,000	1,120,000	-	-	-	-	-	-	-	-	2,073,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	170,000	145,000	-	-	-	-	-	-	-	-	315,000
	-	1,233,000	1,355,000	-	-	-	-	-	-	-	-	2,588,000
<b>PROPOSED FINANCING</b>	<b>Previous Years</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>Total</b>
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

**PROJECT** BF 76278

<b>DEPARTMENT</b>	Transportation	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	No change
<b>LOCATION</b>	NW 21-109-12-5	<b>PRIORITY</b>	High	<b>NEW OR REPLACEMENT ASSET</b>	Replacement of asset
			#	<b>EXPECTED LIFE OF ASSET</b>	

**DESCRIPTION** Requires repair and replacement of girders, posts, abutment caps, backwall sheeting, and all other items identified by the engineer.

**NEED FOR PROJECT** Structure is on a reduced, 6 month inspection cycle and is posted to 3 tonnes until substructure can be repaired or bridge is replaced. Additional timber pile replacement could be required but can't be confirmed unless structure is cored.

**ADDITIONAL INFO**

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
<b>FINANCING COST</b>								
<b>TOTAL COST</b>	-	-						
<b>REVENUE</b>								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	50,000	-	-	-	-	-	-	-	-	-	50,000
Construction	-	-	700,000	-	-	-	-	-	-	-	-	700,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	50,000	700,000	-	-	-	-	-	-	-	-	750,000
PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

**PROJECT** BF 78209

<b>DEPARTMENT</b>	Transportation	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	No change
<b>LOCATION</b>	NW 17-105-14-5	<b>PRIORITY</b>	High	<b>NEW OR REPLACEMENT ASSET</b>	Replacement of asset
			#	<b>EXPECTED LIFE OF ASSET</b>	

<b>DESCRIPTION</b>	Replace and repair bridegrail posts, tie back cables, patch or repair girders plus other required items as identified by the engineer.If girders are replaced, new bridegrail would likely need to be supplied and installed.
<b>NEED FOR PROJECT</b>	Girders are in extremely poor condition and loading is restricted to 10 tonnes until girders are repaired and replaced.
<b>ADDITIONAL INFO</b>	

<b>ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS</b>		<b>PRIORITY CRITERIA</b>						
	<u>1st Year</u>	<u>2nd Year</u>						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
<b>FINANCING COST</b>								
<b>TOTAL COST</b>	-	-						
<b>REVENUE</b>								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	50,000	-	-	-	-	-	-	-	-	-	50,000
Construction	-	-	500,000	-	-	-	-	-	-	-	-	500,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	50,000	500,000	-	-	-	-	-	-	-	-	550,000
PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

**PROJECT** BF 81336

<b>DEPARTMENT</b>	Transportation	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	No change
<b>LOCATION</b>	SW 35-105-14-5	<b>PRIORITY</b>	High	<b>NEW OR REPLACEMENT ASSET</b>	Replacement of asset
			#	<b>EXPECTED LIFE OF ASSET</b>	

<b>DESCRIPTION</b>	Approach rail replacement, bridgerail removal, repairs and reinstallation, girder supply delivery and erection (20-HH girders), backwall lowering, replace hazard markers, install missing pile tie-backs
<b>NEED FOR PROJECT</b>	The the loading has been restricted to 10 tonnes until replacement can be scheduled, 15 of 20 girders are rated 2 or 3.
<b>ADDITIONAL INFO</b>	

<b>ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS</b>		<b>PRIORITY CRITERIA</b>						
	<u>1st Year</u>	<u>2nd Year</u>						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
<b>FINANCING COST</b>								
<b>TOTAL COST</b>	-	-						
<b>REVENUE</b>								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	40,000	-	-	-	-	-	-	-	-	-	40,000
Construction	-	-	250,000	-	-	-	-	-	-	-	-	250,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	40,000	250,000	-	-	-	-	-	-	-	-	290,000
PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

**PROJECT** Bridge Maintenance

<b>DEPARTMENT</b>	Transportation	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	No change
<b>LOCATION</b>		<b>PRIORITY</b>	High	<b>NEW OR REPLACEMENT ASSET</b>	New asset
			#	<b>EXPECTED LIFE OF ASSET</b>	

<b>DESCRIPTION</b>	Maintenance and rehabilitation is required for all Mackenzie County bridges and culvert bridges as identified by engineering firm.
<b>NEED FOR PROJECT</b>	High priority maintenance is required on 54 bridges over the next 3 years. Monitoring, planning, inspections along with regular maintenance & repair projects. Begin budgeting annually for bridge projects.
<b>ADDITIONAL INFO</b>	

<b>ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS</b>			<b>PRIORITY CRITERIA</b>					
	<u>1st Year</u>	<u>2nd Year</u>	MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
LABOUR			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED MATERIALS			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
PURCHASED SERVICES			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
TRSF TO RES / RES FUND								
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
<b>FINANCING COST</b>								
<b>TOTAL COST</b>	-	-						
<b>REVENUE</b>								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	380,000	260,000	260,000	-	-	-	-	-	-	-	900,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	380,000	260,000	260,000	-	-	-	-	-	-	-	900,000
<b>PROPOSED FINANCING</b>	<b>Previous Years</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>Total</b>
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

## PROJECT Blue Hills Waste Transfer Station Road - RR 172 (2 miles south)

<b>DEPARTMENT</b>	Transportation	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	Increased level of service
<b>LOCATION</b>	HWY 697 & RR 172 (2 miles south)	<b>PRIORITY</b>	Medium #	<b>NEW OR REPLACEMENT ASSET</b>	New asset
				<b>EXPECTED LIFE OF ASSET</b>	

<b>DESCRIPTION</b>	2 miles south from HWY 697 on RR 172, road regravel and soft spot repair.
<b>NEED FOR PROJECT</b>	Better and longer lasting road conditions, road extremely soft and spongy.
<b>ADDITIONAL INFO</b>	

<b>ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS</b>			<b>PRIORITY CRITERIA</b>					
	<u>1st Year</u>	<u>2nd Year</u>	MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
LABOUR			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED MATERIALS			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
PURCHASED SERVICES			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
TRSF TO RES / RES FUND								
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
<b>FINANCING COST</b>								
<b>TOTAL COST</b>	-	-						
<b>REVENUE</b>								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	60,000	-	-	-	-	-	-	-	-	60,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	60,000	-	-	-	-	-	-	-	-	60,000
<b>PROPOSED FINANCING</b>	<b>Previous Years</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>Total</b>
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

## PROJECT Crosswalk Upgrade

<b>DEPARTMENT</b>	Transportation	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	Increased level of service
<b>LOCATION</b>	94th Ave & 100th Street La Crete	<b>PRIORITY</b>	Medium #	<b>NEW OR REPLACEMENT ASSET</b>	New asset
				<b>EXPECTED LIFE OF ASSET</b>	

<b>DESCRIPTION</b>	Add crosswalk signals to north/south 94 Ave (east) crosswalk and the west/east 100 Street (south) crosswalk
<b>NEED FOR PROJECT</b>	With new development in the area there is need to create a way for pedestrians to cross the street safely.
<b>ADDITIONAL INFO</b>	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input checked="" type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
<b>FINANCING COST</b>								
<b>TOTAL COST</b>	-	-						
<b>REVENUE</b>								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	15,000	-	-	-	-	-	-	-	-	-	15,000
Construction	-	60,000	-	-	-	-	-	-	-	-	-	60,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	12,000	-	-	-	-	-	-	-	-	-	12,000
	-	87,000	-	-	-	-	-	-	-	-	-	87,000
<b>PROPOSED FINANCING</b>	<b>Previous Years</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>Total</b>
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-



# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

**PROJECT** Eleske Road Repair (2 miles)

<b>DEPARTMENT</b>	Transportation	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	Increased level of service
<b>LOCATION</b>	HWY 58 RR 162 - Eleske Rd.	<b>PRIORITY</b>	Medium #	<b>NEW OR REPLACEMENT ASSET</b>	New asset
				<b>EXPECTED LIFE OF ASSET</b>	

<b>DESCRIPTION</b>	Regravel and soft repair the first 2 miles from Hwy 58, may require 1 culvert replacement.
<b>NEED FOR PROJECT</b>	The Road is extremely soft and hard to maintain. The root problem of the many complaints from local ratepayers that use the road. The road is low lying and very spongy.
<b>ADDITIONAL INFO</b>	

<b>ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS</b>			<b>PRIORITY CRITERIA</b>					
	<u>1st Year</u>	<u>2nd Year</u>	MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
LABOUR			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED MATERIALS			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
PURCHASED SERVICES			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
TRSF TO RES / RES FUND								
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
<b>FINANCING COST</b>								
<b>TOTAL COST</b>	-	-						
<b>REVENUE</b>								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	60,000	-	-	-	-	-	-	-	-	60,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	60,000	-	-	-	-	-	-	-	-	60,000
<b>PROPOSED FINANCING</b>	<b>Previous Years</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>Total</b>
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

**PROJECT** FV Sidewalk Installation on 50th St from 44th Ave south 300 m

<b>DEPARTMENT</b>	Transportation	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	Increased level of service
<b>LOCATION</b>	from corner of 44th Ave & 50th St south	<b>PRIORITY</b>	Medium #	<b>NEW OR REPLACEMENT ASSET</b>	New asset
				<b>EXPECTED LIFE OF ASSET</b>	

<b>DESCRIPTION</b>	Installation of approximately 300 meters of sidewalk on the east side of the street. From the corner of 44th Ave & 50th St south to the Northern Lakes College. Plus add approx. 100m sidewalk along 43 Ave going east to tie into the new subdivision. Some of these costs (half) could be covered under mitigation.
<b>NEED FOR PROJECT</b>	There is currently no sidewalk in this area and there is a need for one. There are residents who walk this portion of road and would benefit from a designated sidewalk for pedestrians.
<b>ADDITIONAL INFO</b>	

<b>ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS</b>		<b>PRIORITY CRITERIA</b>						
	<u>1st Year</u>	<u>2nd Year</u>						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input checked="" type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	100,000	-	-	-	-	-	-	-	-	-	100,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	100,000	-	-	-	-	-	-	-	-	-	100,000
PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	50,000	-	-	-	-	-	-	-	-	-	50,000
	-	50,000	-	-	-	-	-	-	-	-	-	50,000

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

**PROJECT**    **Pave RR 131 from HWY 88 to TWP Rd. 108-2 (FV Truck Fill)**

<b>DEPARTMENT</b>	Transportation	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	Increased level of service
<b>LOCATION</b>	RR 131 from HWY 88 to TR.108-2	<b>PRIORITY</b>	Low #	<b>NEW OR REPLACEMENT ASSET</b>	New asset
				<b>EXPECTED LIFE OF ASSET</b>	20 years

<b>DESCRIPTION</b>	Ditch grading, base prep and paving for 1km of RR 131
<b>NEED FOR PROJECT</b>	Improves level of service for rate payers accessing the rural truck fill and residents in the area.
<b>ADDITIONAL INFO</b>	

<b>ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS</b>		<b>PRIORITY CRITERIA</b>						
	<u>1st Year</u>	<u>2nd Year</u>						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
<b>FINANCING COST</b>								
<b>TOTAL COST</b>	-	-						
<b>REVENUE</b>								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	75,000	-	-	-	-	-	-	-	-	-	75,000
Construction	-	-	800,000	-	-	-	-	-	-	-	-	800,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	75,000	800,000	-	-	-	-	-	-	-	-	875,000
PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

**PROJECT** Rebuild RR 153 from TR 1064 to TR 1070

<b>DEPARTMENT</b>	Transportation	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	No change
<b>LOCATION</b>	RR 153 from TR 1064 to TR 1070	<b>PRIORITY</b>	Medium #	<b>NEW OR REPLACEMENT ASSET</b>	New asset
				<b>EXPECTED LIFE OF ASSET</b>	

<b>DESCRIPTION</b>	Rebuild, gravel, shape road. Project is broken down into road rebuild in year one and pavement in year two.
<b>NEED FOR PROJECT</b>	Road is in poor condition and requires a rebuild. One of the busier rural roads in the County to consider for pavement.
<b>ADDITIONAL INFO</b>	

<b>ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS</b>			<b>PRIORITY CRITERIA</b>					
	<u>1st Year</u>	<u>2nd Year</u>	MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
LABOUR			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED MATERIALS			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
PURCHASED SERVICES			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
TRSF TO RES / RES FUND								
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
<b>FINANCING COST</b>								
<b>TOTAL COST</b>	-	-						
<b>REVENUE</b>								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	50,000	50,000	-	-	-	-	-	-	-	-	100,000
Construction	-	-	800,000	800,000	-	-	-	-	-	-	-	1,600,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	50,000	850,000	800,000	-	-	-	-	-	-	-	1,700,000
PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

## PROJECT TWP 1090 & RR 150 Speed Curve Culvert Erosion

DEPARTMENT	Transportation	PROJECT #		CHANGE OF LEVEL OF SERVICE	Increased level of service
LOCATION	TWP 1090 RR 150	PRIORITY	Medium #	NEW OR REPLACEMENT ASSET	New asset
				EXPECTED LIFE OF ASSET	

DESCRIPTION	1.Remove existing culvert and replace in a new location 20m North of the existing culvert. Existing size of 600mm should be kept. 2.Regrade the west ditch from both the north and south directions to get rid of some ponding at the speed corner. The drainage should all lead to the new culvert.
NEED FOR PROJECT	There is a culvert just south of the speed curve that exits onto the slope down to the river. Previously the culvert extended further out, and where the water fell onto the slope, erosion started. Over time the culvert started to hang, until a section fell off and the erosion moved back. This has progressed and now the erosion is only about a meter out from the guardrail adjacent to the road.
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS		PRIORITY CRITERIA						
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	125,000	-	-	-	-	-	-	-	-	-	125,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	125,000	-	-	-	-	-	-	-	-	-	125,000
PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

## PROJECT RR 150 Road Rebuild (HWY 697-TWP 1064)

<b>DEPARTMENT</b>	Transportation	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	Increased level of service
<b>LOCATION</b>	HWY 697 and RR 150 - Precision Autobody R	<b>PRIORITY</b>	Medium #	<b>NEW OR REPLACEMENT ASSET</b>	New asset
				<b>EXPECTED LIFE OF ASSET</b>	

<b>DESCRIPTION</b>	The first 2 miles north off HWY 697 needs to be raised, and rebuilt. The road is low lying, and needs to be reshaped. Also will need cloth applied and to be regravelled. Will require 1 culvert.
<b>NEED FOR PROJECT</b>	Vehicles coming off HWY 697 onto RR 150 have a limited turning radius. The road needs to be reshaped to accommodate for bigger vehicles. Raising the road will help alleviate flooding in spring.
<b>ADDITIONAL INFO</b>	

<b>ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS</b>			<b>PRIORITY CRITERIA</b>					
	<u>1st Year</u>	<u>2nd Year</u>	MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
LABOUR			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED MATERIALS			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
PURCHASED SERVICES			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
TRSF TO RES / RES FUND								
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
<b>FINANCING COST</b>								
<b>TOTAL COST</b>	-	-						
<b>REVENUE</b>								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	50,000	-	-	-	-	-	-	-	-	50,000
Construction	-	-	-	800,000	-	-	-	-	-	-	-	800,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	50,000	800,000	-	-	-	-	-	-	-	850,000
PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

**PROJECT** Cold Storage Shed

<b>DEPARTMENT</b>	Transportation	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	Maintain level of service
<b>LOCATION</b>	La Crete	<b>PRIORITY</b>	Medium #	<b>NEW OR REPLACEMENT ASSET</b>	Replacement of asset
				<b>EXPECTED LIFE OF ASSET</b>	

<b>DESCRIPTION</b>	To construct a 3 sided cold storage shelter
<b>NEED FOR PROJECT</b>	Shelter will house water pumps and hoses.
<b>ADDITIONAL INFO</b>	

<b>ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS</b>		<b>PRIORITY CRITERIA</b>						
	<u>1st Year</u>	<u>2nd Year</u>						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
<b>FINANCING COST</b>								
<b>TOTAL COST</b>	-	-						
<b>REVENUE</b>								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	30,000	-	-	-	-	-	-	-	-	-	30,000
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	30,000	-	-	-	-	-	-	-	-	-	30,000

PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

**PROJECT** 12000 Pound, Four Post Vehicle Hoist

<b>DEPARTMENT</b>	Transportation	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	Maintain level of service
<b>LOCATION</b>	Zama	<b>PRIORITY</b>	High	<b>NEW OR REPLACEMENT ASSET</b>	Replacement of asset
			#	<b>EXPECTED LIFE OF ASSET</b>	

<b>DESCRIPTION</b>	Install 12000 pound, four post vehicle hoist in Zama Public Works shop.
<b>NEED FOR PROJECT</b>	Current hoist was inspected on November 9, 2022 and did not pass. The County has had the current hoist in Zama for approximately 30 years. Price indicated below, includes installation.
<b>ADDITIONAL INFO</b>	

<b>ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS</b>			<b>PRIORITY CRITERIA</b>					
	<u>1st Year</u>	<u>2nd Year</u>	MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
LABOUR			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED MATERIALS			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
PURCHASED SERVICES			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
TRSF TO RES / RES FUND								
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
<b>FINANCING COST</b>								
<b>TOTAL COST</b>	-	-						
<b>REVENUE</b>								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	24,000	-	-	-	-	-	-	-	-	-	24,000
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	24,000	-	-	-	-	-	-	-	-	-	24,000
PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-



# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

## PROJECT Heated Airport Storage Shed

<b>DEPARTMENT</b>	Transportation	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	Increased level of service
<b>LOCATION</b>	La Crete Airport	<b>PRIORITY</b>	Urgent #	<b>NEW OR REPLACEMENT ASSET</b>	New asset
				<b>EXPECTED LIFE OF ASSET</b>	

<b>DESCRIPTION</b>	Construct a heated storage Shed for our runway sweeper. The heated storage shed will be 40' X 80'x16' high, will include 2- 20' x 14' overhead doors with remote openers, price also includes all electrical and heating costs, as well as construction as a whole.
<b>NEED FOR PROJECT</b>	A heated storage shed is highly needed to store the runway sweeper. Storage of such a highly needed piece of equipment is crucial to avoid down times, as well as maintenance costs. The airport is the access point to emergency services, and to maintain the level of service needed, proper storage is important.
<b>ADDITIONAL INFO</b>	

<b>ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS</b>		<b>PRIORITY CRITERIA</b>						
	<u>1st Year</u>	<u>2nd Year</u>						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
<b>FINANCING COST</b>								
<b>TOTAL COST</b>	-	-						
<b>REVENUE</b>								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	150,000	-	-	-	-	-	-	-	-	-	150,000
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	150,000	-	-	-	-	-	-	-	-	-	150,000
<b>PROPOSED FINANCING</b>	<b>Previous Years</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>Total</b>
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

## PROJECT Rural Waterpoint Building

DEPARTMENT	Water	PROJECT #		CHANGE OF LEVEL OF SERVICE	No change
LOCATION	La Crete	PRIORITY	High #	NEW OR REPLACEMENT ASSET	Replacement of asset
				EXPECTED LIFE OF ASSET	35 years

DESCRIPTION	Replacement of Buffalo Head Prairie Rural Waterpoint Building.
NEED FOR PROJECT	The pumphouse building at the Rural Waterpoint is old (1980's) and in need of replacement. This is a safety concern due to metal floors rusting etc.
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input checked="" type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	29,000	-	-	-	-	-	-	-	-	-	29,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	2,900	-	-	-	-	-	-	-	-	-	2,900
	-	31,900	-	-	-	-	-	-	-	-	-	31,900
PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

## PROJECT Fort Vermilion WTP Valve Replacement

DEPARTMENT	Water	PROJECT #		CHANGE OF LEVEL OF SERVICE	Maintain level of service
LOCATION	Fort Vermilion	PRIORITY	High #	NEW OR REPLACEMENT ASSET	Replacement of asset
				EXPECTED LIFE OF ASSET	30 years

DESCRIPTION	Replace 5 mechanical control valves on clarifier at the Fort Vermilion Water Treatment Plant.
NEED FOR PROJECT	Valves are becoming a operational concern as valves are starting to rust out from age.
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input checked="" type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	76,040	-	-	-	-	-	-	-	-	-	76,040
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	7,640	-	-	-	-	-	-	-	-	-	7,640
	-	83,680	-	-	-	-	-	-	-	-	-	83,680
<b>PROPOSED FINANCING</b>	<b>Previous Years</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>Total</b>
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	83,680	-	-	-	-	-	-	-	-	-	83,680
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
	-	83,680	-	-	-	-	-	-	-	-	-	83,680

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

**PROJECT** SCADA system upgrade

<b>DEPARTMENT</b>	Water	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	Maintain level of service
<b>LOCATION</b>	3 Water Plants	<b>PRIORITY</b>	Medium #	<b>NEW OR REPLACEMENT ASSET</b>	New asset
				<b>EXPECTED LIFE OF ASSET</b>	

<b>DESCRIPTION</b>	Upgrading existng SCADA software to new version.
<b>NEED FOR PROJECT</b>	Zama software is outdated and needs replacing other locations require an update. Computers need to be replaced at all locations. 4 options attached to request.
<b>ADDITIONAL INFO</b>	

<b>ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS</b>		<b>PRIORITY CRITERIA</b>						
	<u>1st Year</u>	<u>2nd Year</u>						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input checked="" type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>				
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
<b>FINANCING COST</b>								
<b>TOTAL COST</b>	-	-						
<b>REVENUE</b>								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Year	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	196,200	-	-	-	-	-	-	-	-	-	196,200
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	196,200	-	-	-	-	-	-	-	-	-	196,200
PROPOSED FINANCING	Previous Year	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

**PROJECT** La Crete RV Dump

<b>DEPARTMENT</b>	Sewer	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	Increased level of service
<b>LOCATION</b>	La Crete	<b>PRIORITY</b>	Low #	<b>NEW OR REPLACEMENT ASSET</b>	New asset
				<b>EXPECTED LIFE OF ASSET</b>	40 years

<b>DESCRIPTION</b>	Construct a new RV dump near the lagoon.
<b>NEED FOR PROJECT</b>	Current location is congested and large Rv's are having difficulty using it. Causes traffic concerns on 99st during peak usage hours. Portion of project would be necessary for the future lift station so costs would be saved there. Power and water servicing.
<b>ADDITIONAL INFO</b>	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input checked="" type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
FINANCING COST								
<b>TOTAL COST</b>	-	-						
REVENUE								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	115,200	-	-	-	-	-	-	-	-	-	115,200
Construction	-	395,083	-	-	-	-	-	-	-	-	-	395,083
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	510,283	-	-	-	-	-	-	-	-	-	510,283
PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

## PROJECT

DEPARTMENT	Agricultural	PROJECT #		CHANGE OF LEVEL OF SERVICE	Increased level of service
LOCATION		PRIORITY	#	NEW OR REPLACEMENT ASSET	New asset
				EXPECTED LIFE OF ASSET	

DESCRIPTION	side by side with herbicide spraying system
NEED FOR PROJECT	Minimize cost of contractor spot spraying.
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	-	22,000	-	-	-	-	-	-	-	-	22,000
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	22,000	-	-	-	-	-	-	-	-	22,000
PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	3,000	-	-	-	-	-	-	-	-	3,000
	-	-	3,000	-	-	-	-	-	-	-	-	3,000

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

**PROJECT** Streetscape FV

<b>DEPARTMENT</b>	Parks	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	Increased level of service
<b>LOCATION</b>	Fort Vermilion & La Crete	<b>PRIORITY</b>	High #	<b>NEW OR REPLACEMENT ASSET</b>	New asset
				<b>EXPECTED LIFE OF ASSET</b>	

**DESCRIPTION** \$25,000 to each location allocated to the Streetscape projects

**NEED FOR PROJECT**

**ADDITIONAL INFO**

<b>ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS</b>		<b>PRIORITY CRITERIA</b>						
	<u>1st Year</u>	<u>2nd Year</u>						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
FINANCING COST								
<b>TOTAL COST</b>	-	-						
REVENUE								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	50,000	-	-	-	-	-	-	-	-	-	50,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	50,000	-	-	-	-	-	-	-	-	-	50,000

PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

# Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY  
CAPITAL PROJECT JUSTIFICATION SHEET  
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

**PROJECT** Animal Waster Sweeper

<b>DEPARTMENT</b>	Transportation	<b>PROJECT #</b>		<b>CHANGE OF LEVEL OF SERVICE</b>	Increased level of service
<b>LOCATION</b>	Zama	<b>PRIORITY</b>	High #	<b>NEW OR REPLACEMENT ASSET</b>	New asset
				<b>EXPECTED LIFE OF ASSET</b>	

**DESCRIPTION** To purchase a new animal waster sweeper. The options we present are as follows:

**NEED FOR PROJECT** Sweeper is need to keep parks clean and to reduce tedious time and hours spent by staff in Zama, who currently are manually picking up waste.

**ADDITIONAL INFO**

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
<b>TOTAL OPERATING COST</b>	-	-						
<b>FINANCING COST</b>								
<b>TOTAL COST</b>	-	-						
<b>REVENUE</b>								
<b>NET COST</b>	-	-						

ESTIMATED CAPITAL COST	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	8,000	-	-	-	-	-	-	-	-	-	8,000
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	8,000	-	-	-	-	-	-	-	-	-	8,000
PROPOSED FINANCING	Previous Years	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-





**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Budget Council Meeting</b>
<b>Meeting Date:</b>	<b>December 6-7, 2022</b>
<b>Presented By:</b>	<b>Byron Peters, Deputy Chief Administrative Officer</b>
<b>Title:</b>	<b>Operational Comparison Costs</b>

**BACKGROUND / PROPOSAL:**

Administration has been reviewing Public Works operational services and their associated costs and expenses. Costs for many of these services been expensive and prices are steadily increasing.

Associated costs with providing these levels of service has increased employee overtime hours. 5,300 hours of overtime during the last 10 months has been accrued for operations staff, and that does not include any emergency events.

Staffing required for oil and dust control application crews are not available for regular work assignments during the summer months. Levels of services are affected throughout the Operations Department, from road and park maintenance to regular repair and maintenance of culverts, signs, potholes, etc. This may be compounded as staff are taking holidays during the summer months, putting more pressure on remaining staff to cover. Hence overtime hours are accrued and level of services may decrease in other areas.

2022 Budget/Actual Cost for Dust Control:

<b>Budgeted Oil</b>	<b>Actual Oil Cost</b>	<b>Budgeted Calcium</b>	<b>Actual Calcium Cost</b>
\$610,000.00	\$766,903.00	\$280,000.00	\$148,555.08

Actual cost as of November 21, 2022.

The above table only shows the actual cost of the product.

It does not provide the cost of :

- gravel – both purchased, and County supplied
- water truck
- all utilized employees time
- County equipment used.

**Author:** S Gibson      **Reviewed by:** B Peters / J. Batt      **CAO:** J. Thackray

## **OIL COST (1000M or 1KM; on 8-10 M WIDTH ROAD)**

- 42,000 litres of oil is the average truck load that covers approximately 1KM, this includes the cost of freight, spraying and GST.
- A 50 metre spread of gravel is required on average, which is one Super B load of approximately 42 tonnes.
- \$19.50/per tonne for gravel; 840 tonnes per 1000m.
- Equipment & staff required to apply oil; tractor miller, graders, packer, 2 flaggers usually the summer staff, for a total of at least 5 employees.
- These employees work throughout the whole summer, six days a week on oil application until it is completed throughout the County.
- Accommodations and meals are another cost if work is being completed further away as staff work 8-13-hour days.
- 13,941 meters of oil was applied in 2022.
- Oiled roads require specialized winter care with regards to snow clearing. A grader can clear snow but not as effectively because of the unevenness of the oiled roads. Oil roads are susceptible to becoming slick and icy, a plough truck in conjunction with salt and sand are the best option.

<b>Expenses</b>	<b>Cost</b>
Sands Dust Control Oil	\$57,358
Gravel	\$16,380
Equipment	\$ 5,350
Total/1 KM	\$79,118

When the County began the oil dust control program it was anticipated that we would receive 3-5 years of life out of an application. We are achieving that, or even longer times, on low volume roads with limited truck traffic. However, we have added oil to several of our main routes and the results have not been effective. In most locations we get 1 to 2 years out of an oil application.

The rehabilitation is dependent on the failure type (too little or too much oil, base failure, etc.). This means that the cost in subsequent years can vary significantly, depending on the additional resources that are added. Sometimes we don't add any additional product and just mill and relay the existing material. Other times we add gravel and oil, and others just oil.

The reduced lifespan of the product means that the level of service that the road provides is not meeting our intentions. We only redo a road when we deem the surface to be unsatisfactory, meaning that the oil cap has too many failures to provide the desired level of service. When we factor in the construction disruption, we don't always achieve 1 year of good road before it again starts to fail.

The chart below indicates how we anticipated the oil product to work versus how it's currently working, from a financial perspective. As you can see the actual cost of the program is more than double what it was anticipated to be. (Oil in 2018 was \$0.76/L, in 2022 it was \$0.99/L). We have not added any additional inflation to future years.

**Author:** S Gibson      **Reviewed by:** B Peters / J. Batt      **CAO:** J. Thackray

Year	Cost (anticipated in 2018)	Cost (the trend we're seeing)	+/- anticipated costs
1	\$ 69,458	\$ 69,458	\$0
2	\$	\$ 35,000	\$ 35,000
3	\$	\$ 75,000	\$ 75,000
4	\$ 69,458	\$ 5,350	-\$ 64,108
5	\$	\$ 79,118	\$ 79,118
6	\$	\$ 5,350	\$ 5,350
7	\$	\$ 79,118	\$ 79,118
8	\$ 69,458	\$ 5,350	-\$ 64,108
9	\$	\$ 79,118	\$ 79,118
10	\$	\$ 35,000	\$ 35,000
11	\$	\$ 79,118	\$ 79,118
12	\$ 69,458	\$ 5,350	-\$ 64,108
13	\$	\$ 79,118	\$ 79,118
14	\$	\$ 5,350	\$ 5,350
15	\$	\$ 5,350	\$ 5,350
16	\$	\$ 79,118	\$ 79,118
17	\$ 69,458	\$ 35,000	-\$ 34,458
18	\$	\$ 35,000	\$ 35,000
19	\$	\$ 5,350	\$ 5,350
20	\$ 69,458	\$ 79,118	\$ 9,660
<b>total</b>	<b>\$ 416,748</b>	<b>\$ 875,734</b>	<b>\$458,986</b>

As indicated above, over a 20 year lifespan the cost of oil dust control and the requirement to annually maintain a majority of the roads is not fiscally responsible to the ratepayers. For a similar price over a 20 year lifespan, the same road could be paved and provide a consistently better level of service. That said, the County does not have the financial resources in place to pave every portion of oiled road.

Council may choose to identify roads that would best serve the ratepayers and should be paved, and choose proportionately to fund by off-site levy, and possible borrowing. Funds allocated to maintain some of these roads may offset the cost to borrow, if council abolishes the use of oil dust control in higher traffic areas.

**CALCIUM DUST CONTROL COST**

**Calcium Dust Control**

Year	Fee	# of Applicants	Revenue
2016	Senior-Free	82	\$ 0
2016	Regular \$500	90	\$ 45,000
2017	Senior-Free	89	\$ 0
2017	Regular \$500	88	\$ 44,000
2018	Senior \$200	99	\$ 19,800

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2018	Regular \$935	70	\$ 65,450
2019	Senior \$200	92	\$ 18,400
2019	Regular \$935	62	\$ 57,970
2020	Senior \$200	43	\$ 8,600
2020	Regular \$935	18	\$ 16,830
2021	Senior \$450	21	\$ 9,450
2021	Regular \$1350	12	\$ 16,200
2022	Senior \$500	16	\$ 8,000
2022	Regular \$1500	20	\$ 30,000

- The County in 2022 applied 13,470 metres (13.47 KM) of calcium.

PW009 states:

a) *The municipality may apply dust control at their own cost on an annual basis, provided there is funding in the budget, in the following areas:*

- i) *1 passing zone every 30 km and at major intersections along County roads built to provincial highway standards.*
- ii) *Areas where the County identifies a safety concern. ie. County haul roads, rural intersections*
- iii) *Rural Cemeteries*

- Two purchases were made to apply their own calcium. One purchase was a full truckload of calcium and the other was for personal residential use.

### 2022 Calcium Expenses/Revenue

	Revenue	Expense	Difference
Calcium Cost 36 Applicants		\$ 36,518	
Calcium Cost County Applied		\$ 68,320	
20 Regular x \$1500	\$ 30,000		
16 Senior x \$500	\$ 8,000		
Water Truck 39 hrs@\$195/hr		\$ 7,605	
Administration 23 hrs @ \$30/hr		\$ 690	
Operator & Vehicle 64 hrs@ 75/hr		\$ 4,800	
Equipment 84 hrs @ \$157.60/hr		\$ 13,238	
	<b>\$38,000</b>	<b>\$ 131,171</b>	<b>(\$93,171)</b>

The calcium expense is incurred annually. The price charged to residents covers the cost of the product, but not the time and equipment to apply the product. There is no cost recovery for the majority of the calcium that is applied.

### SNOW CLEARING

#### Snow Clearing

Author: S Gibson Reviewed by: B Peters / J. Batt CAO: J. Thackray

Year	Fee	# of Applicants	Revenue
2018	Senior-Free	412	\$0
2018	Regular \$30	321	\$ 9,630
2019	Senior-Free	289	\$0
2019	Regular \$30	298	\$ 8,940
2020	Senior- Free	571	\$0
2020	Regular \$40	374	\$ 14,960
2021	Senior-Free	373	\$0
2021	Regular \$60	154	\$ 9,240
2022	Senior \$40	66	\$ 2,640
2022	Regular \$100	18	\$ 1,800

\$15.00 triangle sign purchase required for all applicants from 2018-2021  
Numbers for 2022 as of November 25<sup>th</sup> for snow flag program fee.

- PW004 states that urban (curb & gutter) snow clearing will occur when the accumulation of snow reaches a minimum of 10 cm. Snow removal can take three full days to complete in La Crete.
- Snow removal /sweeping from public sidewalks occur as necessary, in accordance with the priority for snow removal operations. Depending on amount of snowfall, clearing can take a full day or more.
- Private rural residential driveway snow removal is generally completed after local road snowplowing. At times, to improve efficiencies, driveways may be plowed in conjunction with the local road snow removal.

## **CULVERTS**

On average, culverts cost the County between \$2,500 -\$4,000 per culvert depending on circumference. These are usually in 2 pieces (7 metres each). The first rural accesses to a quarter have been supplied at the County’s cost. In hamlets, access applications have not been supplied with a “free” culvert.

In 2021 there were approximately 35 applications for culverts for the first access to a quarter, at a cost of \$87,500.

In 2022 there were approximately 38 applications for culverts for the first quarter access, at a cost of \$95,000.

## **OPTIONS & BENEFITS:**

Hiring staff for a term position such as six months could help alleviate some of the strain on Operations during the summer months. This would not be a summer student, but someone with experience looking for temporary work from spring to fall every year.

This RFD did not touch on the road maintenance program, but there is a need to develop that. Currently we gravel roads, and repair some culverts, but we do no additional maintenance until a gravel road is at a complete failure state. A repair and maintenance program for collector and arterial roads may reduce the amount of rebuild requests of

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roads that could be required in the future. Work such as shoulder pulls, gravelling and ditching can extend the level of service a road can provide to ratepayers.

Utilizing operational staff in a different way may also alleviate some pressures. Currently nearly all tasks are assigned by location, and there is opportunity to assign more tasks by type of task and utilize staff from multiple locations to complete the work. This would create more of a balance in the work completed across the county and should better utilize staff and equipment time.

Extra costs involved with culverts applications include the administration time to process the application and mail letters. Supervisors are required to inspect accesses after they have been installed. Occasionally a second inspection is necessary if deficiencies are found during the first inspection. Mackenzie County's vastness means that inspections can be time consuming for supervisors driving to and from their work-based shop locations to complete them. An application and/or inspection fee would assist with recovering costs associated with culvert applications.

As detailed below, many costs are incurred by the County for damages that residents cause to our infrastructure. Having an effective bylaw enforcement program, with someone dedicated to it full time, could likely pay for itself annually by simply deterring and recovering the costs of damage to our road infrastructure.

### **COSTS & SOURCE OF FUNDING:**

Administration recommends adding fees for all road requests, in addition to better regulating and controlling the work done in/on/alongside our roads.

The county currently bears a significant cost of the development of farm lands, which is inconsistent with how we treat all other development. When trees are cleared or ditches are excavated it creates a change and/or intensification of land use. The County has never required a development permit for these specific works, but it fits within what we are allowed to regulate from a land use perspective.

Administration does not recommend taking that full step, but we do recommend making the developer (farmer) pay for the downstream effects of their intensification of their farm.

For example, a fee should be charged to each farmer that ditches into a County road ditch, and the farmer should be required to upgrade the downstream infrastructure that is required to accommodate their intensification of development.

Fees should be charged for access requests and inspections, including follow up inspections.

Fees and fines should be issued when unauthorized work occurs in a roadway. The department spends tens, if not hundreds, of thousands of dollars each year to repair reckless damage to our roads, such as when residents dig up the roads or make unsafe

**Author:** S Gibson **Reviewed by:** B Peters / J. Batt **CAO:** J. Thackray

ditches, or feed additional water into the existing ditches which cause washouts and downstream problems.

Due to the large size of the municipality road infrastructure has a significant impact on the operating and capital budget. The operating budget to maintain the existing infrastructure to the above mentioned standards has a deficit of over \$11M not taking into account the funds required for various reserves to assist in future Capital and Operational needs. Amending practices for services, development requirements, and pressures implemented by others on the County's infrastructure would assist in ensuring the preventative measures can be undertaken without having a significant impact on the mill rates, now and in the future.

**SUSTAINABILITY PLAN:**

N/A

**COMMUNICATION / PUBLIC PARTICIPATION:**

None at this time.

**POLICY REFERENCES:**

- PW004 Winter Road Maintenance Policy
- PW005 Road Maintenance
- PW009 Dust Control
- PW020 Road Repair and Rehabilitation Prioritization Criteria
- PW039 Rural Road, Access Construction and Surface Water Management Policy

**RECOMMENDED ACTION:**

- Simple Majority       Requires 2/3       Requires Unanimous

That administration incorporate the Public Works user pay funding model, and service level changes in the 2023 Operating Budget as discussed.

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Mackenzie County  
32-Transportation

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
<b>OPERATING REVENUES</b>						
124-Frontage	(\$20,519)	\$19,091	\$34,910	\$81,100	\$35,000	(\$46,100)
261-Ice Bridge	\$130,000	\$120,000	\$135,000	\$140,000	\$130,000	(\$10,000)
420-Sales of goods and services	\$80,888	\$127,343	\$204,277	\$291,570	\$253,436	(\$38,134)
520-Licenses and permits	\$3,546	\$3,180	\$3,659	\$4,000	\$4,000	\$0
521-Offsite Levy	(\$3,283)	\$0	\$0	\$0	\$0	\$0
570-Insurance proceeds	\$0	\$22,799	\$0	\$0	\$0	\$0
597-Other revenue	\$0	\$7	\$0	\$0	\$0	\$0
630-Sale of non-TCA equipment	(\$103,800)	\$6,669	\$150	\$0	\$0	\$0
830-Federal Grants	\$12,600	\$31,500	\$0	\$0	\$0	\$0
840-Provincial grants	\$174,361	\$700,891	\$121,262	\$121,262	\$121,262	\$0
930-Contribution From Operating Reserve	\$0	\$152,189	\$0	\$2,155,183	\$50,000	(\$2,105,183)
<b>TOTAL REVENUE</b>	<b>\$273,793</b>	<b>\$1,183,669</b>	<b>\$499,257</b>	<b>\$2,793,115</b>	<b>\$593,698</b>	<b>(\$2,199,417)</b>
<b>OPERATING EXPENSES</b>						
110-Wages and salaries	\$2,481,165	\$2,569,798	\$1,968,715	\$2,633,342	\$2,697,351	\$64,009
132-Benefits	\$460,242	\$436,510	\$342,170	\$486,010	\$515,874	\$29,864
136-WCB contributions	\$49,443	\$26,160	\$18,086	\$44,488	\$46,722	\$2,234
142-Recruiting	\$0	\$4,915	\$0	\$0	\$0	\$0
150-Isolation cost	\$19,077	\$14,455	\$10,456	\$14,400	\$28,800	\$14,400
152-Business Expense	\$0	\$0	\$0	\$0	\$0	\$0
211-Travel and subsistence	\$10,381	\$6,341	\$22,819	\$15,000	\$15,600	\$600
214-Memberships & conference fees	(\$266)	\$3,014	\$715	\$12,450	\$12,450	\$0
215-Freight	\$14,538	\$22,084	\$28,813	\$20,000	\$28,000	\$8,000
217-Telephone	\$14,408	\$15,556	\$8,874	\$15,180	\$16,380	\$1,200
221-Advertising	\$71	\$150	\$115	\$900	\$900	\$0
223-Subscriptions and publications	\$1,848	\$1,968	\$3,288	\$2,000	\$3,200	\$1,200
232-Legal fee	\$0	\$300	\$0	\$0	\$0	\$0
233-Engineering consulting	\$27,654	\$153,054	\$48,826	\$90,000	\$90,000	\$0
235-Professional fee	\$3,592	\$6,130	\$5,187	\$10,000	\$10,000	\$0
239-Training and education	\$1,244	\$12,215	\$11,479	\$6,000	\$6,000	\$0
251-Repair & maintenance - bridges	\$18,201	\$35,237	\$103,003	\$159,500	\$159,500	\$0
252-Repair & maintenance - buildings	\$28,601	\$30,082	\$23,658	\$28,390	\$28,900	\$510
253-Repair & maintenance - equipment	\$189,948	\$233,506	\$159,029	\$177,000	\$201,000	\$24,000
255-Repair & maintenance - vehicles	\$51,015	\$75,711	\$38,613	\$52,400	\$60,000	\$7,600
258-Contract graders	\$595,392	\$349,468	\$115,802	\$260,000	\$190,000	(\$70,000)
259-Repair & maintenance - structural	\$713,634	\$594,838	\$355,174	\$905,050	\$905,050	\$0
261-Ice bridge construction	\$82,194	\$111,645	\$117,521	\$125,000	\$125,000	\$0
262-Rental - building and land	\$3,000	\$2,975	\$5,720	\$3,150	\$3,900	\$750
263-Rental - vehicle and equipment	\$0	\$935	\$206	\$5,000	\$5,000	\$0
266-Communications	\$11,116	\$12,514	\$9,364	\$11,340	\$12,740	\$1,400
271-Licenses and permits	\$493	\$3,524	\$350	\$7,225	\$3,225	(\$4,000)
272-Damage claims	\$0	\$355	\$1,739	\$0	\$0	\$0
274-Insurance	\$151,687	\$173,474	\$154,040	\$179,782	\$190,873	\$11,091
511-Goods and supplies	\$292,390	\$478,470	\$652,973	\$371,239	\$537,239	\$166,000
521-Fuel and oil	\$487,256	\$586,466	\$399,352	\$540,000	\$989,827	\$449,827
530-Oil Dust control	\$0	\$0	\$0	\$0	\$600,000	\$600,000
531-Chemicals and salt	\$217,730	\$146,946	\$0	\$165,000	\$165,000	\$0
532-Calcium Dust control	\$480,559	\$675,998	\$937,089	\$890,000	\$290,000	(\$600,000)
533-Grader blades	\$142,048	\$149,989	\$59,994	\$143,000	\$143,000	\$0
534-Gravel (apply; supply and apply)	\$551,199	\$4,350,825	\$2,935,062	\$3,568,583	\$1,767,084	(\$1,801,499)
535-Gravel reclamation cost	\$0	\$0	\$0	\$0	\$50,000	\$50,000
543-Natural gas	\$14,106	\$13,936	\$13,756	\$14,201	\$22,467	\$8,266
544-Electrical power	\$262,380	\$254,648	\$194,481	\$274,685	\$322,403	\$47,718
550-Carbon Tax	\$71,966	\$107,216	\$107,595	\$104,000	\$166,400	\$62,400
831-Interest - long term debt	\$396,708	\$375,363	\$146,997	\$345,554	\$317,623	(\$27,931)
832-Principle - Long term debt	\$1,042,128	\$1,070,381	\$546,049	\$1,006,843	\$942,133	(\$64,710)
<b>TOTAL</b>	<b>\$8,887,148</b>	<b>\$13,107,151</b>	<b>\$9,547,110</b>	<b>\$12,686,712</b>	<b>\$11,669,641</b>	<b>(\$1,017,071)</b>
Non-TCA projects	\$0	\$568,494	\$699,645	\$6,600	\$0	(\$6,600)
762 - Contributed to Capital	\$0	\$0	\$0	\$0	\$0	\$0
763-Contributed to Capital Reserve	(\$290,000)	\$1,000,000	\$0	\$250,000	\$1,203,750	\$953,750
764-Contributed to Capital Reserve	\$0	\$0	\$0	\$383,228	\$500,000	\$116,772
921-Bad Debt	(\$14,909)	\$0	\$0	\$0	\$0	\$0
993-NBV of Disposed TCAAssets	\$0	\$0	\$0	\$0	\$0	\$0
994-Change in Inventory - Gravel	\$0	\$53,107	\$0	\$300,000	(\$467,084)	(\$767,084)
995-Amortization of TCA	\$6,507,684	\$6,709,150	\$0	\$6,709,150	\$0	(\$6,709,150)
<b>TOTAL EXPENSES</b>	<b>\$15,089,923</b>	<b>\$21,437,902</b>	<b>\$10,246,754</b>	<b>\$20,335,690</b>	<b>\$12,906,307</b>	<b>(\$7,429,383)</b>
<b>EXCESS (DEFICIENCY)</b>	<b>(\$14,816,130)</b>	<b>(\$20,254,233)</b>	<b>(\$9,747,497)</b>	<b>(\$17,542,575)</b>	<b>(\$12,312,609)</b>	<b>\$5,229,966</b>

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
<b>Revenues:</b>						
User Fees/Sales /Rentals	\$84,434	\$130,523	\$207,936	\$295,570	\$257,436	(\$38,134)
Grants	\$186,961	\$732,391	\$121,262	\$121,262	\$121,262	\$0
Other Revenue	\$2,398	\$168,566	\$170,060	\$221,100	\$165,000	(\$56,100)
Reserve Draws	\$0	\$152,189	\$0	\$2,155,183	\$50,000	(\$2,105,183)
<b>Total Revenues</b>	<b>\$273,793</b>	<b>\$1,183,669</b>	<b>\$499,257</b>	<b>\$2,793,115</b>	<b>\$593,698</b>	<b>(\$2,199,417)</b>
<b>Expenditures:</b>						
Salaries and Benefits	\$3,009,927	\$3,051,838	\$2,339,428	\$3,178,240	\$3,288,747	\$110,507
Materials and Supplies	\$1,711,742	\$5,848,001	\$4,652,346	\$5,194,172	\$3,618,473	(\$1,575,699)
Contracted Services	\$1,876,527	\$1,783,747	\$1,138,232	\$2,013,837	\$1,985,188	(\$28,649)
Utilities	\$850,116	\$977,821	\$724,057	\$948,066	\$1,517,477	\$569,411
Debt/Capital Financing	\$1,133,927	\$2,498,851	\$693,046	\$2,285,625	\$2,496,422	\$210,797
One Time Projects	\$0	\$568,494	\$699,645	\$6,600	\$0	(\$6,600)
Amortization	\$6,507,684	\$6,709,150	\$0	\$6,709,150	\$0	(\$6,709,150)
<b>Total Expenditures</b>	<b>\$15,089,923</b>	<b>\$21,437,902</b>	<b>\$10,246,754</b>	<b>\$20,335,690</b>	<b>\$12,906,307</b>	<b>(\$7,429,383)</b>





**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Budget Council Meeting</b>
<b>Meeting Date:</b>	<b>December 6-7, 2022</b>
<b>Presented By:</b>	<b>Caitlin Smith, Director of Planning and Agriculture</b>
<b>Title:</b>	<b>Planning and Development, and Subdivision Proposed Revenue Options</b>

## **BACKGROUND / PROPOSAL:**

Administration has conducted an assessment for some cost recovery solutions in the Planning and Development department. We recommend some new fees and an increase in existing fees of at least 25% for 2023.

In order to recover costs at close to 100%, all development fees would need to be doubled adding more pressure to developers and home owners.

Administration recommends the addition of the following fees under Planning and Development :

- New Home Warranty Support - \$200 (administration create an email account and submit documents on developer's behalf)
- File Search - \$100 per hour (Minimum of 20 searches per annum, time consuming task for admin)
- Communication Towers - \$3000 per application
- \$1000 Rush per Application – Ensure you will get your development permit the same day, make the agenda for MPC.
- Temporary Use/Tarp Shelter/Bunkhouse - \$500 per application
- Renewal for Temporary Use/Tarp Shelter/Bunkhouse – tiered system
- Residential Sale Centre/DP prior to registration of lot - \$500
- Return of incomplete application - \$100
- Plans Review – Safety Codes, DP, SUB, ASP, LUB prior to application - \$100 per hour (Time consuming task)

Administration recommends the addition of the following fees under Subdivisions :

- Phased registration fees - \$550 per phase (Average 5 per annum)
- Endorsement fees (cost to send and sign complete file to surveyor) - \$100 per lot (150 lots per annum)

**Author:** C Smith      **Reviewed by:** J. Batt      **CAO:** J. Thackray

- Non-compliance with DA – charge a penalty (many cases of developers starting early, w/o pre-construction meetings, incomplete engineering)
- DA revision – charge a penalty (changes throughout the subdivision process)
- Development Agreement fee – \$100 per agreement

Council should also consider reviewing the DEV005 Municipal Reserve policy as land value has increased and this could be reflected in the policy.

There is also the discussion regarding developer subsidy, we currently have a developer incentive bylaw that has not been used by a developer to date. Administration is working on a business incentive bylaw for commercial properties.

*Administration is not recommending removing any of the services currently provided, but more of the user pay funding model adopted in other areas of operations.*

*The costs identified above are currently at below average rates that other municipalities charges, or currently at no cost to the individual. All of the items noted for recommended fee amendments require administrative time, and various supplies to maintain these services.*

**OPTIONS & BENEFITS:**

To offset some of the Planning and Development deficient, administration recommends an increase in fees.

**COSTS & SOURCE OF FUNDING:**

2023 Operating deficit for Planning & Development - \$788,681  
 2023 Operating deficit for Subdivisions - \$295,152

**SUSTAINABILITY PLAN:**

N/A

**COMMUNICATION / PUBLIC PARTICIPATION:**

Any amendment to the Fee Schedule Bylaw would be publicly advertised.

**POLICY REFERENCES:**

DEV005 Municipal Reserve Policy

**Author:** C Smith      **Reviewed by:** J. Batt      **CAO:** J. Thackray

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That administration incorporate the Planning and Development, and Subdivision user pay funding model in the 2023 Operating Budget as discussed.

**Author:** C Smith      **Reviewed by:** J. Batt      **CAO:** J. Thackray

**BUSINESS LICENSES**

Item	MC	RM of WB	Town of Westlock
<b>Fees:</b>			
Business License (Annual Fee)	<b>\$50</b>	\$60 Cannabis Related \$350	\$100 or \$50 per day
<b>Trade Show Organizer:</b>			
Resident Business (annual fee)		\$525	
Non-Resident Business (annual fee)		\$2,100	
<b>Hawkers and Peddlers:</b>			
Application Processing Fee	<b>\$200</b>	\$525 Annually sale of goods over \$1000 \$225 Annually for sale of goods under \$1000 \$525 Annually for Services	\$200
Operational Fee – Per Day	<b>\$30</b>		\$35

**DEVELOPMENT**

Item	Mackenzie County	RM of WB	M.D. of Bonnyville	County of Northern Lights	County of Grande Prairie	Clearwater County
File Search (per search)	<b>\$60</b>	\$0	\$5.00	As per FOIP	\$100 per hour for planning	As per FOIP
Discharge of Caveat	<b>\$10 plus cost of file search</b>	\$75				
Address Change Request	<b>\$200</b>	\$100				
Written Zoning Confirmation Request	<b>\$30 per lot</b>	\$100				
Compliance Request – Residential	<b>\$60 per lot</b>	\$100/dwelling unit \$175/apartment building	\$100	\$55 – Regular Request	\$50 – Regular Request	\$80

Compliance Request – Commercial/Industrial	<b>\$85 per lot</b>	\$175/principal building		\$100 – with Variance or Non-Compliance	\$25 – Non-compliant	
Rush Compliance Request (1-3 Business Days)	<b>Double Listed Price</b>	Double Listed Price (within 48 hours)			\$100	
Municipal Development Plan Amendment	<b>\$2,300</b>	\$3,250	\$1,000		\$10,000	
Area Structure Plan Amendment	<b>\$2,300</b>	\$3,250	\$1,000	\$2,000 (New)/ \$1,000 (Amendment)	\$10,000	
Land Use Bylaw Amendment	<b>\$805</b>	\$2,250				Residential \$500 + \$100 per lot/ Commercial \$1000 + \$35 per acre
Land Use Bylaw Rezoning	<b>\$460 + \$100 advertising and \$137 sign fee</b>	\$1,250 to \$4,250 dependent on type of change	\$1000	\$100	\$500 + \$700 advertising fees	
Road Closure	<b>\$1,000</b>	\$2,000			\$500 + \$700 advertising fees	
Bylaw Amendment Advertising & Notification Cost	<b>\$100 + postage fees</b>	\$100		Cost + 10%	\$700	
<b>Development Permits</b>						
Other than Commercial or Industrial – Permitted Use	<b>\$60</b>	\$100 per unit/addition \$125 Basement Suites	\$125	\$50 (Up to \$249,999) \$100 (Over \$250,000)	\$100 or \$50 ag pursuits	\$150
Other than Commercial or Industrial – Discretionary Use or Variance	<b>\$105</b>	Application fee + \$100 Variance fee	\$175 + \$50 Variance fee		Application fee + \$50 Variance fee	\$250
Residential Sales Centre	<b>\$105</b>	\$225			\$225	

Commercial and Industrial – Permitted Use	<b>\$115</b>	\$300 + \$3/m <sup>2</sup> (first 500m <sup>2</sup> ) + \$1.50/m <sup>2</sup> (area over 500m <sup>2</sup> )	\$250	\$50 (Up to \$249,999) \$100 (Over \$250,000)	\$500	\$300-\$1000
Commercial and Industrial – Discretionary Use or Variance	<b>\$175</b>	Application fee + \$100 Variance fee	\$300		Application fee + \$50 Variance fee	\$300-\$1000
Commercial or Industrial – Change of Use	<b>\$115</b> <b>\$175</b>	\$300	\$125			
Telecommunication Towers	<b>\$115</b>	\$3,000 (Freestanding) \$2,000(Rooftop, Structure Mounted) \$200 (Co-location)	\$300		Residential - \$100 Commercial - \$500	\$300
Temporary Use Buildings	<b>Regular Permit Fee for the Use</b>	\$250 (less than 180 days) \$275 + \$3/m <sup>2</sup> (more than 180 days)				
Dugouts	<b>No Charge</b>				\$100	
Signs	<b>\$60</b> <b>\$115</b>	\$75-\$600	\$75		\$75	
Industrial Camp	<b>\$115</b>	\$2,000 + \$1.50/bed				
Demolition	<b>\$60</b> <b>\$115</b>	\$250	\$50		\$100	
Special Events		Private Land \$275 Municipal Land \$100 (\$25 for Non-profit)				

Development Permit Revision	<b>50% of original fee</b>	25% of original fee			Original fee	
Development Permit Time Extension	<b>\$60</b>				\$100	
Development Prior to Development Permit Issuance	<b>1st Offence - \$290 Fine 2nd Offence - \$575 Fine 3rd Offence - \$1,150 Fine</b>	2 x Regular fee	\$1,500-\$3,000 (residential)/ \$1,000 - \$10,500 (industrial)		\$1,000-\$5,000	
Return of Incomplete Commercial, Industrial, or Institutional Development Permit Application	<b>No Charge</b>	\$375				
Advertising for Discretionary Use	<b>\$100</b>	\$50				
<b>Subdivisions</b>						
Subdivision and Development Appeal	<b>\$290</b>	\$500-\$1,000	\$200-\$500	\$150	\$500 + \$75/hour Legislative Service Admin fee	\$300
Subdivision Revision/Re-Advertising Fee	<b>\$290</b>	Before review \$275 After Review 50% of original fee				
Subdivision Time Extension (Single Lot)	<b>\$290</b>	1 <sup>st</sup> \$275 2 <sup>nd</sup> \$525 3 <sup>rd</sup> \$775	\$100		\$100	1 <sup>st</sup> \$100 2 <sup>nd</sup> \$200
Subdivision Time Extension (Multi-Lot)	<b>\$575</b>					

Subdivision or Boundary Adjustment Application	<b>\$805 + \$230 per lot</b>	Residential Detached \$1,000 + \$150 per lot Apartments, Commercial/Industrial, etc. \$850 per lot	\$300 + \$100 per lot	\$100 + \$100 per lot	\$200 + \$150 per title affected	Boundary - \$500 1 <sup>st</sup> Parcel - \$600 Multi - \$500 + \$150 per lot
<b>Phased Registration of Approved Subdivision</b>	<b>No charge</b>	\$550.00/phase				
<b>Endorsement fees</b>	<b>No charge</b>	Cost of application	\$150 per lot	\$55 per lot	\$150 per lot	\$150 per lot
<b>Development Agreement Changes</b>	<b>No charge</b>	Full legal cost				
<b>Development Agreement – Form</b>		\$750-\$2,750			\$200 or 1% of security	
<b>Non compliance with development agreement</b>					1 <sup>st</sup> 1%/security 2 <sup>nd</sup> 2% 3 <sup>rd</sup> 5%	
<b>Subdivision Re-inspection</b>	<b>Municipal engineer fee + \$500 admin fee</b>				\$125 + penalties	
Rural Addressing Sign (required for all new rural yardsites, either at time of Subdivision or Development Permit approval, whichever occurs first) (Does not include installation)	<b>\$80.00 + GST</b>			\$100.00	\$155.00 (includes installation)	



61 Development

	Current	25%	50%	75%	100%		Current	25%	50%	75%	100%	
<b>Current Rev</b>	\$ 511,132.53	\$ 638,915.66	\$ 766,698.80	\$ 894,481.93	\$ 1,022,265.06							
<b>Business License</b>	50	62.5	75	87.5	100							
5 year average 590	\$ 29,500.00	\$ 36,875.00	\$ 44,250.00	\$ 51,625.00	\$ 59,000.00	→	\$ 29,500.00	\$ 36,875.00	\$ 44,250.00	\$ 51,625.00	\$ 59,000.00	
<b>Development Permits</b>	60	75	90	105	120							
	105	131.25	157.5	183.75	210							
	115	143.75	172.5	201.25	230							
	175	218.75	262.5	306.25	350							
5 year Average 288	\$ 131,040.00	\$ 163,800.00	\$ 196,560.00	\$ 229,320.00	\$ 262,080.00	→	\$ 131,040.00	\$ 163,800.00	\$ 196,560.00	\$ 229,320.00	\$ 262,080.00	
<b>Rural Address Signs</b>	80	100	120	140	160							
5 year average 61	\$ 4,880.00	\$ 6,100.00	\$ 7,320.00	\$ 8,540.00	\$ 9,760.00	→	\$ 4,880.00	\$ 6,100.00	\$ 7,320.00	\$ 8,540.00	\$ 9,760.00	
<b>Temporary Use/Tarp Shelter/Bunkhouse</b>	175 per	500										
Renewal for temp use/ts/bh	250	275 + sq ft										
(i) for first 500 square meters of gross floor area.....	\$275.00 + \$3.00/square meters				ie: 600 sq ft	275						
(ii) for area over 500 square meters gross floor are...	+\$1.50/square meters					500x3						
						100x1.50						
						\$ 1,925.00						
<b>file search (per property)</b>	60 flat rate	100/hour										
Average per year 20	Avg 2 hrs each	\$ 1,200.00	\$ 4,000.00				\$ 60.00					
							\$ 1,200.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	
<b>Communication Towers</b>	per app	\$ 175.00	\$ 3,000.00									
Average per year 2		\$ 350.00	\$ 6,000.00				\$ 350.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	
<b>Residential Sale Centre/DP prior to registration of lot</b>		\$ 175.00	\$ 500.00				\$ 175.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	
<b>Safety Codes</b>												
Residential-homeowner permit	minimum	\$ 175.00	\$ 218.75	\$ 262.50	\$ 306.25	\$ 350.00	\$ 175.00	\$ 218.75	\$ 262.50	\$ 306.25	\$ 350.00	
Residential-contractor permit	minimum	\$ 150.00	\$ 187.50	\$ 225.00	\$ 262.50	\$ 300.00	\$ 150.00	\$ 187.50	\$ 225.00	\$ 262.50	\$ 300.00	
Commercial/Industrial	minimum	\$ 300.00	\$ 375.00	\$ 450.00	\$ 525.00	\$ 600.00	\$ 300.00	\$ 375.00	\$ 450.00	\$ 525.00	\$ 600.00	
o Safety Code Fees – 70% of all fees collected to Superior; 4% to SCC – 26% to County- \$395,307.98 X .26 = \$102,780.08												
*see next tab for detailed breakdown							102780.08	128475.10	154170.12	179865.14	205560.16	
<b>New</b>												
<b>Pre-review Commercial plans</b>	flat fee	\$ 200.00										
Approx per year 7		\$ 1,400.00					\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	
<b>New home warranty support</b>	flat fee	\$ 200.00										
Average per year 8		\$ 1,600.00					\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	
<b>Rush applications</b>	flat fee	\$ 1,000.00										
Average per year 20		\$ 20,000.00					\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	
<b>Return of incomplete application</b>	flat fee	\$ 100.00										
Approx per year 5		\$ 500.00					\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	

\*plus renewal temp use/tp/bunkhouse fee

**SAFETY CODES**

		Current	MC portion	25% increase	MC portion	50% increase	MC portion	75% increase	MC portion	100% increase	MC portion
Residential-homeowner permit		175	\$ 45.50	\$ 218.75	\$ 56.88	\$ 262.50	\$ 68.25	\$ 306.25	\$ 79.63	\$ 350.00	\$ 91.00
Residential-contractor permit		150	\$ 39.00	\$ 187.50	\$ 48.75	\$ 225.00	\$ 58.50	\$ 262.50	\$ 68.25	\$ 300.00	\$ 78.00
Commercial/Industrial		300	\$ 78.00	\$ 375.00	\$ 97.50	\$ 450.00	\$ 117.00	\$ 525.00	\$ 136.50	\$ 600.00	\$ 156.00
	Total		\$ 162.50		\$ 203.13		\$ 243.75		\$ 284.38		\$ 325.00

o Safety Code Fees – 70% of all fees collected to Superior; 4% to SCC – 26% to County- \$395,307.98 X .26 = **\$102,780.08**

**\$ 102,780.08**  
**Current**

**\$ 128,475.10**  
**25% increase**

**\$ 154,170.12**  
**50% increase**

**\$ 179,865.14**  
**75% increase**

**\$ 205,560.16**  
**100% increase**

## 66 Subdivision

		Current	25%	50%	75%	100%		Current	25%	50%	75%	100%
Sub Plan Revision Fee		\$ 290.00	\$ 362.50	\$ 435.00	\$ 507.50	\$ 580.00	→	\$ 290.00	\$ 362.50	\$ 435.00	\$ 507.50	\$ 580.00
Sub time Extension Fee		\$ 290.00	\$ 362.50	\$ 435.00	\$ 507.50	\$ 580.00	→	\$ 290.00	\$ 362.50	\$ 435.00	\$ 507.50	\$ 580.00
<b>New</b>												
Sub Endorsement Package Fee	flat fee	\$ 100.00	*plus cost of Purlator to surveyor		*possibly just add to the current \$805 fee per application							
5 year average	52	\$ 5,200.00					→	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00
Plans review (DP, Sub, ASP, LUB prior to a	flat fee	100 per hour	*possibly just add to the current \$805 fee per application					\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
Average per permit .5 hrs												
Rush applications	flat fee	\$ 1,000.00										
Average per year	20	\$ 20,000.00					→	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
file search (per property)		60 flat rate	100/hour				→	\$ 1,200.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
Average per year	20	Avg 2 hrs each	\$ 1,200.00	\$ 4,000.00								
Phase Registration Fee	per app	\$ 550.00										
Average per year	5	\$ 2,750.00					→	\$ 2,750.00	\$ 2,750.00	\$ 2,750.00	\$ 2,750.00	\$ 2,750.00
Non-compliance with DA	penalty	?										
Increase MR rates		?										

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
<b>OPERATING REVENUES</b>						
420-Sales of goods and services	\$15,591	\$23,424	\$29,296	\$19,000	\$23,000	\$4,000
520-Licenses and permits	\$55,489	\$51,640	\$42,828	\$50,000	\$50,000	\$0
522-Municipal reserve revenue	\$0	\$0	\$0	\$0	\$0	\$0
526-Safety code permits	\$332,055	\$395,308	\$180,709	\$300,000	\$300,000	\$0
525-Subdivision fees	\$290	\$13,690	\$2,015	\$0	\$0	\$0
531-Safety code fees	\$17,765	\$17,780	\$7,970	\$8,000	\$12,000	\$4,000
560-Rental and lease revenue	\$0	\$9,791	\$0	\$0	\$0	\$0
597-Other revenue	\$100	\$0	\$0	\$0	\$0	\$0
830-Federal Grants	(\$2,110)	\$0	\$0	\$0	\$0	\$0
840-Provincial Grants	(\$12,250)	\$12,250	\$0	\$0	\$0	\$0
930-Contribution From Operating Reserve	\$49,676	\$249,313	\$0	\$362,385	\$20,000	(\$342,385)
940-Contribution From Capital Reserve	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL REVENUE</b>	<b>\$456,606</b>	<b>\$773,196</b>	<b>\$262,818</b>	<b>\$739,385</b>	<b>\$405,000</b>	<b>(\$334,385)</b>
<b>OPERATING EXPENSES</b>						
110-Wages and salaries	\$538,236	\$544,011	\$448,479	\$676,471	\$605,176	(\$71,295)
132-Benefits	\$100,385	\$100,720	\$95,462	\$136,742	\$133,485	(\$3,257)
136-WCB contributions	\$8,764	\$6,391	\$4,810	\$11,004	\$9,664	(\$1,340)
142-Recruiting	0	3440.38	0	0	0	0
151-Honoraria	\$0	\$0	\$0	\$0	\$0	\$0
211-Travel and subsistence	\$26,679	\$2,686	\$2,400	\$5,500	\$9,000	\$3,500
212-Promotional expense	4150	4000	37.12	2000	2000	0
214-Memberships & conference fees	\$2,230	\$2,015	\$2,600	\$1,880	\$6,535	\$4,655
215-Freight	\$3,922	\$3,478	\$1,491	\$3,000	\$2,000	(\$1,000)
216-Postage	\$0	\$6,458	\$302	\$4,000	\$4,000	\$0
217-Telephone	\$1,016	\$832	\$523	\$1,080	\$980	(\$100)
221-Advertising	(\$283)	\$2,009	\$300	\$3,000	\$3,000	\$0
223-Subscriptions and publications	\$0	\$0	\$0	\$0	\$0	\$0
232-Legal fee	\$850	\$2,629	\$2,775	\$0	\$10,000	\$10,000
233-Engineering Consulting	\$0	\$12,611	\$0	\$0	\$0	\$0
235-Professional fee	\$225,237	\$71,739	\$43,297	\$20,000	\$20,000	\$0
239-Training and education	\$2,625	\$666	\$0	\$4,400	\$4,400	\$0
242-Computer programming	\$82,322	\$47,581	\$19,754	\$73,875	\$75,875	\$2,000
255-Repair & maintenance - vehicles	\$131	\$367	\$148	\$1,800	\$2,000	\$200
258-Contracted Services	\$156,099	\$208,794	\$139,235	\$180,000	\$250,000	\$70,000
263-Rental - vehicle and equipment	\$0	\$5,871	\$7,692	\$12,000	\$12,000	\$0
271-Licenses and permits	0	0	0	8000	2000	-6000
274-Insurance	\$3,613	\$3,940	\$4,207	\$5,060	\$5,060	\$0
511-Goods and supplies	\$18,060	\$12,769	\$14,801	\$12,000	\$14,000	\$2,000
521-Fuel and oil	\$710	\$1,915	\$2,081	\$2,500	\$2,506	\$6
735- Grants to Other Organizations	0	0	0	0	0	0
<b>TOTAL</b>	<b>\$1,174,746</b>	<b>\$1,044,922</b>	<b>\$790,394</b>	<b>\$1,164,312</b>	<b>\$1,173,681</b>	<b>\$9,369</b>
<b>Non-TCA projects</b>	<b>\$218,679</b>	<b>\$261,563</b>	<b>\$49,974</b>	<b>\$362,385</b>	<b>\$20,000</b>	<b>(\$342,385)</b>
762 - Contributed to Capital	0	0	0	0	0	0
995-Amortization of TCA	\$11,998	\$11,998	\$0	\$11,998	\$0	(\$11,998)
<b>TOTAL EXPENSES</b>	<b>\$1,405,423</b>	<b>\$1,318,484</b>	<b>\$840,368</b>	<b>\$1,538,695</b>	<b>\$1,193,681</b>	<b>(\$345,014)</b>
<b>EXCESS (DEFICIENCY)</b>	<b>(\$948,817)</b>	<b>(\$545,288)</b>	<b>(\$577,550)</b>	<b>(\$799,310)</b>	<b>(\$788,681)</b>	<b>\$10,629</b>

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
<b>Revenues:</b>						
User Fees/Sales /Rentals	\$15,591	\$33,215	\$29,296	\$19,000	\$23,000	\$4,000
Permits & Fees	\$405,599	\$478,418	\$233,522	\$358,000	\$362,000	\$4,000
Grants	(\$14,360)	\$12,250	\$0	\$0	\$0	\$0
Other Revenue	\$100	\$0	\$0	\$0	\$0	\$0
Reserve Draws	\$49,676	\$249,313	\$0	\$362,385	\$20,000	(\$342,385)
<b>Total Revenues</b>	<b>\$456,606</b>	<b>\$773,196</b>	<b>\$262,818</b>	<b>\$739,385</b>	<b>\$405,000</b>	<b>(\$334,385)</b>
<b>Expenditures:</b>						
Salaries and Benefits	\$647,385	\$654,562	\$548,751	\$824,217	\$748,325	(\$75,892)
Materials and Supplies	\$54,758	\$33,416	\$21,930	\$31,380	\$40,535	\$9,155
Contracted Services	\$470,877	\$354,198	\$217,108	\$305,135	\$381,335	\$76,200
Grants	\$0	\$0	\$0	\$0	\$0	\$0
Utilities	\$1,726	\$2,747	\$2,604	\$3,580	\$3,486	(\$94)
Debt/Capital Financing	\$0	\$0	\$0	\$0	\$0	\$0
One Time Projects	\$218,679	\$261,563	\$49,974	\$362,385	\$20,000	(\$342,385)
Amortization	\$11,998	\$11,998	\$0	\$11,998	\$0	(\$11,998)
<b>Total Expenditures</b>	<b>\$1,405,423</b>	<b>\$1,318,484</b>	<b>\$840,368</b>	<b>\$1,538,695</b>	<b>\$1,193,681</b>	<b>(\$345,014)</b>

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
<b>OPERATING REVENUES</b>						
424-Sale of land	\$556	\$33,328	\$0	\$10,000	\$10,000	\$0
424-Sale of land - Municipal Reserve	\$245,377	\$271,084	\$33,320	\$150,000	\$80,000	(\$70,000)
525-Subdivision fees	\$51,959	\$90,087	\$53,399	\$75,000	\$75,000	\$0
597-Other revenue		\$200	\$0	\$0	\$0	\$0
<b>TOTAL REVENUE</b>	<b>\$297,892</b>	<b>\$394,699</b>	<b>\$86,719</b>	<b>\$235,000</b>	<b>\$165,000</b>	<b>(\$70,000)</b>
<b>OPERATING EXPENSES</b>						
110-Wages and salaries	\$193,136	\$299,095	\$193,663	\$212,675	\$247,583	\$34,908
132-Benefits	\$37,650	\$60,873	\$40,208	\$39,793	\$55,676	\$15,883
136-WCB contributions	\$4,224	\$3,223	\$1,512	\$3,424	\$4,308	\$884
211-Travel and subsistence	\$3,536	\$190	\$1,187	\$2,000	\$2,000	\$0
214-Memberships & conference fees	\$45	\$1,375	\$125	\$1,425	\$1,225	-\$200
216-Postage	\$0	\$0	\$0	\$2,000	\$2,000	\$0
217-Telephone	\$686	\$686	\$343	\$960	\$960	\$0
233-Engineering consulting	\$29,739	\$36,112	\$17,645	\$30,000	\$30,000	\$0
235-Professional fee	\$16,395	\$26,793	\$7,641	\$25,000	\$25,000	\$0
239-Training and education	\$300	\$2,318	\$70	\$2,000	\$2,000	\$0
263-Rental - vehicle and equipment	\$0	\$5,400	\$4,500	\$5,400	\$5,400	\$0
271 - Licence & Permits	\$0	\$0	\$0	\$0	\$0	\$0
511-Goods and supplies	\$468	\$1,879	\$1,000	\$4,000	\$4,000	\$0
<b>TOTAL</b>	<b>\$286,179</b>	<b>\$437,944</b>	<b>\$267,894</b>	<b>\$328,677</b>	<b>\$380,152</b>	<b>\$51,475</b>
763-Contribution to Operating Reserves	\$0	\$0	\$0	\$150,000	\$80,000	(\$70,000)
<b>TOTAL EXPENSES</b>	<b>\$286,179</b>	<b>\$437,944</b>	<b>\$267,894</b>	<b>\$478,677</b>	<b>\$460,152</b>	<b>(\$18,525)</b>
<b>EXCESS (DEFICIENCY)</b>	<b>\$11,713</b>	<b>(\$43,245)</b>	<b>(\$181,175)</b>	<b>(\$243,677)</b>	<b>(\$295,152)</b>	<b>(\$51,475)</b>

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
<b>Revenues:</b>						
Permits & Fees	\$297,336	\$361,171	\$86,719	\$225,000	\$155,000	(\$70,000)
Other Revenue	\$556	\$33,528	\$0	\$10,000	\$10,000	\$0
<b>Total Revenues</b>	<b>\$297,892</b>	<b>\$394,699</b>	<b>\$86,719</b>	<b>\$235,000</b>	<b>\$165,000</b>	<b>(\$70,000)</b>
<b>Expenditures:</b>						
Salaries and Benefits	\$235,010	\$363,191	\$235,383	\$255,892	\$307,567	\$51,675
Materials and Supplies	\$4,049	\$3,443	\$2,312	\$9,425	\$9,225	(\$200)
Contracted Services	\$46,434	\$70,624	\$29,855	\$62,400	\$62,400	\$0
Utilities (Fuel/Electrify/Natural Gas)	\$686	\$686	\$343	\$960	\$960	\$0
Debt/Capital Financing	\$0	\$0	\$0	\$150,000	\$80,000	(\$70,000)
<b>Total Expenditures</b>	<b>\$286,179</b>	<b>\$437,944</b>	<b>\$267,894</b>	<b>\$478,677</b>	<b>\$460,152</b>	<b>(\$18,525)</b>

## Mackenzie County

<b>TITLE</b>	Planning Reserve Policy	<b>Policy No:</b>	DEV005
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<b>LEGISLATION REFERENCE</b>	Municipal Government Act – Part 17, Division 8 and Division 9
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### **PURPOSE**

Establish a framework for the dedication of Reserve lands.

### **POLICY STATEMENT**

Mackenzie County receives various applications for subdivisions, within both urban and rural areas. As per the Municipal Government Act (MGA), the County may require the dedication of Community Services Reserve (CSR), Conservation Reserve (CR), Environmental Reserve (ER), Municipal Reserve (MR), and/or School Reserve (SR). This policy will clarify the different types of reserve lands and provide a criteria to guide and manage CSR, CR, ER, MR, and SR in Mackenzie County.

### **DEFINITIONS**

The following definitions are used for the purpose of this policy:

**Community Services Reserve (CSR)** - land dedication collected during the subdivision application process for lands that the subdivision authority wishes to set aside for the provision of future community services, as designated under Division 9 of the Municipal Government Act (MGA).

Examples of CSR:

- Public library
- Police station
- Fire station
- Ambulance services facility
- Non-profit daycare facility
- Affordable housing

**Conservation Reserve (CR)** – land dedication collected during the subdivision application process for lands that do not meet the requirements of Environmental Reserve and that the County deems environmentally significant and wishes to conserve, as designated under Division 8 of the Municipal Government Act (MGA).

Examples of CR:

- Wildlife corridors
- Significant tree stands

**Environmental Reserve (ER)** – land dedication collected during the subdivision application process for lands that are considered undevelopable, unstable, or present a significant risk of personal injury or property damage during development or use of the land, as per Division 8 of the Municipal Government Act (MGA).

Examples of ER:

- Swamp, gully, ravine, or natural drainage course
- Lands that are subject to flooding
- A strip of land, not less than 6 metres in width, abutting the bed and shore of any body of water

**Municipal Reserve (MR)** – land dedication collected during the subdivision application process for lands that the subdivision authority wishes to set aside for the provision of future services, as per Division 8 of the Municipal Government Act (MGA).

Examples of MR:

- Public parks
- Groomed parkland of all sizes
- Sports field, including athletic parks
- Land for arenas, pools, leisure, community or cultural centres
- Open space areas around schools or other facilities
- Pathways
- Golf courses
- Redeveloped landfill sites for recreational parks
- Fire Hall
- Municipal infrastructure
- Public recreation areas
- Municipal infrastructure and/or buffers between conflicting land uses

**School Reserve (SR)** - land dedication collected during the subdivision application process for lands that the subdivision authority wishes to set aside for the provision of future services, as per Division 9 of the Municipal Government Act (MGA) as requested by the local school authority. This land can also be accepted as Municipal School Reserve (MSR) to be shared between the local school authority and the municipality.

Examples of SR:

- Public parks
- Public recreation area
- School board purposes

## GENERAL PROVISIONS

This policy is intended to be used in conjunction with the requirements of the Municipal Government Act (MGA), the Subdivision and Development Regulations and applicable County Bylaws (including the Land Use Bylaw). Where a conflict exists between this policy and the aforementioned provincial requirements and/or County Bylaws, the provincial requirements and County Bylaws will apply.

This policy will provide direction for the acquisition of reserve lands in new subdivisions, the ongoing management of reserve lands, and the considerations required for the disposal of existing reserve lands.

The Municipal Government Act states the required purposes for each type of reserve land as follows:

**Community Services Reserve:** to allocate lands for use as a public library, a police station, a fire station or an ambulance services facility, or a combination of them, a non-profit day care facility, a non-profit special needs facility, a municipal facility providing service directly to the public, or affordable housing, as set out in the MGA s.671(2.1).

**Conservation Reserve:** to enable the municipality to protect and conserve land that the subdivision authority deems environmentally significant, as set out in the MGA s.664.2(1)(c,d).

**Environmental Reserve:** to avoid development of unstable lands, to ensure safe public access to lands, to preserve the natural features of the land and to prevent pollution of land adjacent to water bodies, as set out in MGA s.664(1.1).

**Municipal Reserve, School Reserve, or Municipal School Reserve:** to allocate lands for use as a public park, a public recreation area, school board purposes, or to separate areas of land that are used for different purposes, as set out in the MGA s.671(2).

For all municipal, environmental or conservation reserve designations, the County shall consider the viability of the project and the developer's economic case. The deciding factor for amount of designation, location of designation, or money in lieu of land shall always be made in the interest of bettering the community at large.

Stormwater ponds that are considered a "natural drainage course" may be designated as ER. If the stormwater pond has a recreational function, it may be designated as MR. A stormwater pond will be designated as a Public Utility Lot (PUL) if the pond is used to reduce peak flow rates to downstream sewer systems and/or watercourses. Another use that would be acceptable is to provide a temporary receiving area for major drainage flows.



As per Section 663 of the MGA, there are several situations where reserves are not required for a subdivision:

- one lot is to be created from a quarter section of land,
- land is to be subdivided into lots of 16.0 hectares or more
- land is to be used only for agricultural purposes,
- the land to be subdivided is 0.8 hectares or less, or
- reserve land, environmental reserve easement of money in place of it was provided in respect to the land that is the subject of the proposed subdivision under this Part or the former Act.

## **RURAL SUBDIVISIONS**

### **Community Services Reserve (CSR):**

Lands that the County would like to set aside for future community services may be dedicated as CSR.

### **Conservation Reserve (CR):**

Lands that the County deems environmentally significant but do not meet the requirements of ER shall be dedicated as CR.

### **Environmental Reserve (ER):**

Environmentally sensitive areas shall be dedicated as either MR or ER, whichever is deemed more beneficial to the County.

### **Municipal Reserve (MR):**

For all subdivisions that require an MR dedication, the County's preference for type of dedication received shall be:

- Commercial/Industrial subdivisions – Land dedication only as required to provide adequate buffer strips between potentially conflicting land uses, to protect environmentally sensitive areas, to provide linear trail and drainage areas or for future municipal infrastructure. The remainder of the dedication shall be as cash in lieu of land.
- Single lot residential subdivisions (excluding the first subdivision from a quarter section) – Cash in lieu of land
- Rural country residential subdivisions – A combination of land and cash in lieu of land. Land dedication shall be sufficient to allow for a future park and/or municipal service, linear trail or drainage areas, as buffer strips between potentially conflicting land uses, and to protect environmentally sensitive areas.
- For parcels of land that are designated for community recreational purposes, the allotted 10% MR dedication may be waived by the County.

- It is the discretion of the County to determine the percentage of MR dedication regarding recreational uses, whereby the County will evaluate the size of the proposed recreational area.

### **Municipal (MSR) and/ or School Reserve (SR):**

SR shall only be considered when the local school authority specifically requests that the county obtain lands for future school development purposes.

## **URBAN SUBDIVISIONS**

### **Conservation Reserve (CR):**

Lands that the County deems environmentally significant but do not meet the requirements of ER shall be dedicated as CR.

### **Environmental Reserve (ER):**

Environmentally sensitive areas shall be dedicated as either MR or ER, whichever is deemed more beneficial to the County, when considering the long term impact and growth of the surrounding community.

### **Municipal Reserve (MR):**

For all urban subdivisions, MR dedication shall be:

- Commercial/Industrial subdivisions – Land dedication only as required to provide adequate buffer strips between potentially conflicting land uses, to protect environmentally sensitive areas, to provide linear trail and drainage areas or for future municipal infrastructure. The remainder of the dedication shall be as cash in lieu of land.
- Residential subdivisions – Land, or a combination of land and cash in lieu of land. Land dedication shall be sufficient to allow for a future park and/or municipal service, linear trail or drainage areas, as buffer strips between potentially conflicting land uses, and to protect environmentally sensitive areas.

## **VALUE DETERMINATION**

### **Conservation Reserve:**

The Municipality is required to compensate the developer, as the land is set aside and therefore unable to be sold or developed. The value determination process for CR shall be the same as that of MR.

### **Environmental Reserve:**

Municipalities are not required to compensate the developer.

### **Municipal Reserve:**

Where cash is required in lieu of land, MR value shall be determined based on the market value for proposed use and the existing servicing of the land in question. Proposed improvements shall not be considered when determining the land value for the purpose of calculating the Municipal Reserve levy.

The MGA states that the applicant shall provide the market value appraisal, and that it must be provided to the County within 35 days of applying for the subdivision approval. As the County has authority over Municipal Reserve lands, Mackenzie County has established a process that will simplify this process for the applicant. Six (6) Municipal Reserve Valuation Areas have been determined within the boundaries of Mackenzie County (see *Appendix A for map*). Each area includes a pre-determined dollar value per acre for both residential and non-residential use. For the purposes of this map, residential refers to any subdivision of a new or existing yard site, and non-residential refers to any other uses such as commercial or industrial. The map in Appendix A includes the majority of the developed areas within Mackenzie County and does not display the entirety of County's boundaries; therefore, it is noted that the pre-determined values for Areas 2 and 6 do apply to lands that extend beyond what is shown on the map.

Should the applicant not be satisfied with the value determined by the County, they may refer back to the MGA and get an independent third party market value appraisal completed and provide it to the County. The County and applicant will then meet to discuss the variation in the assessed values, and jointly agree on the final value.

The total amount of Municipal Reserve money that shall be paid to the County will be included with the subdivision approval.

The MGA states that the maximum amount of land to be designated as municipal or school reserve cannot exceed 10% of the original parcel area, less any lands designated for environmental reserve.

There are a few instances where an exemption from Municipal Reserve is permitted, as per Section 663 of the Municipal Government Act (MGA).

Lands dedicated for the provision of roads or utilities, including storm-water management systems, shall be considered developable lands and will be included in the calculation of MR.

### **CALCULATIONS**

To provide clarity on the calculations for ER dedication:

#### **Environmental Reserve needed:**

Area of parcel to be subdivided:	40.00 ha
Lands to be designated environmental reserve:	<u>3.50 ha</u>

Area of parcel to be considered for municipal or school reserve:	36.50 ha
Total maximum municipal and/or school reserve dedication (10%):	3.65 ha

**No Environmental Reserve needed:**

Area of parcel to be subdivided:	40.00 ha
Lands to be designated environmental reserve:	<u>0.00 ha</u>
Area of parcel to be considered for municipal or school reserve:	40.00 ha
Total maximum municipal and/or school reserve dedication (10%):	4.00 ha

**DEFERRAL**

**Municipal Reserve (MR) and/or School Reserve (SR):**

The subdivision authority may, in some cases, direct that municipal reserve requirements be deferred against. Deferral is only permitted for the remainder of the parcel that is the subject of the proposed subdivision, or for other lands within the municipality that are owned by the person who is applying for subdivision approval. The subdivision authority must file a caveat in a land titles offices against the title of the land to which the deferral relates, as per Section 669 of the MGA.

**DISPOSAL**

**Conservation Reserve:**

As per s.674 of the MGA, a CR designation may only be removed if the parcel of land is wholly or substantially destroyed by fire, flood or other event that is beyond a municipalities control and therefore, in Council's opinion, no longer has a purpose to be protected or conserved. Removal of designation may only be permitted through a public process. A public hearing must be held and notices must be posted on or near the CR that is subject of the hearing. Council must direct a designated officer to notify the Registrar and the CR will be removed upon approval. The Municipality then has the authority to sell, lease or otherwise dispose of the land. The proceeds must be used only for the purposes of protecting and conserving other lands that have environmental significance.

**Environmental Reserve:**

Change of boundaries or use, lease or disposal is permitted. A public hearing must be held and notices must be posted on or near the ER that is subject of the hearing. Proceeds may only be used to provide land for the purposes of a public park, public recreation area, school board purposes, or to separate areas of land that are used for different purposes

**Municipal Reserve:**

If Council wishes to sell, lease or otherwise dispose of MR, a public hearing must be held and notices must be posted on or near the MR that is subject of the hearing.

**School Reserve:**

If Council wishes to sell, lease or otherwise dispose of SR, a public hearing must be held and notices must be posted on or near the SR that is subject of the hearing.

**DEVELOPER OBLIGATIONS**

**Conservation Reserve:**

May require fencing or other methods to reduce access and/or maintain natural state.

**Environmental Reserve:**

Must be kept clean and tidy

**Municipal Reserve:**

The default for MR is that the lands must be landscaped, seeded, and where required, fencing must be put in place. For MR that is intended to be used for a buffer area, the county may ask the developer to keep any existing trees.

	<b>Date</b>	<b>Resolution Number</b>
<b>Approved</b>	2014-03-11	14-03-140
<b>Amended</b>	2019-11-27	19-11-718
<b>Amended</b>	2020-09-22	20-09-579

**APPENDIX A**

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**Municipal Reserve  
Valuation Map**

# Mackenzie County



Mackenzie County

## Municipal Reserve Valuation Map (Dollar Value Per Acre)

**Area 1**  
Residential - \$ 8,000/Acre  
Non-Residential - \$ 10,500/Acre

**Area 2 \***  
Residential - \$ 6,000/Acre  
Non-Residential - \$ 7,500/Acre


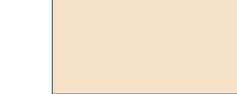

**Area 3**  
Residential - \$ 8,000/Acre  
Non-Residential - \$ 9,500/Acre

**Area 4**  
Residential - \$ 15,000/Acre  
Non-Residential - \$ 17,500/Acre

**Area 5**  
Residential - \$ 9,000/Acre  
Non-Residential - \$ 11,000/Acre

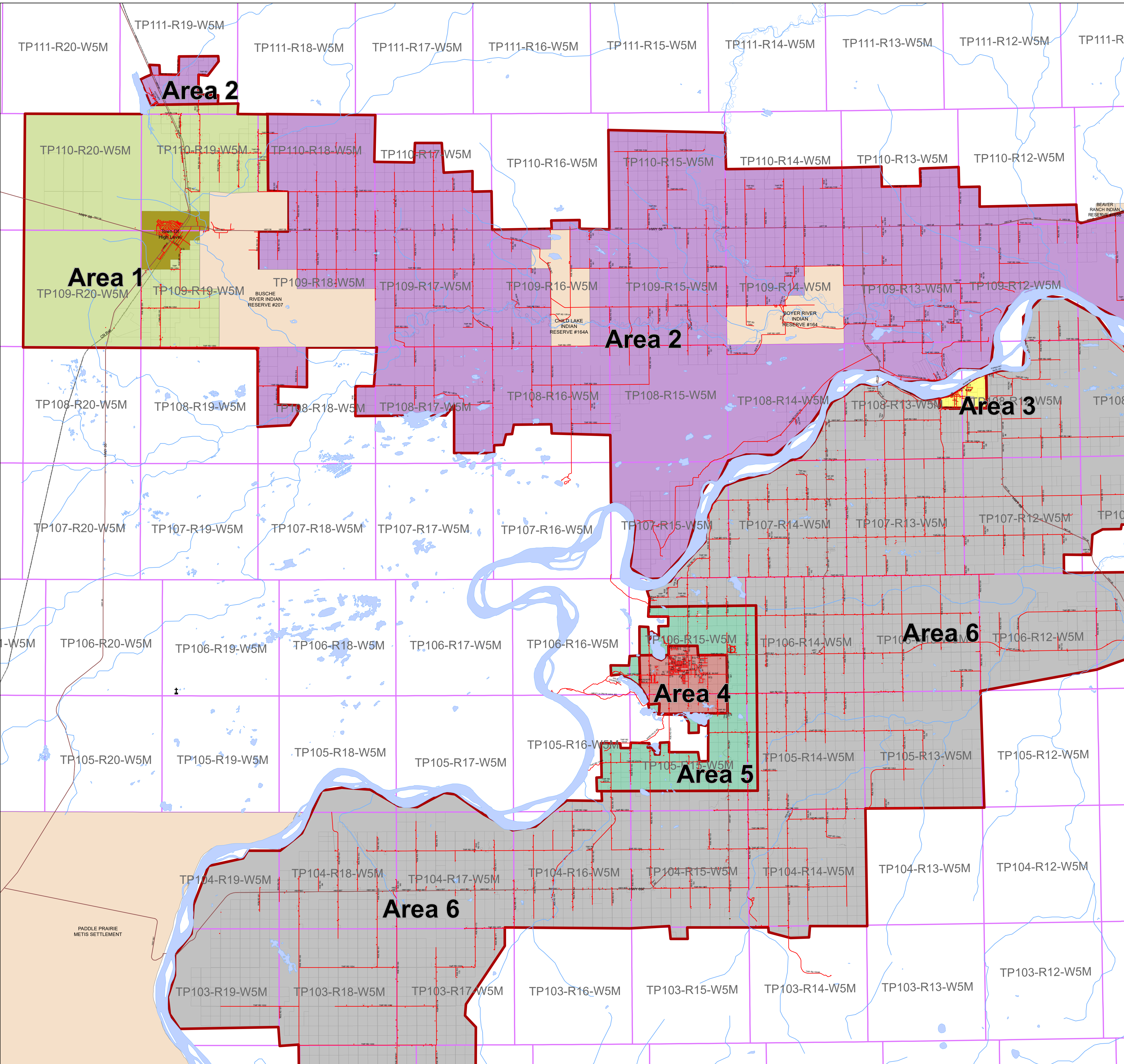
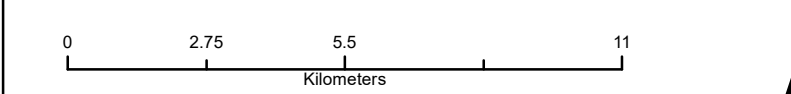
**Area 6 \***  
Residential - \$ 7,000/Acre  
Non-Residential - \$ 8,500/Acre

\* Note:  
Area 2 and Area 6 extend beyond what is shown in this Map.

-  Town of HighLevel
-  Cadastral Layer
-  TWP Range Linework
-  First Nation Reserves
-  Road Network
-  Highways
-  Address Locations

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**APPENDIX B**

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**Reserve Policy  
Quick Reference Chart**



**Table 1.** Comparison of conservation reserves, environmental reserves and municipal reserves with reference to the Municipal Government Act (MGA)

	<b>Community Services Reserve (CSR)</b>	<b>Conservation Reserve (CR)</b>	<b>Environmental Reserve (ER)</b>	<b>Municipal Reserve (MR) /School Reserve (SR)</b>
<b>Purpose/Use</b>	To allocate lands for use as a public library, a police station, a fire station or an ambulance services facility, or a combination of them, a non-profit day care facility, a non-profit special needs facility, a municipal facility providing service directly to the public, or affordable housing, as set out in the MGA s.671(2.1).	>To enable the municipality to protect and conserve environmentally significant areas s.664.2(1) >Land must remain in its natural state s.674.1(1)	>To avoid development of unstable lands, to preserve the natural features of the land and to prevent pollution of land adjacent to water bodies as set out in the MGA s.664(1) > Land must be left in its natural state or be used as a public park s.671(1)	To allocate lands for use as a public park, a public recreation area, school board purposes, or to separate areas of land that are used for different purposes, as set out in the MGA s.671.1(1,2).
<b>Timing</b>	At subdivision	At subdivision	At subdivision	At subdivision
<b>Compensation</b>	Municipalities are <u>not required</u> to compensate the developer	Municipalities are <u>required</u> to compensate the developer as the land is set aside and therefore unable to be sold or developed s.664.2(2)	Municipalities are <u>not required</u> to compensate the developer	Municipalities are <u>not required</u> to compensate the developer

<p><b>Requirements</b></p>	<p>&gt;Urban Multi-lot subdivisions                  &gt;Municipality must be interested in allocating land in particular areas for future public municipal services.</p>	<p>&gt;Fair market value required                  &gt;Must be deemed environmentally significant by the subdivision authority and lands must be identified in the Municipal Development Plan                  &gt;Lands that could not be required as Environmental Reserve s.664.2(1)</p>	<p>&gt;Scientifically defensible setbacks to prevent pollution                  &gt;Engineering report including unstable/hazardous lands                  &gt;Determine lands are a natural drainage course                  &gt;Determine lands are subject to flooding s.664(1)</p>	<p>&gt;The second subdivision out of a quarter section requires MR</p>
<p><b>Disposal</b></p>	<p>&gt; CSR is permitted to be sold, leased, or otherwise disposed of through a public process (public hearing and notices posted on or near CSR)</p>	<p>&gt;Disposal through public process only if lands have been significantly destroyed by unforeseen events                  &gt;Removal of CR designation is permitted through a public process (public hearing and notices posted on or near CR)                  &gt;A request is sent to the Registrar                  &gt;Proceeds from lease/removal must be use only for the purposes of protecting and conserving land that</p>	<p>&gt;Change of boundaries or use, lease or disposal through public process (public hearing and notices posted on or near ER)                  &gt;Proceeds may be used only to provide land for the purposes of a public park, public recreation area, school board purposes, or to separate areas of land that are used for different purposes s.676(1)</p>	<p>&gt; MR is permitted to be sold, leased, or otherwise disposed of through a public process (public hearing and notices posted on or near MR)</p>

		has environmental significance s.674.1 s.674.2		
<b>Examples</b>	<ul style="list-style-type: none"> <li>&gt;Fire Station</li> <li>&gt;Public Library</li> <li>&gt;Police Station</li> <li>&gt;Ambulance Services Facility</li> </ul>	<ul style="list-style-type: none"> <li>&gt;Wildlife corridors, tree stands</li> <li>&gt;Any feature deemed environmentally significant by the subdivision authority</li> </ul>	<ul style="list-style-type: none"> <li>&gt;A swamp, gully, ravine, coulee or natural drainage course</li> <li>&gt;Land that is unstable, adjacent to a water body or subject to flooding</li> </ul>	<ul style="list-style-type: none"> <li>&gt;Public parks, groomed parkland of all sizes, sports field, including athletic parks, land for arenas, pools, leisure, community or cultural centres</li> <li>&gt;Open space areas around schools or other facilities</li> <li>&gt;Pathways</li> <li>&gt;Golf courses</li> <li>&gt;Redeveloped landfill sites for recreational parks</li> </ul>